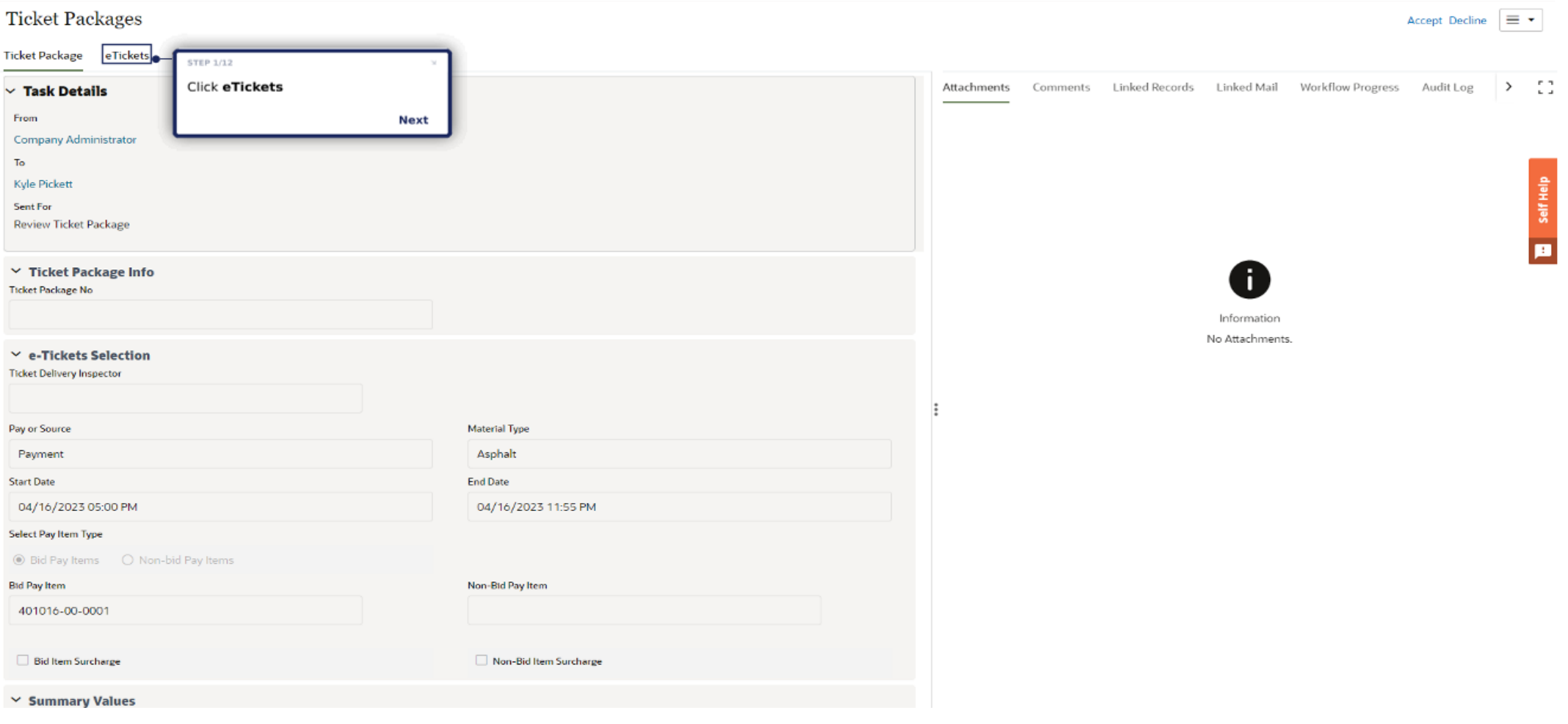
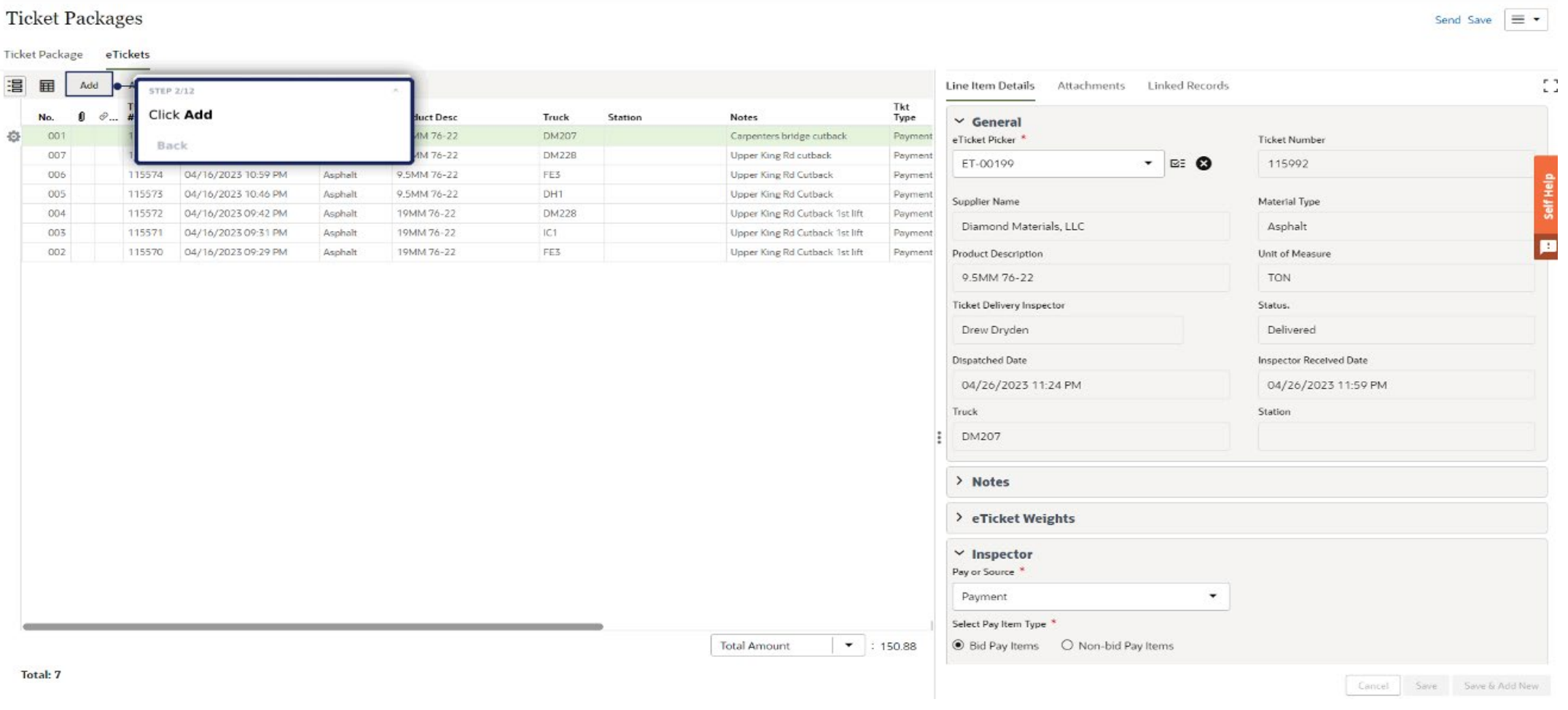
eTicketing- 2.3 Add Ticket

