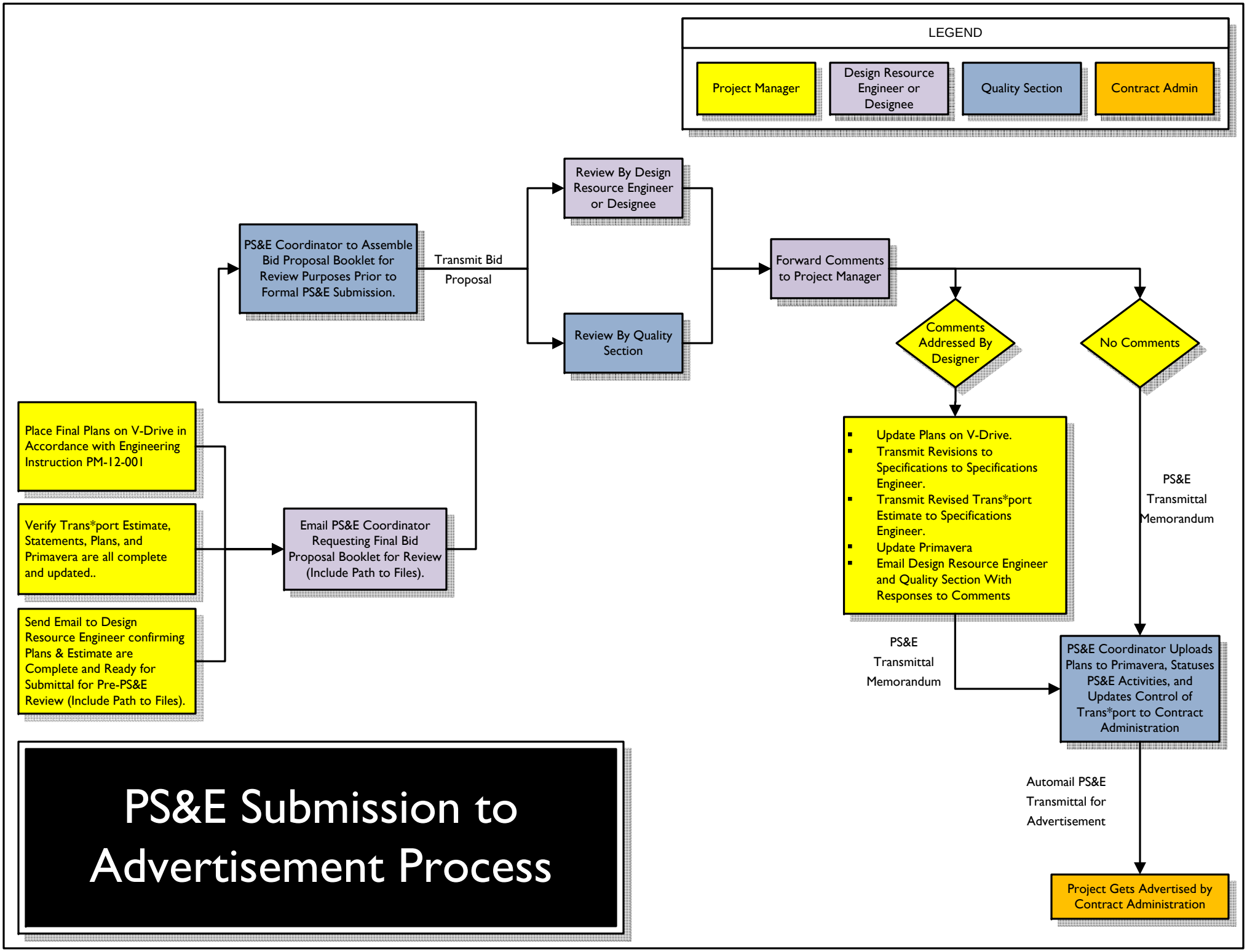
LEGEND
Project Manager
Design Resource Engineer or Designee
Quality Section
Contract Admin
PS&E Coordinator to Assemble Bid Proposal Booklet for Review Purposes Prior to Formal PS&E Submission.
Transmit Bid Proposal
Review By Design Resource Engineer or Designee
Review By Quality Section
Forward Comments to Project Manager
Comments Addressed By Designer
No Comments
Place Final Plans on V-Drive in Accordance with Engineering Instruction PM-12-001
Verify Trans*port Estimate, Statements, Plans, and Primavera are all complete and updated..
Send Email to Design Resource Engineer confirming Plans & Estimate are Complete and Ready for Submittal for Pre-PS&E Review (Include Path to Files).
Email PS&E Coordinator Requesting Final Bid Proposal Booklet for Review (Include Path to Files).
Update Plans on V-Drive.
Transmit Revisions to Specifications to Specifications Engineer.
Transmit Revised Trans*port Estimate to Specifications Engineer.
Update Primavera
Email Design Resource Engineer and Quality Section With Responses to Comments
PS&E Transmittal Memorandum
PS&E Transmittal Memorandum
PS&E Coordinator Uploads Plans to Primavera, Statuses PS&E Activities, and Updates Control of Trans*port to Contract Administration
Automail PS&E Transmittal for Advertisement
Project Gets Advertised by Contract Administration
PS&E Submission to Advertisement Process