



**Delaware Bicycle Council
October 3, 2018
Bidders Conference Room
Meeting Notes**

Members Present

Walt Bryan, Sussex County Representative
Fran Cardaci, At Large Representative
Mack Cochran, At-Large Representative
Tom Felice, DelDOT Representative
Tom Hartley, Kent County Representative
Scott Hoffman, At-Large Representative
Mike Krumrine, DNREC Representative
Mike Tyler, At Large Representative
Mike Wagner, Department of Education
James Wilson, At Large Representative

Members Absent

Fred Breukelman, Department of Public Health Representative
Richard Klepner, Office of Highway Safety
Marty Lessner, Council & Transportation
Roger Roy, At-Large Representative
Lt. Jeff Whitmarsh, DE State Police Representative

DelDOT Support Staff

Drew Boyce, Director of Planning, DelDOT
John Fiori, Bicycle Coordinator, DelDOT
Christina Thomas, Administration Assistant, DelDOT

Guests

Chris Assay, Public
Heather Dunigan, WILMAPCO
James Galvin, Dover/Kent County MPO
Bruce Kauffman, DelDOT
Reed Macmillan, Executive Director Dover/Kent County MPO
Paul Moser, DelDOT

I. Welcome/Introductions

Due to Tom Hartley running late, the meeting was called to order at 5:00 p.m. by Walt Bryan, Vice-Chair. The quorum was met for the meeting. The council members introduced themselves to the guests.

Mike Tyler has decided to continue another term to be on the council. Scott Hoffman's term is up in September. Ray Lewis with the Governor's Office is working on getting members whose term has expired in September reappointed.

Minutes/Agenda Review:

The Council reviewed and made no corrections to the meeting minutes from the August 1, 2018 meeting. Walt Bryan asked for a motion to accept the minutes from the August meeting. Mike Tyler motioned and Tom Felice seconded the motion to accept the August meeting notes. All agreed, no one opposed. Motion passed.

II. Council Membership

Walt Bryan introduced the newest member to the Delaware Bicycle Council, Mack Cochran. He and his wife resides in Wilmington and have four adult children. He was born in Alabama, grew up in Massachusetts and attended school in New York. He has been an insurance and financial planning for 35-years and is self-employed. He has a license in Delaware as Financial Planner and Independent Insurance agent. He is the President of the Wilmington Gateway Lions Club, President of the road chapter international male group and serves as the Chair person for the "Let My People Know" correlation.

III. New Business

Development of Local Project Prioritization:

James Wilson talked about a recommendation from the *Blueprint for a Bicycle Friendly Delaware*, which was the development of local project prioritization. At the August meeting James Wilson requested a representative from each county to provide an update if their agency has begun working, already have or has not begun working on a project prioritization process. Three guests were introduced; Heather Dunigan of WILMAPCO, Reed Macmillan with Dover/Kent County MPO and James Galvan, Dover/Kent County MPO. Janelle M. Cornwell, Sussex County Planning and Zoning Director was to attend but due to unforeseen circumstances was unable to make it to the meeting.

Dover/Kent County MPO (Reed Macmillan & James Galvan):

Reed Macmillan explained the prioritization process that the MPO worked on for the 2017 Regional Bicycle Plan. There are also bicycle projects in the MPO Long Range Plan and the City of Dover Bicycle Plan. When adding up all the bicycle projects from all three documents, the total number of bicycle projects is 76. In the *Blueprint for a Bicycle Friendly Delaware* there are 65 recommendations.

For the long range plan in Kent County, the MPO is updating their website so that they can log in all the different projects and plans. This includes all goals and objectives in the Blueprint for a Bicycle Friendly Delaware and also the projects in the Transportation Alternative Program that is bike related. There will be an interactive map that will link all these projects so that the public can see what is going on. The MPO would like to have the maps show all the road projects that are going on so that the public can see what they are working on. This map was launched on the Dover/Kent County MPO website.

James Galvin discussed the 2017 Regional Bike Plan and that it was a long and involved process. The plan took a year to complete. The working group consisted of members within the community as well as County, City and State representatives. A prioritization process for bicycle and pedestrian improvements in Kent County and the MPO area was developed using decision lens. The criteria was developed to rank bicycle and pedestrian projects with each criteria being scored by scale between 0-10. Then the scores are totaled and project priority ranked from highest to lowest.