The Add Ticket process is used to add a ticket that was not included in the original Ticket Package or at the Creation step of the IDR record.


Ticket Packages
Accept
Decline
Ticket Package
eTickets
STEP 1/12
Click eTickets
Next
Task Details
From
Company Administrator
To
Kyle Pickett
Sent For
Review Ticket Package
Attachments
Comments
Linked Records
Linked Mail
Workflow Progress
Audit Log
Self Help
Information
No Attachments.
Ticket Package Info
Ticket Package No
e-Tickets Selection
Ticket Delivery Inspector
Pay or Source
Payment
Material Type
Asphalt
Start Date
04/16/2023 05:00 PM
End Date
04/16/2023 11:55 PM
Select Pay Item Type
Bid Pay Items
Non-bid Pay Items
Bid Pay Item
401016-00-0001
Non-Bid Pay Item
Bid Item Surcharge
Non-Bid Item Surcharge
Summary Values


Ticket Packages
Send Save
Ticket Package
eTickets
Add
STEP 2/12
Click Add
Back
No.
Truck
Station
Notes
Tkt Type
001 Carpenters bridge cutback Payment
007 Upper King Rd cutback Payment
006 115574 04/16/2023 10:59 PM Asphalt 9.5MM 76-22 FE3 Upper King Rd Cutback Payment
005 115573 04/16/2023 10:46 PM Asphalt 9.5MM 76-22 DH1 Upper King Rd Cutback Payment
004 115572 04/16/2023 09:42 PM Asphalt 19MM 76-22 DM228 Upper King Rd Cutback 1st lift Payment
003 115571 04/16/2023 09:31 PM Asphalt 19MM 76-22 IC1 Upper King Rd Cutback 1st lift Payment
002 115570 04/16/2023 09:29 PM Asphalt 19MM 76-22 FE3 Upper King Rd Cutback 1st lift Payment
Total Amount : 150.88
Total: 7
Line Item Details
Attachments
Linked Records
General
eTicket Picker *
ET-00199
Ticket Number
115992
Supplier Name
Diamond Materials, LLC
Material Type
Asphalt
Product Description
9.5MM 76-22
Unit of Measure
TON
Ticket Delivery Inspector
Drew Dryden
Status.
Delivered
Dispatched Date
04/26/2023 11:24 PM
Inspector Received Date
04/26/2023 11:59 PM
Truck
DM207
Station
Notes
eTicket Weights
Inspector
Pay or Source *
Payment
Select Pay Item Type *
Bid Pay Items
Non-bid Pay Items
Cancel
Save
Save & Add New
Self Help

