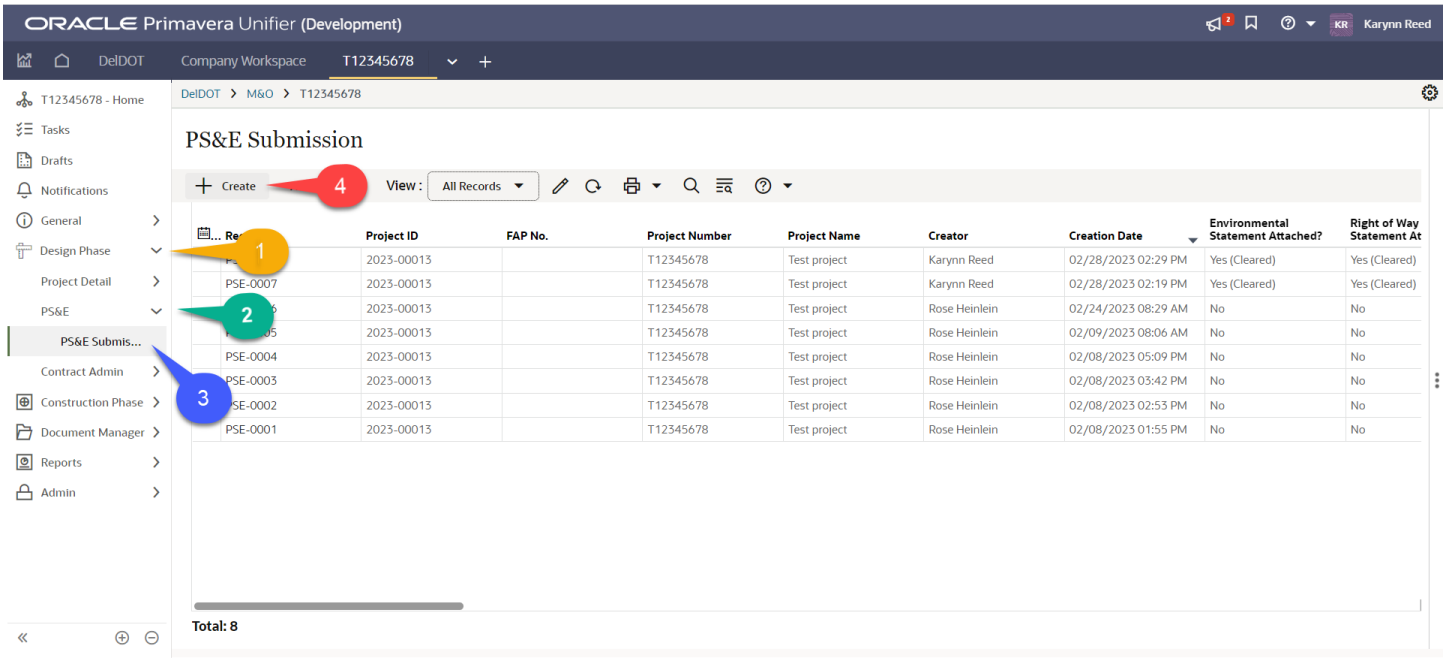
PS&E Draft Proposal

USER GUIDE

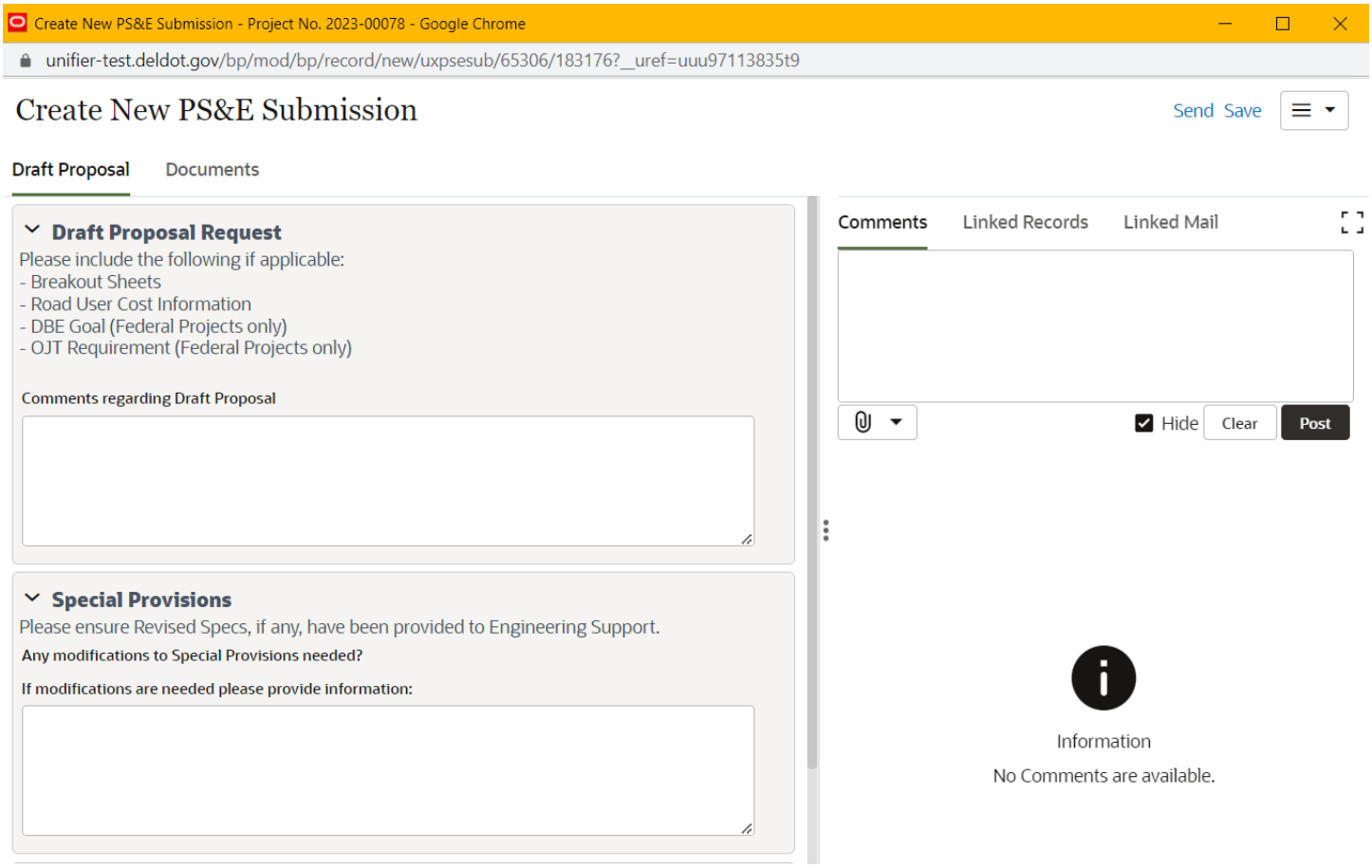
Navigate

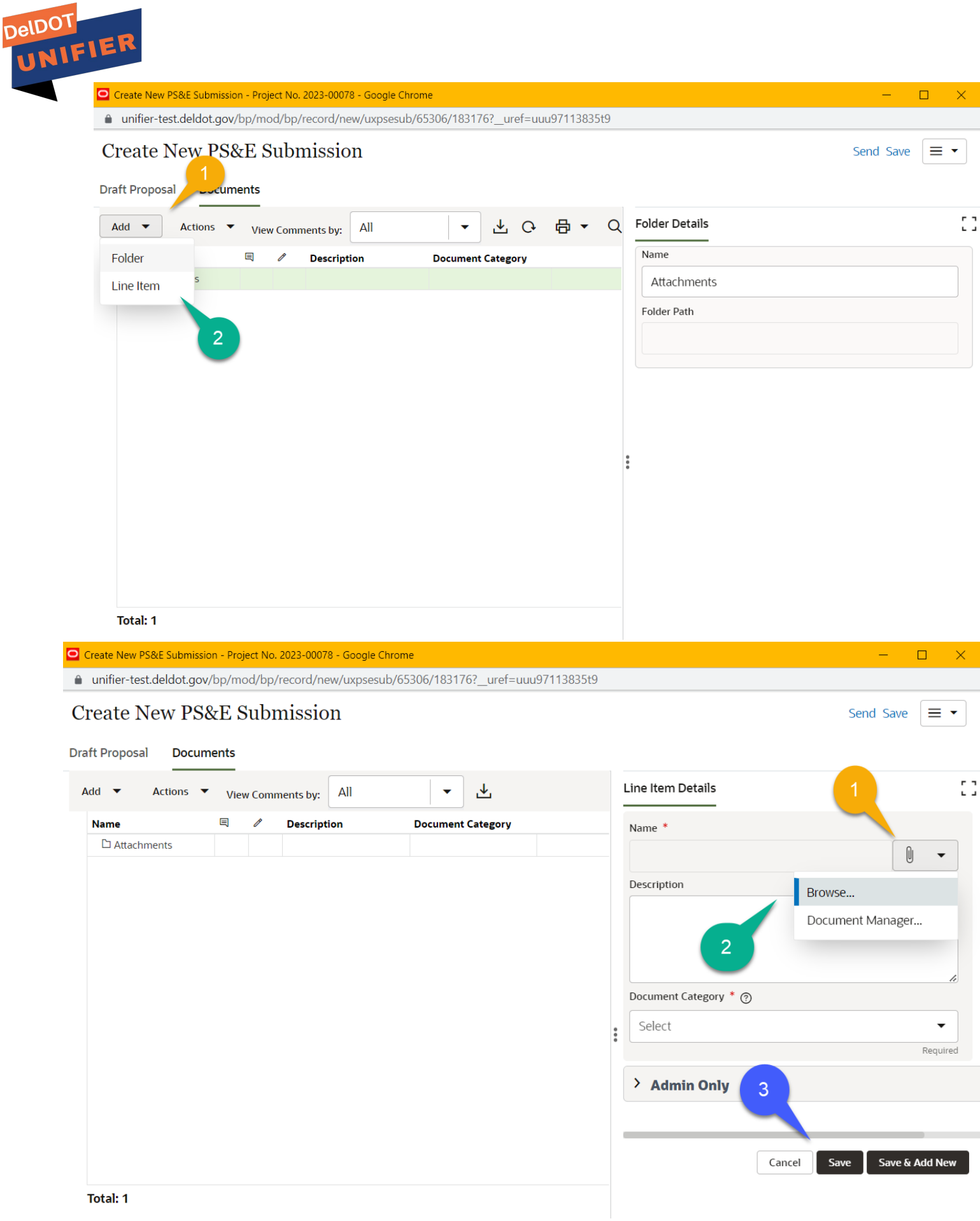


1. In a Unifier project, expand **Design Phase** folder on the navigation pane to the left and click **PS&E – PS&E Submission** to go to PS&E Submission module
2. Click **+ Create** to start a new PS&E record

