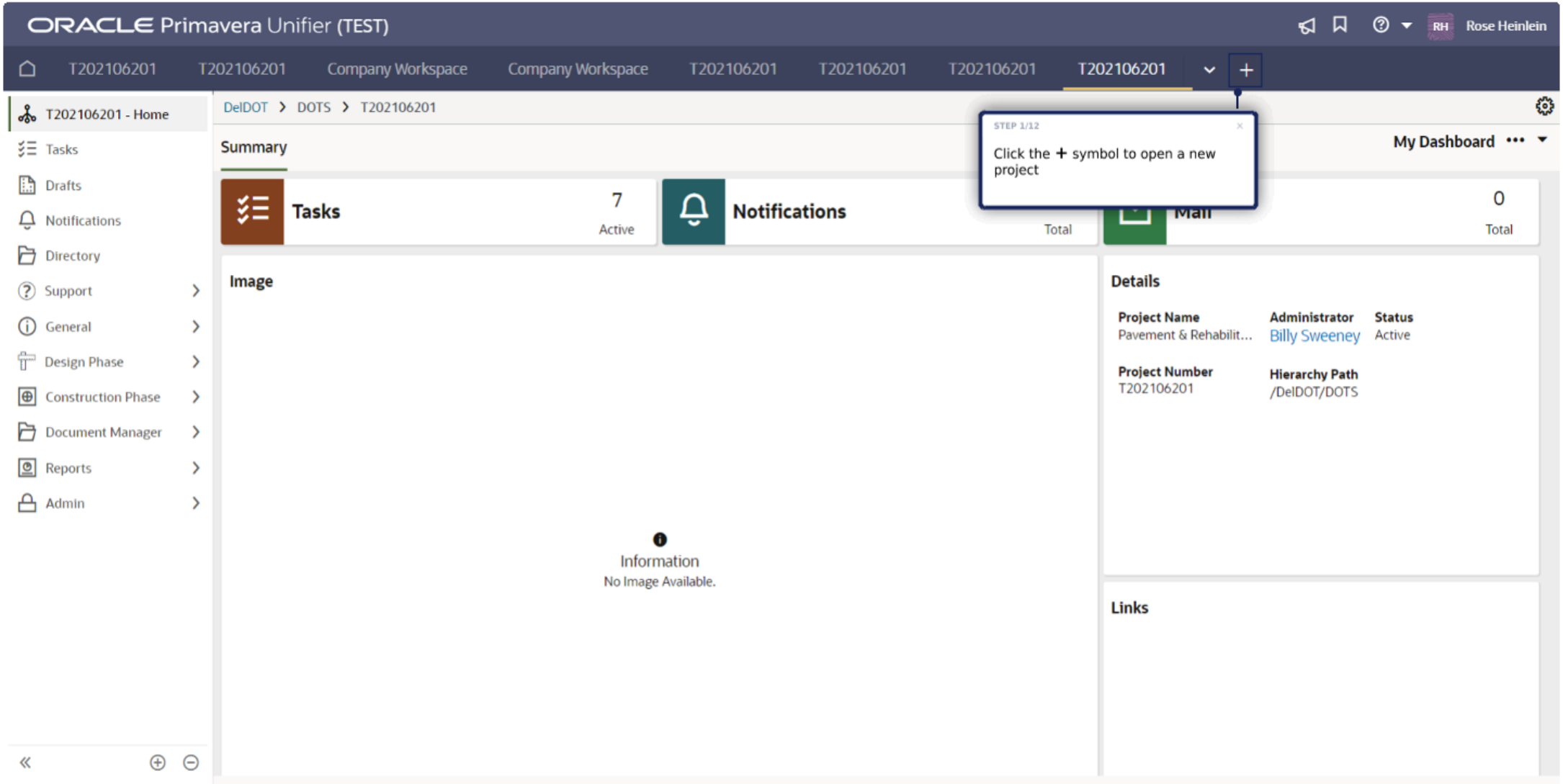
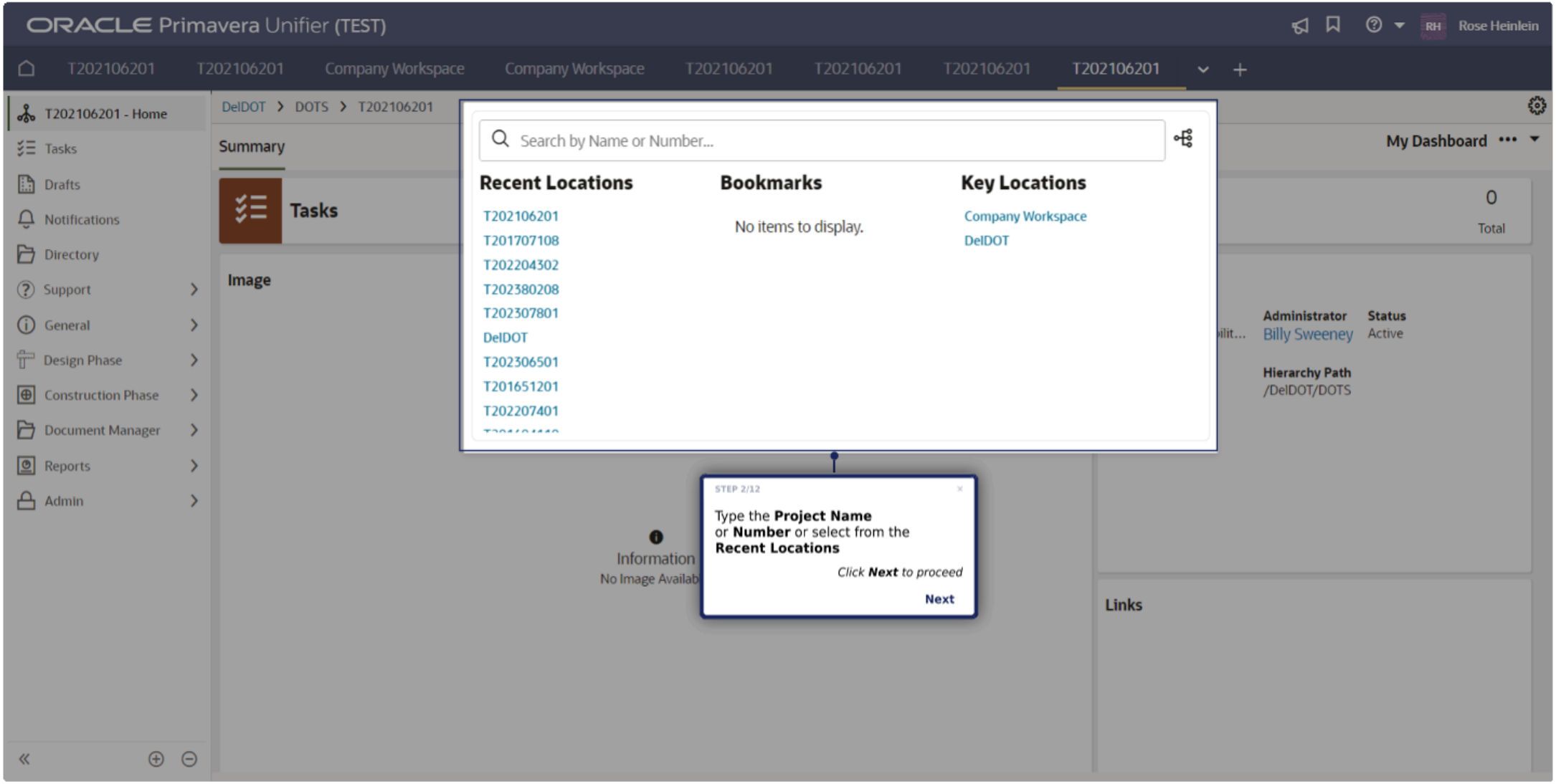
Inspector Daily Report- 1.0 Creation