WILMAPCO (Heather Dunigan):

Heather explained that WILMAPCO has started working on the New Castle County Bike Plan and one of the purposes is the prioritization of the improvement. WILMAPCO has many existing plans that they can build upon. Delaware Greenways has been working for 2-years to form a correlation to the projects to offer bicycle and pedestrian connections for the northern part of the state. Trying to get everyone to the table to involve local governments that have been thinking about bicycle planning and continue to work with New Castle County. They are working with a software called Metro Quest, which looks at different options of bicycling. There is an online research process and survey at www.wilmapco.org/bikenc or www.facebook.com/BikeNCC

2018 Cycling Infrastructure Innovation Grant Awards:

Fran Cardaci discussed the 2018 Cycling Innovation Grants. A letter with application was sent out in May to all municipalities and each county requesting to apply for the grant if they had a bicycle related project. This year four applications were received; Bowers Beach, Dover, Milford and Newport. Bowers Beach was for bicycle racks and signage; Dover was a feasibility study for a path at Mallard Pond Park; Milford was a feasibility study to improve bicycle facilities in the downtown area; and Newport was a feasibility study for a path connecting Newport to the Wilmington – New Castle Trail. The working group visited Dover, Milford and Newport to discuss and ask questions about the project to each sponsor.

Newport was proposing a separated bike path from the James Street Bridge to intersect with the Jack A. Markel trail, just north of the new bicycle-pedestrian bridge. The working group and other representatives drove the site. The project is going to take some work but as the applications went, this was best supported and presented. Dover had an application to make a connecting path from the Fox Hall West subdivision to intersect with Mallard Park on the north side Route 8. Milford has submitted the same application for the past three years to create a bicycle facility from the River Front to Marshall Street.

After the field meetings the working group discussed the projects. Bowers requested \$5,000.00, Dover requested \$20,000, Milford requested \$12,000 and Newport requested \$20,000. The projects were ranked with Newport 1st, Milford 2nd, Dover 3rd and Bowers 4th. After discussions the working group is recommending Newport be awarded \$20,000 with the remaining funds to Dover and then Milford. It was asked of John Fiori to contact both Dover and Milford and see if they could possibly do anything with the remaining funds if they were not awarded a full grant. Dover responded that they would not be able to find funding to cover the cost of the study and Milford responded that it is possible the City could find additional funding if awarded a partial grant, but this cannot be confirmed until a council meeting is held and how much is needed.

Tom Hartley asked for a motion to award the grant. Walt Bryan made the motion to award Newport \$20,000 and Milford \$5,000. Mike Wagner seconded the motion. James Wilson abstained from the grant vote. All agreed, no one opposed, Motion passed.

The Blueprint for a Bicycle Friendly Delaware:

At the August meeting James Wilson asked of all council members to review the recommendations from the *Blueprint for a Bicycle Friendly Delaware* and make a brief presentation their top recommendation(s). Those making their presentation were Mike Wagner, Scott Hoffman and James Wilson.

Mike Wagner

Looking at how the Department of Education can do their part to facilitate the blueprint plan, there will be a state-wide in service day of Driver Education. Anticipate 40 to 50 teachers attending. It will be discussed the possibility of having bicycle related questions added to the driver's education exam. There is no guarantee this will be done but the item will be discussed.

Scott Hoffman

In trying to generate tourism, recommend a video be prepared. The video could feature DelDOT and DNREC trails that link communities.

James Wilson

Regarding the Blueprint recommendation to "*Establish and implement an integrated and targeted land use and transportation development and re-development strategy that improves safety for non-motorized and transit users,*" it is critical that future development in Delaware is both bicycle-friendly and transit-ready. There is a planning tool in state law - the Complete Community Enterprise District - that was created for this purpose.

Tom Hartley asked for volunteers to make a presentation at the December meeting. Fran Cardaci indicated she can make a presentation.

Walk Bike Place Conference Presentation:

Walt Bryan thanked the Council for sending him to the Walk Bik Place Conference in New Orleans.

IV. Public Comment

There was no public comment.

Tom Hartley entertained a motion to adjourn. Walt Bryan motioned and Fran Cardaci seconded the motion at 7:00 p.m. All agreed, no one opposed. Motion passed.

Next meeting: Wednesday December 5, 2018 from 5:00 p.m. to 7:00 p.m. in the Bidder's Room.