Ticket Packages

Send Save

Ticket Package | eTickets

Add Actions

No.			Ticket #	Dispatched Dt	Material Type	Product Desc	Truck	Station	Notes	Tkt Type
001			115992	04/26/2023 11:24 PM	Asphalt	9.5MM 76-22	DM207		Carpenters bridge cutback	Payment
007			115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Upper King Rd cutback	Payment
006			115574	04/16/2023 10:59 PM	Asphalt	9.5MM 76-22	FE3		Upper King Rd Cutback	Payment
005			115573	04/16/2023 10:46 PM	Asphalt	9.5MM 76-22	DH1		Upper King Rd Cutback	Payment
004			115572	04/16/2023 09:42 PM	Asphalt	19MM 76-22	DM228		Upper King Rd Cutback 1st lift	Payment
003			115571	04/16/2023 09:31 PM	Asphalt	19MM 76-22	IC1		Upper King Rd Cutback 1st lift	Payment
002			115570	04/16/2023 09:29 PM	Asphalt	19MM 76-22	FE3		Upper King Rd Cutback 1st lift	Payment

Total Amount : 150.88

Total: 7

Line Item Details

General

eTicket Picker *

Type a Rec No...

Required

STEP 3/12

Click on the **Record Picker** icon

Use the record picker to find the ticket that needs to be included in the package.

Back

Supplier Name

Asphalt

Product Description

Unit of Measure

Ticket Delivery Inspector

Status.

Dispatched Date

Inspector Received Date

Truck

Station

Notes

eTicket Weights

Inspector

Pay or Source *

Payment

Select Pay Item Type *

Bid Pay Items Non-bid Pay Items

Self Help

Cancel Save Save & Add New

eTickets

Ticket No	Dispatched Dt	Material Type	UOM	Product Description	Inspector	Net	Waste	Supplier Name
114361	03/20/2023 04:17 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	24.07	0	Diamond Materials,
114360	03/20/2023 04:11 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	22.71	0	Diamond Materials,
114359	03/20/2023 04:09 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	24.2	0	Diamond Materials,
114358	03/20/2023 04:00 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	24.06	0	Diamond Materials,
114357	03/20/2023 03:30 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	20.93	0	Diamond Materials,
114356	03/20/2023 02:51 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	21.17	0	Diamond Materials,
114354	03/20/2023 02:28 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	23.99	0	Diamond Materials,
114352	03/20/2023 02:04 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	22.62	0	Diamond Materials,
114351	03/20/2023 02:02 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	21.86	0	Diamond Materials,
114350	03/20/2023 02:00 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	23.97	0	Diamond Materials,
114349	03/20/2023 01:34 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	24.05	0	Diamond Materials,
114348	03/20/2023 01:33 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	24.16	0	Diamond Materials,
114347	03/20/2023 01:27 PM	Asphalt	TON	9.5MM 76-22	Drew Dryden	20.84	0	Diamond Materials,