The IDR Creation process is used to create a new Inspector Daily Report where Ticket Packages, Bid Pay Items and Non-Bid Pay Items can be added.


ORACLE Primavera Unifier (TEST)
Rose Heinlein
T202106201
T202106201
Company Workspace
Company Workspace
T202106201
T202106201
T202106201
T202106201
T202106201 - Home
Tasks
Drafts
Notifications
Directory
Support
General
Design Phase
Construction Phase
Document Manager
Reports
Admin
DelDOT > DOTS > T202106201
Summary
My Dashboard
STEP 1/12
Click the + symbol to open a new project
Tasks
7
Active
Notifications
Total
Mail
0
Total
Image
Information
No Image Available.
Details
Project Name
Pavement & Rehabilit...
Administrator
Billy Sweeney
Status
Active
Project Number
T202106201
Hierarchy Path
/DelDOT/DOTS
Links


ORACLE Primavera Unifier (TEST)
Rose Heinlein
T202106201
T202106201
Company Workspace
Company Workspace
T202106201
T202106201
T202106201
T202106201
T202106201 - Home
Tasks
Drafts
Notifications
Directory
Support
General
Design Phase
Construction Phase
Document Manager
Reports
Admin
DelDOT > DOTS > T202106201
Summary
Tasks
Image
Information
No Image Availab
Search by Name or Number...
Recent Locations
T202106201
T201707108
T202204302
T202380208
T202307801
DelDOT
T202306501
T201651201
T202207401
Bookmarks
No items to display.
Key Locations
Company Workspace
DelDOT
STEP 2/12
Type the Project Name or Number or select from the Recent Locations
Click Next to proceed
Next
My Dashboard
0
Total
Administrator
Billy Sweeney
Status
Active
Hierarchy Path
/DelDOT/DOTS
Links

