



**Delaware Bicycle Council  
August 1, 2018  
Farmington/Felton Room  
Meeting Notes**

**Members Present**

Tom Hartley, Kent County Representative  
Mike Wagner, Department of Education  
Walt Bryan, Sussex County Representative  
Fran Cardaci, At Large Representative  
Tom Felice, DelDOT Representative  
Gary Kirk, Trails & Greenways Council  
Richard Klepner, Office of Highway Safety  
Mike Tyler, At Large Representative  
Scott Hoffman, At-Large Representative  
James Wilson, At Large Representative  
Roger Roy, At-Large Representative

**DelDOT Support Staff**

John T. Fiori, Bicycle Coordinator, DelDOT  
Drew Boyce, Director of Planning, DelDOT  
Christina Thomas, Administration Assistant, DelDOT

**Members Absent**

Lt. Jeff Whitmarsh, DE State Police Representative  
Marty Lessner, Council & Transportation  
Fred Breukelman, Department of Public Health Representative  
Mike Krumrine, DNREC Representative

**Guests**

Paul Moser, DelDOT

## **I. Welcome/Introductions**

The meeting was called to order at 5:02 PM by Tom Hartley. The quorum was met for the meeting. The council members introduced themselves to the guests. Gary Kirk was introduced to represent Greenways and Trails. He is President of the Wilmington Trail Club and on the Council for Citizens Advisory Council for White Clay Creek State Park.

### **Minutes/Agenda Review:**

The council reviewed and made corrections to the meeting minutes from the June 6, 2018 meeting. Tom Hartley asked for a motion to accept the minutes from the June meeting. James Wilson motioned and Tom Felice seconded the motion to accept the June meeting notes. All agreed, no one opposed. Motion passed.

Walt Bryan announced that he received sponsorship from Barry Baker with A-Del Construction in the amount of \$3,500 towards the purchase of Bike Month T-Shirts in 2019.

## **II. Council Membership**

### **Update Greenways & Trails Appointment to Council:**

Gary Kirk was introduced to represent Greenways and Trails.

### **Term Limit Expirations**

In September 2018 terms expire for Tom Hartley, Mike Tyler, and Walt Bryan. Mike Tyler indicated that he will decline to return for another term. Those members need to contact Ray Lewis with the Governor's Office on if they will be returning or not. John T. Fiori also mentioned that the term for Fran Cardaci expires on October 20, 2018.

## **III. New Business**

### **2018 Cycling Infrastructure Innovation Grant Applications:**

John T. Fiori went over the 2018 Cycling Infrastructure Innovation Grant Applications. Letters were sent out in early May and had until July 31, 2018 to complete and submit the application. Received four (4) applications; Town of Bowers Beach, City of Dover, City of New Port, and City of Milford. John T. Fiori will schedule the working group to meet to review the applications. After that meeting he will schedule field meeting with the applicants. After the field meetings the working group will meet to discuss the applicant and make their recommendation to the council. The award of the grant will take place at the October 3, 2018 Council meeting.

Bowers Beach is requesting bicycle racks and to make it more of a bicycle friendly community for people to walk and bike. Dover is for a proposed shared-use path between Fox Hall West and an existing path within Mallard Park. This could help provide a connection to the existing sidewalk along Forest Avenue (Route 8) that leads to Dover High School and the future Senator Bikeway. Milford is submitting the same application from the previous two years about creating a bike path from the Riverwalk to the new hospital. Newport is submitting for feasibility study for an off-road

separated shared-use path that would connect to the Wilmington/Newcastle Trail. Fran Cardaci spoke about the applications that didn't get approved in 2018 can be reviewed with the application for this year. Those applicants can be contacted to see if anything has changed. The date everyone on the working group was available was August 14<sup>th</sup>. The meeting will be in the Bidder's Room from 4:00 p.m. – 5:00 p.m. John T. Fiori will verify if the room will be available that day and time.

### **The Blueprint for a Bicycle Friendly Delaware:**

James Wilson talked about the Blueprint for a Bicycle Friendly Delaware. There were 67 recommendations that the Council agreed to accept monitoring/implementing. James indicated that as a Council we get to choose which recommendations to work what order. James would like all council members to review the recommendations and make a brief presentation on which are their top three. At the October meeting Michael Wagner, Scott Hoffman and James Wilson will discuss their selections.

James Wilson also stated that at the next Council meeting he would like to have a representative from each county attend to provide an update if their agency has begun working on this project prioritization, already have a prioritization process in place or has not begun the process at this time; and if not, is there anything the Delaware Bicycle Council can do to assist. Those requested by James Wilson were Todd Lawson, Sussex County Administrator; Heather Dunigan, WILMAPCO and Reed Macmillan, Dover/Kent MPO. John T. Fiori will contact each of them to see if they can attend the October meeting.

### **City of Lewes Stenciling:**

Mike Tyler did an interview concerning the stenciling that was installed all of the crosswalks in the City. The stencil say "Over 12 Walk Your Bike". The awareness campaign is trying to keep bicycles off of the sidewalks within the City of Lewes.

## **IV. Old Business**

### **Delaware Safe Passing Educational Campaign:**

Richard Klepner discussed the Delaware Safe Passing Educational Campaign. Lt. Jeff Whitmarsh sent out a draft press release last week. There were a few comments with the intent to have it finalized next week. Will be working the DelDOT's Community Relations Sections to get out. Tom Hartley discussed about having the press release completed and then get it out in Spring 2019 since most international students and tourists will be gone by the end of August.

## **V. Public Comment**

### **POW-MIA Parkway RRFB:**

John T. Fiori talked to the council about Chris Assay from the Dover Bike/Pedestrian Subcommittee to have rapid flashing beacons installed along the POW MIA parkway. Traffic section did a study and determined that they are not warranted now but they would be in the future and decided to start the process to design the rapid flashing beacons in two locations; Rodney Village entrance and Eden Hill entrance. It is anticipated that the construction will begin near the

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end of August or sometime in September and will take approximately 4-weeks to complete. The plans were approved to July 17<sup>th</sup> and the estimated cost was \$112,000 for the project.

Delaware Avenue Separated Bikeway from Orchard Road to Library Avenue will be having a public workshop on Monday August 13<sup>th</sup> from 4:00 p.m. – 7:00 p.m. at the Newark Library.

Tom Hartley entertained a motion to adjourn. Roger Roy motioned and Fran Cardaci seconded the motion at 6:30 p.m. All agreed, no one opposed. Motion passed.

**Next meeting: Wednesday October 3, 2018 from 5:00 p.m. to 7:00 p.m. in the Felton-Farmington Conference Room.**