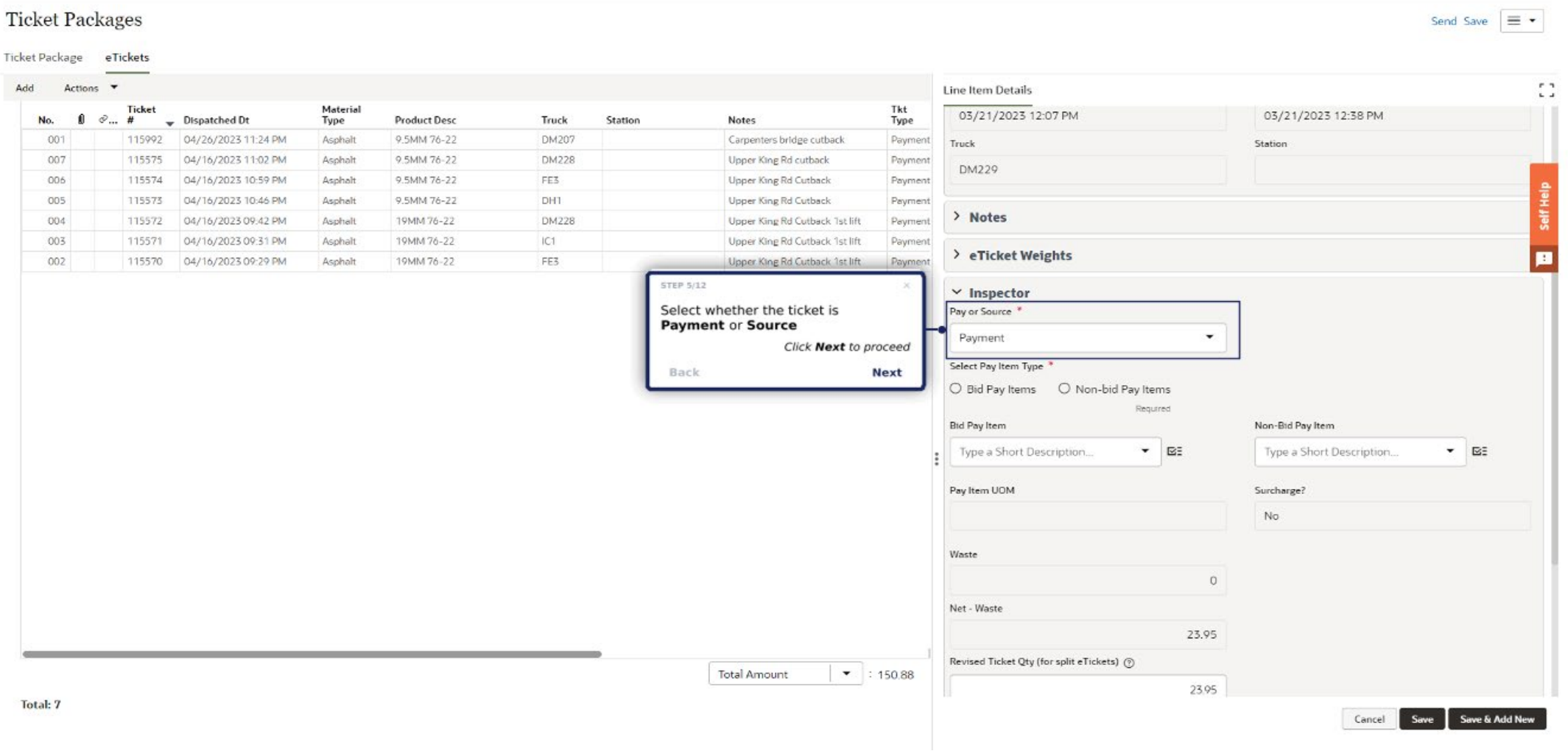
Total: 63

STEP 4/12

Double click on the ticket to add to the package

Back

Cancel Select


Ticket Packages
Send Save
Ticket Package
eTickets
Add
Actions
No.
Ticket #
Dispatched Dt
Material Type
Product Desc
Truck
Station
Notes
Tkt Type
001 115992 04/26/2023 11:24 PM Asphalt 9.5MM 76-22 DM207 Carpenters bridge cutback Payment
007 115575 04/16/2023 11:02 PM Asphalt 9.5MM 76-22 DM228 Upper King Rd cutback Payment
006 115574 04/16/2023 10:59 PM Asphalt 9.5MM 76-22 FE3 Upper King Rd Cutback Payment
005 115573 04/16/2023 10:46 PM Asphalt 9.5MM 76-22 DH1 Upper King Rd Cutback Payment
004 115572 04/16/2023 09:42 PM Asphalt 19MM 76-22 DM228 Upper King Rd Cutback 1st lift Payment
003 115571 04/16/2023 09:31 PM Asphalt 19MM 76-22 IC1 Upper King Rd Cutback 1st lift Payment
002 115570 04/16/2023 09:29 PM Asphalt 19MM 76-22 FE3 Upper King Rd Cutback 1st lift Payment
STEP 5/12
Select whether the ticket is Payment or Source
Click Next to proceed
Back
Next
Total Amount
: 150.88
Total: 7
Line Item Details
03/21/2023 12:07 PM
03/21/2023 12:38 PM
Truck
DM229
Station
Notes
eTicket Weights
Inspector
Pay or Source *
Payment
Select Pay Item Type *
Bid Pay Items
Non-bid Pay Items
Required
Bid Pay Item
Type a Short Description...
Non-Bid Pay Item
Type a Short Description...
Pay Item UOM
Surcharge?
No
Waste
0
Net - Waste
23.95
Revised Ticket Qty (for split eTickets)
23.95
Self Help
Cancel
Save
Save & Add New

Ticket Packages

Send Save

Ticket Package | eTickets

Add | Actions

No.	Ticket #	Dispatched Dt	Material Type	Product Desc	Truck	Station	Notes	Tkt Type
001	115992	04/26/2023 11:24 PM	Asphalt	9.5MM 76-22	DM207		Carpenters bridge cutback	Payment
007	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Upper King Rd cutback	Payment
006	115574	04/16/2023 10:59 PM	Asphalt	9.5MM 76-22	FE3		Upper King Rd Cutback	Payment
005	115573	04/16/2023 10:46 PM	Asphalt	9.5MM 76-22	DH1		Upper King Rd Cutback	Payment
004	115572	04/16/2023 09:42 PM	Asphalt	19MM 76-22	DM228		Upper King Rd Cutback 1st lift	Payment
003	115571	04/16/2023 09:31 PM	Asphalt	19MM 76-22	IC1		Upper King Rd Cutback 1st lift	Payment
002	115570	04/16/2023 09:29 PM	Asphalt	19MM 76-22	FE3		Upper King Rd Cutback 1st lift	Payment

Total Amount : 150.88

Total: 7

STEP 6/12

Select the Pay Item Type

*Click **Next** to Proceed*

Back | Next

Line Item Details

03/21/2023 12:07 PM | 03/21/2023 12:38 PM

Truck: DM229

Station:

Self Help

Notes

eTicket Weights

Inspector

Pay or Source *: Payment

Select Pay Item Type *: ○ Bid Pay Items ○ Non-bid Pay Items (Required)

Bid Pay Item: Type a Short Description...

Non-Bid Pay Item: Type a Short Description...