ORACLE Primavera Unifier (TEST)

Rose Heinlein

T202106201 | T202106201 | Company Workspace | Company Workspace | T202106201 | T202106201 | T202106201 | T202106201 | T202106201

T202106201 - Ho...
Tasks
Drafts
Notifications
Directory
Support
General
Design Phase
Construction Phase
Document Manager
Reports
Admin

DelDOT > DOTS > T202106201

Summary

My Dashboard

Tasks 7 Active

Notifications 0 Total

Mail 0 Total

Image

STEP 3/12

Click **Construction Phase**

*Click **Next** if already open*

Next

Information
No Image Available.

Details

Project Name	Administrator	Status
Pavement & Rehabilit...	Billy Sweeney	Active

Project Number	Hierarchy Path
T202106201	/DelDOT/DOTS

Links

ORACLE Primavera Unifier (TEST)

Rose Heinlein

T202106201 | T202106201 | Company Workspace | Company Workspace | T202106201 | T202106201 | T202106201 | T202106201 | T202106201

T202106201 - Ho...
Tasks
Drafts
Notifications
Directory
Support
General
Design Phase
Construction Phase
Field
Contract Adminis...
Construction Gen...
Document Manager
Reports
Admin

DelDOT > DOTS > T202106201

Summary

My Dashboard

Tasks 7 Active

Notifications 0 Total

Mail 0 Total

Image

STEP 4/12

Click **Field**

*Click **Next** if already open*

Back Next

Information
No Image Available.

Details

Project Name	Administrator	Status
Pavement & Rehabilit...	Billy Sweeney	Active

Project Number	Hierarchy Path
T202106201	/DelDOT/DOTS

Links

ORACLE Primavera Unifier (TEST)

Rose Heinlein

T202106201 | T202106201 | Company Workspace | Company Workspace | T202106201 | T202106201 | T202106201 | T202106201 | T202106201

T202106201 - H...
- Tasks
- Drafts
- Notifications
- Directory
- Support
- General
- Design Phase
- Construction Ph...
- Field
  - E&S Site Ins...
  - Inspector Da...
  - Progress Me...
  - Project Diary
  - Quantity Adj...
  - Source Docu...
  - eTicketing
- Contract Admini...

DelDOT > DOTS > T202106201

Summary

My Dashboard

Tasks 7 Active

Notifications 0 Total

Mail 0 Total

Image

STEP 5/12

Click **Inspector Daily Reports**

*Click **Next** if already open*

Back | Next

Information

No Image Available.

Details

Project Name	Administrator	Status
Pavement & Rehabilit...	Billy Sweeney	Active

Project Number	Hierarchy Path
T202106201	/DelDOT/DOTS

Links

ORACLE Primavera Unifier (TEST)

Rose Heinlein

T202106201 | T202106201 | Company Workspace | Company Workspace | T202106201 | T202106201 | T202106201 | T202106201 | T202106201

T202106201 - H...
Tasks
Drafts
Notifications
Directory
Support
General
Design Phase
Construction Ph...
Field
E&S Site Ins...
Inspector Da...
Progress Me...
Project Diary
Quantity Adj...
Source Docu...
eTicketing
Contract Admini...

DelDOT > DOTS > T202106201

Inspector Daily Reports

Create | Actions | View : All Records (No Grouping)

STEP 6/12
Click **Create**
Back

		Status	Creator	Daily Activity Date	Location Name	Critical?	Remarks
		_OM_Review	Rose Heinlein	06/16/2023		☐	
		_OM_Review	Rose Heinlein	06/14/2023		☐	
		_Pkg_Review	Rose Heinlein	06/14/2023		☐	
	IDR-01663	Tkt_Pkg_Review	Rose Heinlein	06/14/2023		☐	
	IDR-01661	Revision_Required	Rose Heinlein	06/13/2023		☐	
	IDR-01659	Tkt_Pkg_Review	Craig Blowers	06/07/2023		☐	
	IDR-01660	For_OM_Review	Melissa Feldmann	06/07/2023		☐	
	IDR-01657	For_PR_Review	Rose Heinlein	06/06/2023		☐	
	IDR-01658	For_OM_Review	Rose Heinlein	06/06/2023		☐	
	IDR-01656	For_OM_Review	Zachary Shultie	06/01/2023		☐	
	IDR-01652	Approved	Craig Blowers	06/01/2023		☐	
	IDR-01655	Tkt_Pkg_Review	Chris Webb	06/01/2023		☐	
	IDR-01649	Tkt_Pkg_Review	Whatfix Whatfix	05/28/2023		☐	
	IDR-01648	Tkt_Pkg_Review	Whatfix Whatfix	05/27/2023		☐	
	IDR-01647	For_PR_Review	Whatfix Whatfix	05/27/2023		☐	
	IDR-01646	Tkt_Pkg_Review	Rose Heinlein	05/27/2023		☐	

Total: 1665

Page 1 of 2 | Display 1000 Per Page

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

General

Contract Reference *

Type a Contract No...

