



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
800 BAY ROAD
P.O. BOX 778
DOVER, DELAWARE 19903

JENNIFER COHAN
SECRETARY

COUNCIL ON TRANSPORTATION

Meeting Minutes

Thursday, August 29, 2019, at 3:00pm
DelDOT Administration Building, Middletown/Odessa Conference Room

COUNCIL MEMBERS PRESENT:

Ted Williams (Chairman), John Gilbert, Lee Beetschen, Pam Scott, Martin Lessner and Tom Holmes.

COUNCIL MEMBERS ABSENT:

Bobby Fifer and Carolyn Thoroughgood

DELDOT STAFF PRESENT ON RECORD:

Brad Eaby, DOJ/DelDOT; Lanie Thornton, Director of Finance; Anne Brown, Assistant Director of Finance; Amanda Giuttari, Finance; Melanie Carlson, Finance; Shanté Hastings, Director of Transportation Solutions; Drew Boyce, Director of Planning; Anson Gock, Planning; Mike DuRoss, Planning; Nicole Majeski, Deputy Secretary; Mark Luszcz, Chief Traffic Engineer; C R McLeod, Director, Community Relations.

ADDITIONAL ATTENDEES ON RECORD:

Ken Grant, AAA; Tigist Zegeye, WILMAPCO; Lauren Good, Wallace Montgomery and Bill Weller, Citizen

Chairman Williams called the meeting to order and opened the meeting with the announcement of Shanté Hastings becoming the new Director of Transportation Solutions. Chairman Williams proceeded with the review of the July 25, 2019 Council on Transportation (COT) Meeting Minutes. Councilwoman Scott made a motion to approve the minutes, Councilman Gilbert seconded the motion, and the minutes were unanimously approved.

Nicole Majeski proceeded with Department Updates: DelDOT will be creating a new section with regards to Autonomous Vehicles called the Cooperative Automated Transportation also known as "CATS". The next update mentioned was the expansion of DMV self-served kiosks by partnering with AAA and install a DMV kiosk in one of their facilities. DelDOT and DTC will be

working on creating text alerts for paratransit customers. DeIDOT is also working on increasing efforts on anti-dumping/anti-littering, Keep DE Litter Free Clean Campaign. DeIDOT also continues education efforts on Pedestrian Safety as well as continue working on safety modes of separation between pedestrians and vehicles along the roadways. The Five Points Working Group continues to work through the list of recommendations. A Utility Coordination Working Group was created to help with best practices in keeping up with schedule demands. Nicole also spoke of the Transportation Infrastructure Investment Fund (TIIF) grant program which was created to allow reimbursement for new business infrastructures within the state of Delaware. A working group has been created to review applications and make recommendations for award. The goal is to be able to award the first grant approval by the beginning of 2020.

Nicole presented information regarding Sources and Uses of funds for FY2020 through the Transportation Trust Fund. Nicole stated majority of funds are going to the State Capital Program. Lanie also mentioned that DeIDOT is staying within the 20% range regarding Debt-Service Revenue. Nicole also presented information on the State's Capital Budget which totals to \$371.4 million, and \$280 million Federal Funding.

Mike DuRoss and Anson Gock presented a series of slides on the Project Prioritization Criteria. Mike provided updated information on a proposal to incorporate a health related factor for the Prioritization Process as well as continued discussion on the TREDIS economic impact tool. Mike mentioned the TREDIS tool is a way to leverage the use of data that the State currently provides. Chairman Williams made a recommendation to the Council to endorse approval of the upcoming Project Prioritization Process Public Workshops. Councilman Gilbert made a motion to approve and Councilwoman Scott seconded the motion.

Drew Boyce reviewed the Draft FY21-FY26 CTP which includes 15 new projects for public recommendation. Drew also stated the Council already approved 15 new projects last year which makes a grand total of 30 new projects that will go into the new Bi-Annual CTP. Chairman Williams entertained a motion to the Council to amend last year's approval of the FY21-FY26 CTP and add the new 15 projects and approve all 30 projects in the upcoming CTP. Councilwoman Scott made a motion to approve and Councilman Gilbert seconded the motion.

Drew also provided a list of the upcoming CTP Hearings that will be held in each County and it was recommended for the Council to attend. Drew stated a review of the Hearing Comments will be presented to the Council at the December COT meeting.

Chairman Williams asked the Council and public if they had any comments or questions. Bill Weller, a private citizen asked a question regarding the CTP projects, if all the projects are discussed at the public workshops? Drew answered the question stating not all projects are discussed, but some key projects are discussed during the workshops. Ken Grant from AAA asked a question about the timeframe for the Christina Bridge project. It was stated construction will be

completed by 12/2020. With no additional comments or questions, Councilman Williams requested a motion to adjourn. A motion to adjourn the meeting was made, followed by a second to the motion, and the meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording Secretary