Pay Item UOM:

Surcharge?: No

Waste: 0

Net - Waste: 23.95

Revised Ticket Qty (for split eTickets): 23.95

Cancel | Save | Save & Add New

Ticket Packages

Send Save

Ticket Package | eTickets

Add Actions

No.	Ticket #	Dispatched Dt	Material Type	Product Desc	Truck	Station	Not
004	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
008	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
007	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
006	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
005	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
003	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Up
002	115574	04/16/2023 10:59 PM	Asphalt	9.5MM 76-22	FE3		Up
001	115573	04/16/2023 10:46 PM	Asphalt	9.5MM 76-22			

STEP 7/12

Enter the **Bid Pay Item** or **Non-Bid Pay Item** or select from the Record Picker icon

*Click **Next** to proceed*

Back Next

Total Amount : 190.34

Total: 8

Line Item Details

eTicket Weights

Inspector

Pay or Source *

Payment

Select Pay Item Type *

Bid Pay Items Non-bid Pay Items

Required

Bid Pay Item: Type a Short Descript...

Non-Bid Pay Item: Type a Short Descript...

Pay Item UOM

Surcharge? No

Waste 0

Net - Waste

Cancel Save Save & Add New

Optional Step

Pay Items

Pay Item	Section	Pay Item Name	UOM	Sublet Exclusion	Item Unit Cost	Item Quantity	Surcharge	Contract No	Status
T202106201									
Active									
202000	0001	EXCAVATION AND EMBANKMENT	CY	No	18.00	1,568	No	T202106201	Active
202004	0001	UNDERCUT EXCAVATION, PATCHING	CY	No	27.00	76	No	T202106201	Active
207021	0001	STRUCTURAL BACKFILL, (BORROW TYPE C)	CY	No	30.00	12	No	T202106201	Active
209006	0001	BORROW, TYPE F	CY	No	35.00	277	No	T202106201	Active
211001	0001	REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT, CURB A...	SY	No	50.00	559	No	T202106201	Active
301001	0001	GABC	CY	No	90.00	105	No	T202106201	Active
301002	0001	GABC, PATCHING	CY	No	105.00	85	No	T202106201	Active
301003	0001	GABC	TON	No	65.00	172	No	T202106201	Active
401016	0001	SUPERPAVE TYPE B, PG 76-22	TON	No	100.00	5,930	No	T202106201	Active
401031	0001	SUPERPAVE TYPE BCBC, PG 64-22, PATCHING	TON	No	135.00	185	No	T202106201	Active
401046	0001	SUPERPAVE TYPE C, PG 76-22 (NON-CARBONATE STONE)	TON	No	90.00	70,725	No	T202106201	Active
401504	0001	HIGH PERFORMANCE BITUMINOUS CONCRETE WEARING SURFACE	TON	No	155.00	3,200	No	T202106201	Active
401690	0001	ENTRANCE, DRIVEWAY, AND INTERSECTING STREET PAVING AND M...	TON	No	15.00	1,457	Yes	T202106201	Active
402000	0001	BITUMINOUS CONCRETE PATCHING	SYIN	No	4.00	2,800	No	T202106201	Active
403000	0001	BITUMINOUS CONCRETE AND/OR COLD-LAID BITUMINOUS (TRM) ...	TON	No	55.00	610	No	T202106201	Active

Total: 73

STEP 8/12

Double-click on the applicable Bid Item

Back

Cancel Select

Ticket Packages

Send Save

Ticket Package | eTickets

Add | Actions

No.	Ticket #	Dispatched Dt	Material Type	Product Desc	Truck	Station	Notes	Tkt Type
001	115992	04/26/2023 11:24 PM	Asphalt	9.5MM 76-22	DM207		Carpenters bridge cutback	Payment
007	115575	04/16/2023 11:02 PM	Asphalt	9.5MM 76-22	DM228		Upper King Rd cutback	Payment
006	115574	04/16/2023 10:59 PM	Asphalt	9.5MM 76-22	FE3		Upper King Rd Cutback	Payment
005	115573	04/16/2023 10:46 PM	Asphalt	9.5MM 76-22	DH1		Upper King Rd Cutback	Payment
004	115572	04/16/2023 09:42 PM	Asphalt	19MM 76-22	DM228		Upper King Rd Cutback 1st lift	Payment
003	115571	04/16/2023 09:31 PM	Asphalt	19MM 76-22	IC1		Upper King Rd Cutback 1st lift	Payment
002	115570	04/16/2023 09:29 PM	Asphalt	19MM 76-22	FE3		Upper King Rd Cutback 1st lift	Payment

Total Amount : 150.88

Total: 7

Line Item Details

03/21/2023 12:07 PM | 03/21/2023 12:38 PM

Truck: DM229

Station:

Notes

eTicket Weights

Inspector

Pay or Source *: Payment

Select Pay Item Type *: Bid Pay Items / Non-bid Pay Items

Required

Bid Pay Item: Type a Short Description...

Non-Bid Pay Item: Type a Short Description...

