



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
800 BAY ROAD
P.O. BOX 778
DOVER, DELAWARE 19903

COUNCIL ON TRANSPORTATION

Meeting Minutes

Thursday, December 14, 2023 at 2:00pm

Zoom and In Person Meeting

Council Members Present:

Ted Williams (Chairman), Marti Dobson, John Gilbert, Thomas Holmes, Bobby Fifer

Council Members Absent:

Martin Lessner

DelDOT Staff:

Nicole Majeski, Secretary; Shanté Hastings, Deputy Secretary & Chief Engineer; Pam Steinebach, Director of Planning; Todd Reavis, Director of Technology and Innovation; C.R. McLeod, Director of Community Relations; Brad Eaby, Deputy Attorney General-DelDOT; John Sisson, CEO-DTC; Mike DuRoss, DelDOT; Anson Gock, DelDOT; Amy Anthony, Director, DMV; Steve Bayer, DelDOT; Austin Gray, DelDOT; Cooper Bowers, DelDOT; Colton Phillips, DelDOT; Sarah Coakley, DelDOT; Humaira Nabeela, DelDOT; Liddy Campbell, DelDOT; Lanie Clymer, Director of Finance; Amanda Giuttari, Finance; Melanie Carlson, Finance; Alan Marteney, DelDOT; Bryan Behrens, DelDOT; Jim Pappas, DelDOT; Taylor Stynchula, DelDOT

Guests:

Doug Atkin, FHWA; Enos Han, FHWA; Michael McConnell, OMB; Peter Brown, DART; Marilyn Smith, Dover/Kent MPO; Tigist Zegeye, WILMAPCO; Amy Burke; Deanna Killen; Christy Wright; William Bush; Matt Revel; Peter A. Brown; KUsab; Eric Buckson, State Senator; Trey Paradee, State Senator; Bill Carson; State Representative; Norman Jester, DTI; Julie Fedele, CGO; Amy Burke, Leg Hall; Michael McConnell, OMB

Agenda Item # 1: Review and Approval of Minutes (August 14, 2023):

Chairman Williams called the meeting to order by introducing a new COT member, Martha (Marti) Dobson. Chairman Williams followed with a review of the agenda.

He moved to the first agenda item of approval for the last COT meeting minutes on August 14, 2023 and entertained a motion for approval. Councilman Gilbert made a motion to approve. Councilman Fifer seconded the motion, and the minutes were approved by the Council.

Agenda Item #2: Secretary Update:

Secretary Majeski provided a PowerPoint presentation on DelDOT updates. Her briefing included slides on: Safety in Transportation, Safety Legislation Bills; Delaware State Highway Safety; Highlights on Resiliency and Sustainability projects, Department Highlights to include-McDowell Claymont Transportation Center, DART Transportation Improvements, DMV Safety Campaign. Transportation Trust Fund- FY25 US 301 Sources of Funds; Trust Fund Revenues; Federal Funds, DMV Revenues, Motor Fuel Tax, SR-1 and I-95 Tolls, FY25; FTA Grant; DelDOT Budget, FY25-30 CTP Spend Budget.

Question was asked about the electric vehicle charging units, will there be a fee for using them. Secretary Majeski responded by explaining that a request for proposal will be going out which will include a proposed usage fee.

Chairman Williams asked about Trust Fund Revenues regarding the elimination of Fossil Fuel Vehicles by 2035. Secretary Majeski responded by explaining that University of Delaware is currently working on an analysis and the effects of the Motor Fuel Tax revenues and how this could potentially impact the Trust Fund Revenues.

Chairman Williams presented a suggestion regarding Pedestrian Safety for unsignalized crossings are orange safety flags that are connected to a tree or pole and the pedestrian holds it while crossing the road and takes it to the other side. Chairman Williams suggested presenting this idea to the MPO's for further studies.

Agenda Item # 3: Development of Draft FY25-30 Proposed CTP Projects

Pam Steinebach presented a PowerPoint presentation for FY25-30 Proposed CTP projects as well as the COT Project Prioritization Criteria. Her briefing included potential changes to the prioritization criteria and project summary updates for each county. Pam also provided a review of Public Comments received from all three County COT Workshops. Pam explained there is an interactive webpage for the Draft FY25-30 CTP New Project Candidates available for public view comment: <https://experience.arcgis.com/experience/6854f5d38ee14017b8e97f8113bd2563/>

Agenda Item #4: Prioritization Process Updates

Pam Steinebach provided a PowerPoint presentation for the COT Project Prioritization Criteria, which included the current Prioritization Processes. Pam also presented a COT meeting timeline and information for the Council to discuss on revamping the Prioritization Processes.

Shanté provided a PowerPoint presentation on General Project Implementation Process, which included Project Ideas & Concepts; Project studies/recommendations; Long Range Plans; CTP Projects and CTP Programs.

Agenda Item # 5: Review of Planning Studies

Pam Steinebach provided a PowerPoint presentation on Statewide Planning Studies Updates. Her briefing included updates of the Statewide Long Range Transportation Plan; Request for Studies Prioritization; Study Recommendations Tracking Process; MPO trends; DK MPO Rail Corridor Compatible Land Use & Zoning Study. Pam also presented Planning Study updates for New Castle, Kent, and Sussex County.

Agenda Item #6: Next Steps

Pam Steinebach explained that a vote will take place at the next COT meeting in February 2024 on the FY25-30 CTP Projects; An overview will take place on the LRTP and work on scheduling COT working meetings for the new Prioritization Criteria in advance of FY27-32 CTP.

Agenda Items #7 – Public Comment

Chairman Williams opened the floor for any public comment.

State Senator Eric Buckson asked about updates on TID's in Kent County.

Shanté responded that Pam Steinebach will be able to provide Senator Buckson with an update on the Kent County TID's.

Chairman Williams asked if Pam could provide the COT members with a list of items regarding the Prioritization Process that they could review prior to the 2024 COT special meetings.

Pam Steinebach responded that she would provide a list to the COT members.

Chairman Williams entertained a motion to adjourn the meeting. Councilman Holmes made a motion to approve, and Chairman Williams seconded the motion, and the meeting was adjourned.

Respectfully submitted,
Liddy Campbell, Recording Secretary