Required

STEP 7/12

Type to **Contract Number** or select from the **Record Picker** icon and select a record

Click ***Next*** after selecting the contract.

Back | Next

Project Number

T202106201

Project Name

Pavement & Rehabilitation, Kent I, (US 13-South DuPont Hwy- Harrington to W

Status

Spec Year

Due Date

First Chargeable Day

Report Details

Creator

Rose Heinlein

Critical?

Contractor

Project Location

Type a ID...

Location Name

Daily Activity Date *

MM/DD/YYYY

Required

Overnight?

Time In (Hr)

Time In (Min)

Time Out (Hr)

Time Out (Min)

Remarks

Hours

0

Remarks

Attachments | Comments | Linked Records

Information

No Attachments.

Optional Step

Contracts - Summary

Record Number	Contract No	Title	Contract Type	Contract Description	Status	Vendor Name	Original Contract Amount	Revised Contract Amount	Actuals to Date	Contract Balance
Diamond Materials LLC										
CON-001	T202106201	Pavement & Rehabilitat...	Construction		Approved	Diamond Materials LLC	12,284,846.50	12,284,846.50	565,169.00	11,719,677.50

Total: 1

STEP 8/12

Double click the **Contract**

Back

Cancel Select

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

Daily Activity Date *

MM/DD/YYYY

Required

Overnight?

Time In (Hr)

Time In (Min)

Time Out (Hr)

Time Out (Min)

Remarks

Hours

0

STEP 9/12

Complete the necessary items in the **Report Details**

- Project location
- Daily Activity Date (*required field*)
- Time In/Time Out

*Click **Next** to proceed*

Back

Next

Records

Remarks

Information

No Attachments.

Weather

Time (Hr)

Time (Min)

Condition

Select

Temperature (F)

0

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

Time Out (Hr)

Time Out (Min)

Remarks

Hours

0

Remarks

STEP 10/12

Add **Remarks**

*Click **Next** to proceed*

Back | Next

Weather

Time (Hr)

Time (Min)

Condition

Select

Temperature (F)

Attachments | Comments | Linked Records

Information

No Attachments.

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

Time In (Hr) -
Time In (Min) -
Time Out (Hr) -
Time Out (Min) -
Remarks
Hours 0

Remarks

Weather

Time (Hr) -
Time (Min) -
Condition Select
Temperature (F) 0

Time (Hr) -
Time (Min) -
Condition Select
Temperature (F) 0

Time (Hr) -
Time (Min) -
Condition Select
Temperature (F) 0

Weather Notes

Weather Notes

Attachments | Comments | Linked Records

Information

No Attachments.

STEP 11/12

Add details to **Weather** block

*Click **Next** to proceed*

Back | Next

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

Condition: Select

Temperature (F): 0

Weather Notes

Weather Notes

STEP 12/12

Add **Weather Notes**

*Click **Next** to proceed*

Back | Next

Review Comments

Comments

Admin Use Only

Project Resident: Drew Dryden	AM / PM
Area Engineer: George Haldas	AM / PM
Lead Inspector: Lee Hurd	AM / PM
Office Manager: Jake McKinney	AM / PM
User Name Ref: Rose Heinlein	AM / PM
Large Project ?: No	Name: Rose Heinlein
Title	Contract No.

Attachments | Comments | Linked Records

Information

No Attachments.

Create New Inspector Daily Reports

Send Save

Daily Report | Personnel & Equipment | Ticket Packages | Bid Pay Items | Non-Bid Pay Items | Materials | Visitors | Issues

Condition: Select

Temperature (F): 0

Weather Notes

Weather Notes

Review Comments

Comments

Admin Use Only

Project Resident: Drew Dryden — AM / PM

Area Engineer: George Haldas — AM / PM

Lead Inspector: Lee Hurd — AM / PM

Office Manager: Jake McKinney — AM / PM

User Name Ref: Rose Heinlein — AM / PM

Large Project ?: No — Name: Rose Heinlein

Attachments | Comments | Linked Records

Information

No Attachments.

Select the next Flow from the following options:

Send for Review

OR

Personnel & Equipment | Ticket Packages

Bid Pay Items | Non-Bid Pay Items

Materials | Visitors

Issues