Pay Item UOM:

Surcharge?: No

Waste: 0

Net - Waste:

Revised Ticket Qty (for split eTickets): 23.95

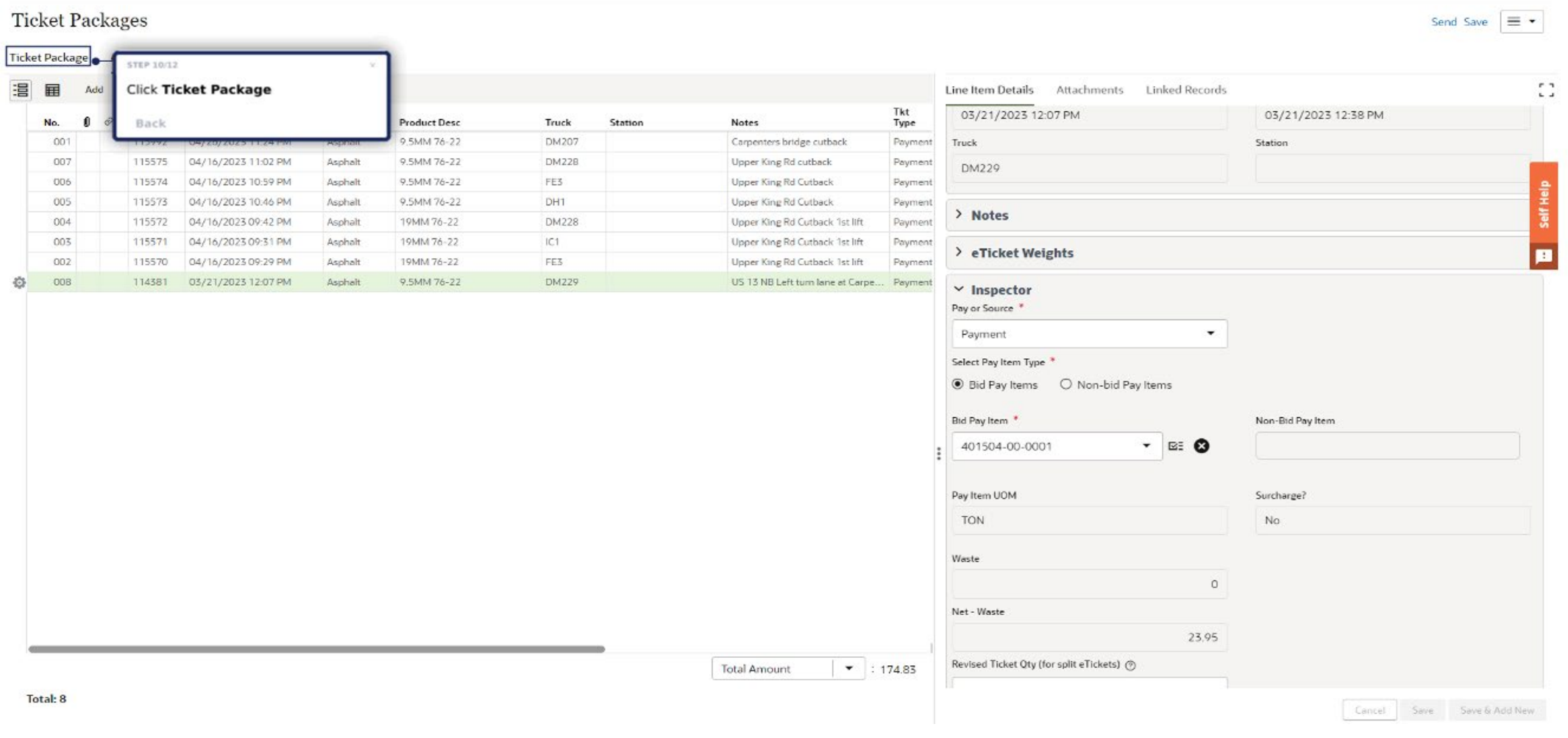
STEP 9/12

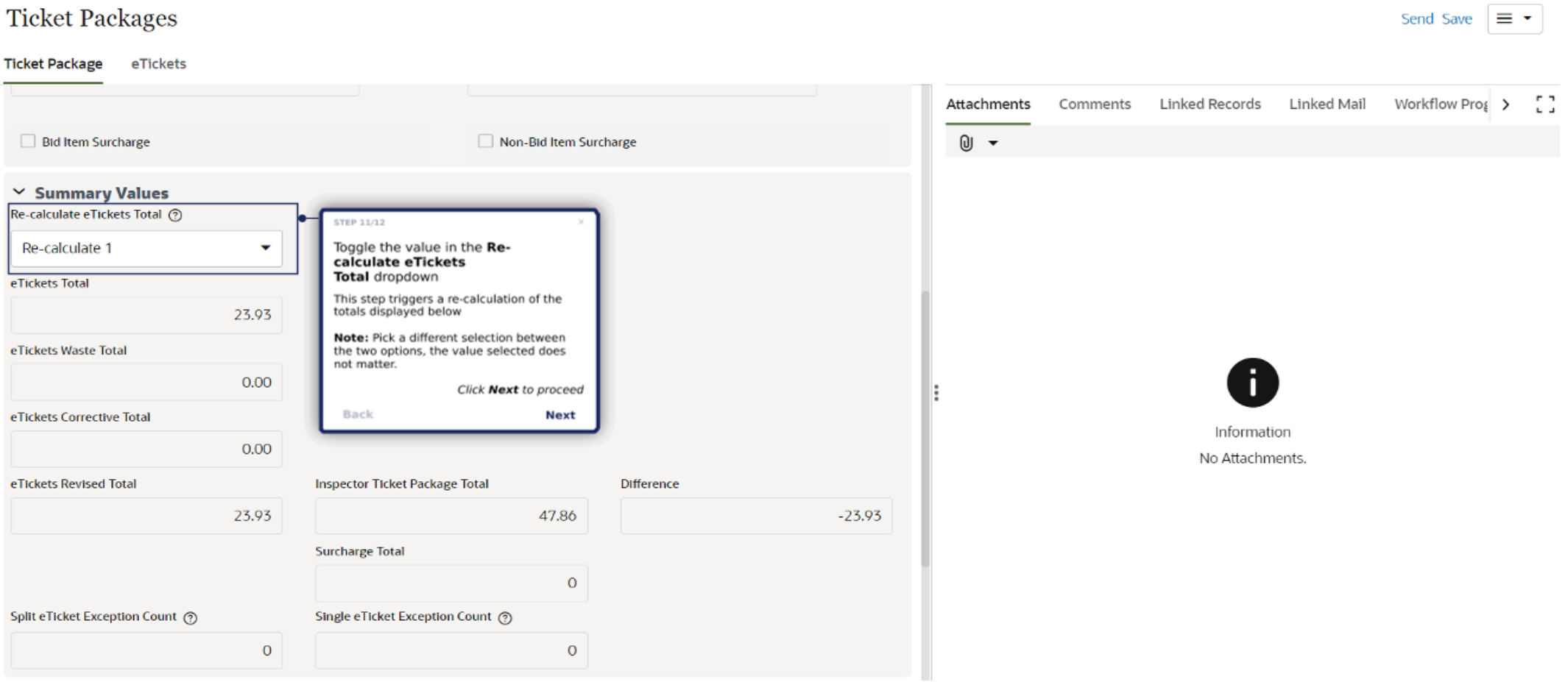
Click **Save**

Back

Cancel | Save | Save & Add New

Self Help


Ticket Packages
Send Save
Ticket Package
STEP 10/12
Click Ticket Package
Back
Add
No.
Product Desc
Truck
Station
Notes
Tkt Type
001 9.5MM 76-22 DM207 Carpenters bridge cutback Payment
007 115575 04/16/2023 11:02 PM Asphalt 9.5MM 76-22 DM228 Upper King Rd cutback Payment
006 115574 04/16/2023 10:59 PM Asphalt 9.5MM 76-22 FE3 Upper King Rd Cutback Payment
005 115573 04/16/2023 10:46 PM Asphalt 9.5MM 76-22 DH1 Upper King Rd Cutback Payment
004 115572 04/16/2023 09:42 PM Asphalt 19MM 76-22 DM228 Upper King Rd Cutback 1st lift Payment
003 115571 04/16/2023 09:31 PM Asphalt 19MM 76-22 IC1 Upper King Rd Cutback 1st lift Payment
002 115570 04/16/2023 09:29 PM Asphalt 19MM 76-22 FE3 Upper King Rd Cutback 1st lift Payment
008 114381 03/21/2023 12:07 PM Asphalt 9.5MM 76-22 DM229 US 13 NB Left turn lane at Carpe... Payment
Total Amount : 174.83
Total: 8
Line Item Details
Attachments
Linked Records
03/21/2023 12:07 PM
03/21/2023 12:38 PM
Truck
DM229
Station
Notes
eTicket Weights
Inspector
Pay or Source *
Payment
Select Pay Item Type *
Bid Pay Items
Non-bid Pay Items
Bid Pay Item *
401504-00-0001
Non-Bid Pay Item
Pay Item UOM
TON
Surcharge?
No
Waste
0
Net - Waste
23.95
Revised Ticket Qty (for split eTickets)
Self Help
Cancel
Save
Save & Add New


Ticket Packages
Send
Save
Ticket Package
eTickets
Bid Item Surcharge
Non-Bid Item Surcharge
Summary Values
Re-calculate eTickets Total
Re-calculate 1
STEP 11/12
Toggle the value in the Re-calculate eTickets Total dropdown
This step triggers a re-calculation of the totals displayed below
Note: Pick a different selection between the two options, the value selected does not matter.
Click Next to proceed
Back
Next
eTickets Total
23.93
eTickets Waste Total
0.00
eTickets Corrective Total
0.00
eTickets Revised Total
23.93
Inspector Ticket Package Total
47.86
Difference
-23.93
Surcharge Total
0
Split eTicket Exception Count
0
Single eTicket Exception Count
0
Attachments
Comments
Linked Records
Linked Mail
Workflow Prog
Information
No Attachments.

Ticket Packages

Send Save

Ticket Package eTickets

Bid Item Surcharge

Non-Bid Item Surcharge

Summary Values

Re-calculate eTickets Total

Select

eTickets Total

0.00

eTickets Waste Total

0.00

eTickets Corrective Total

0.00

eTickets Revised Total

0

Inspector Ticket Package Total

174.83

Difference

-174.83

Surcharge Total

0

Split eTicket Exception Count

0

Single eTicket Exception Count

0

STEP 12/12

Ensure that the difference is zero.

Note: If the difference is not zero, click **here** to review the Custom Print.

*If the difference is Zero, Click **Next** to proceed*

Back Next

Project Number

T202106201

Record No.

TP-0043

Project Name

Pavement & Rehabilitation, Kent I, (US 13-South DuPont Hwy- Harrington to Woodside),2021

Creator

Kyle Pickett

Status

Tkt_Pkg_Review

Creation Date

05/12/2023 04:16 PM

Record Last Update Date

06/14/2023 12:58 PM

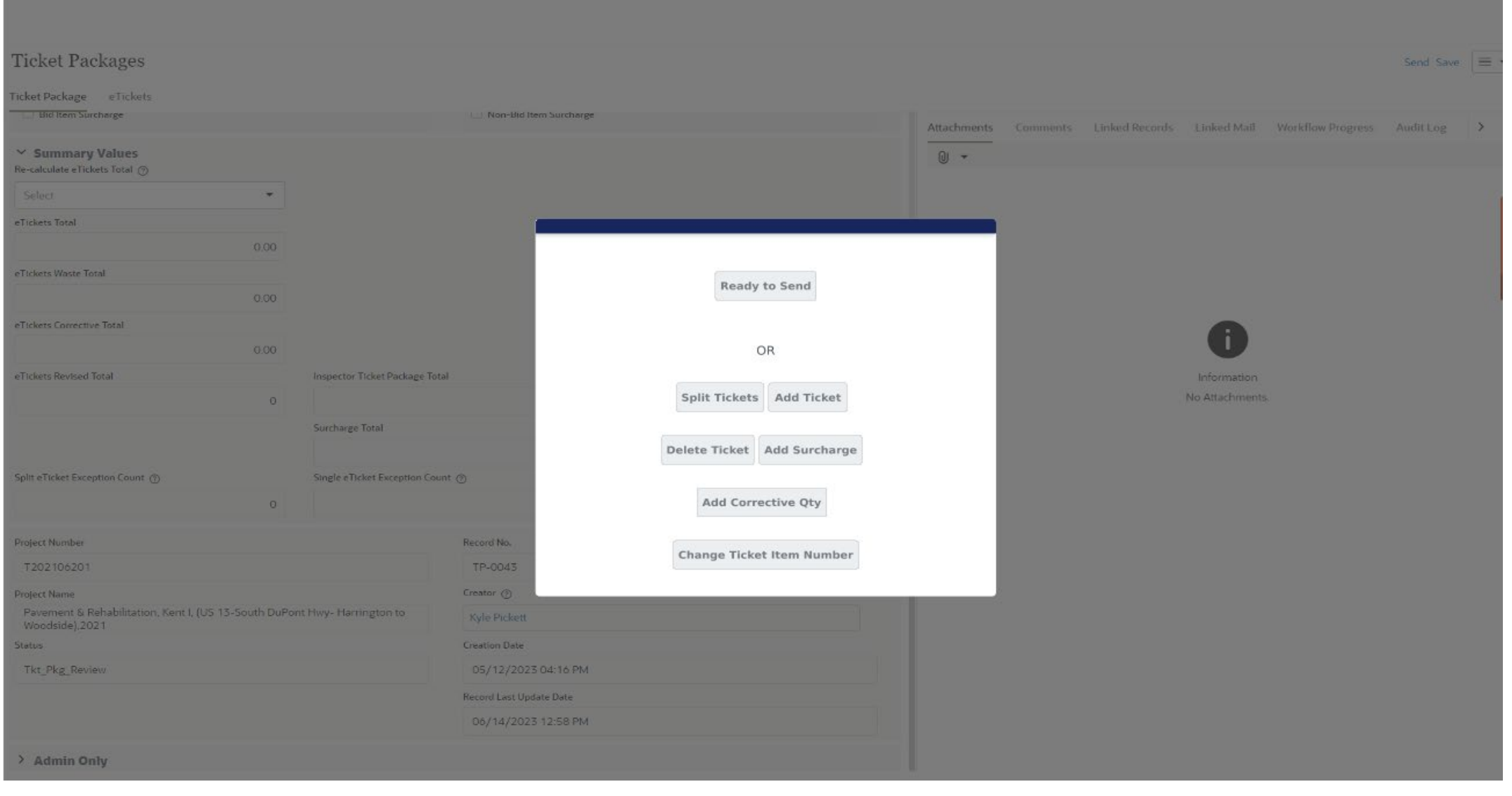
Admin Only

Attachments Comments Linked Records Linked Mail Workflow Progress Audit Log

Self Help

Information

No Attachments.


Ready to Send
OR
Split Tickets
Add Ticket
Delete Ticket
Add Surcharge
Add Corrective Qty
Change Ticket Item Number