DelDOT UNIFIER

Create




Create New PS&E Submission - Project No. 2023-00078 - Google Chrome
unifier-test.deldot.gov/bp/mod/bp/record/new/uxpsesub/65306/183176?_uref=uuu97113835t9
Create New PS&E Submission
Send
Save
Draft Proposal
Documents
Add
Actions
View Comments by:
All
Folder
Line Item
Description
Document Category
Folder Details
Name
Attachments
Folder Path
1
2
Total: 1
Create New PS&E Submission - Project No. 2023-00078 - Google Chrome
unifier-test.deldot.gov/bp/mod/bp/record/new/uxpsesub/65306/183176?_uref=uuu97113835t9
Create New PS&E Submission
Send
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Documents
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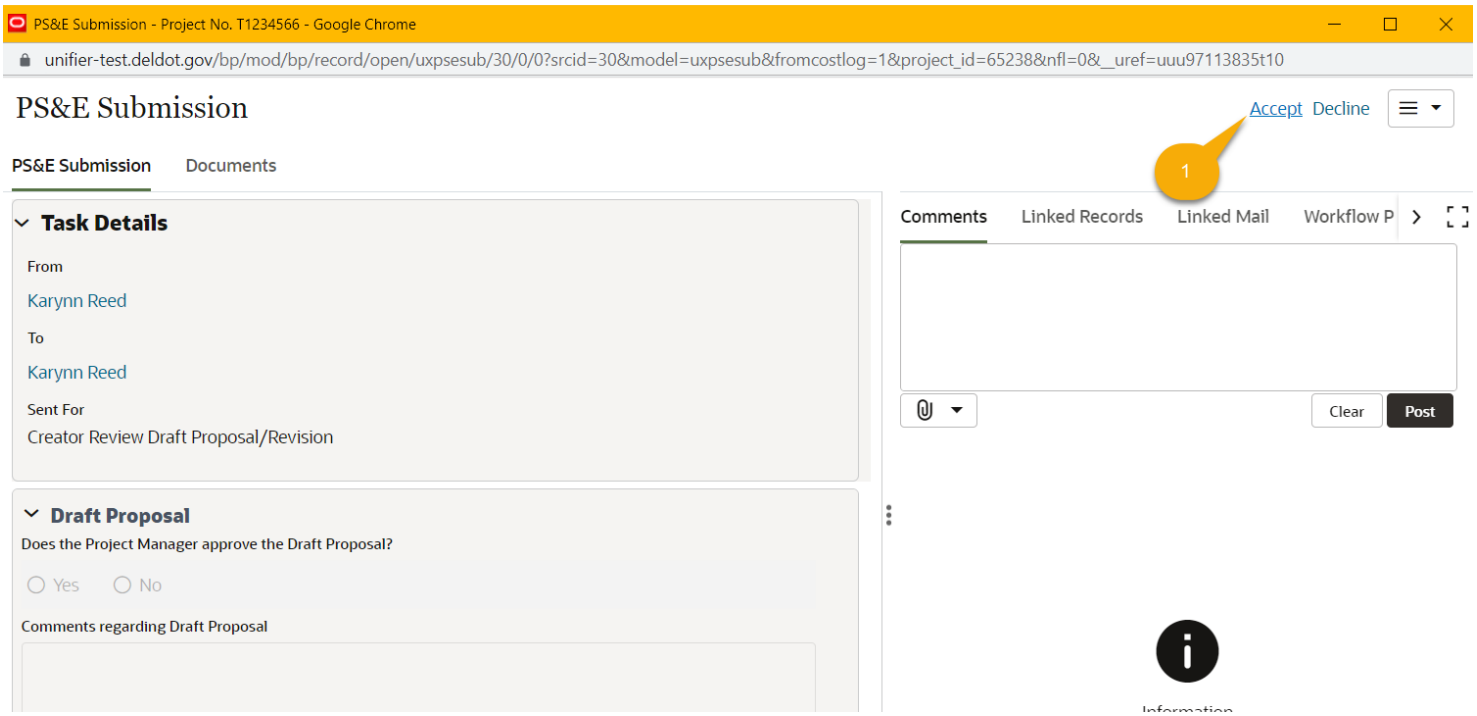
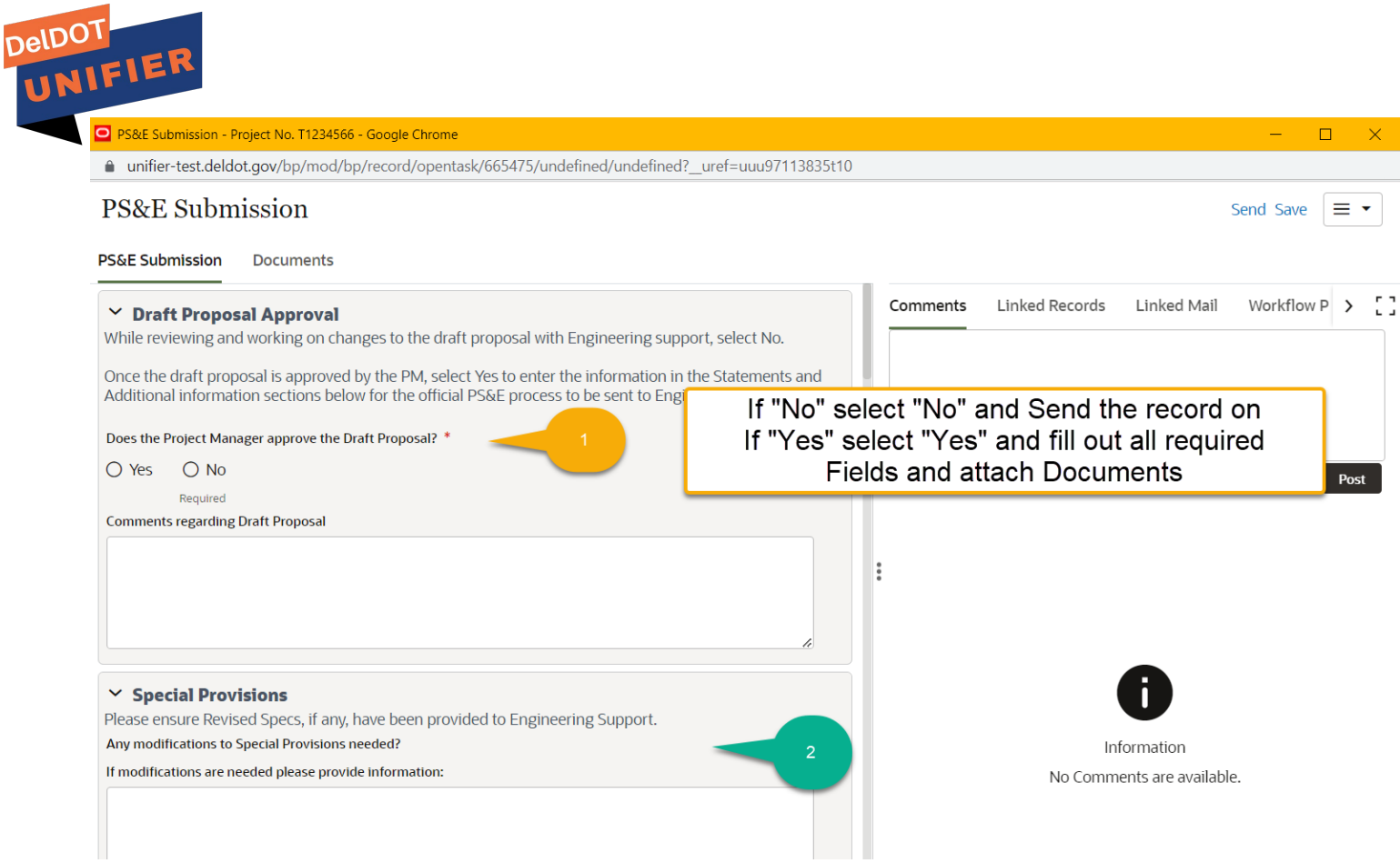
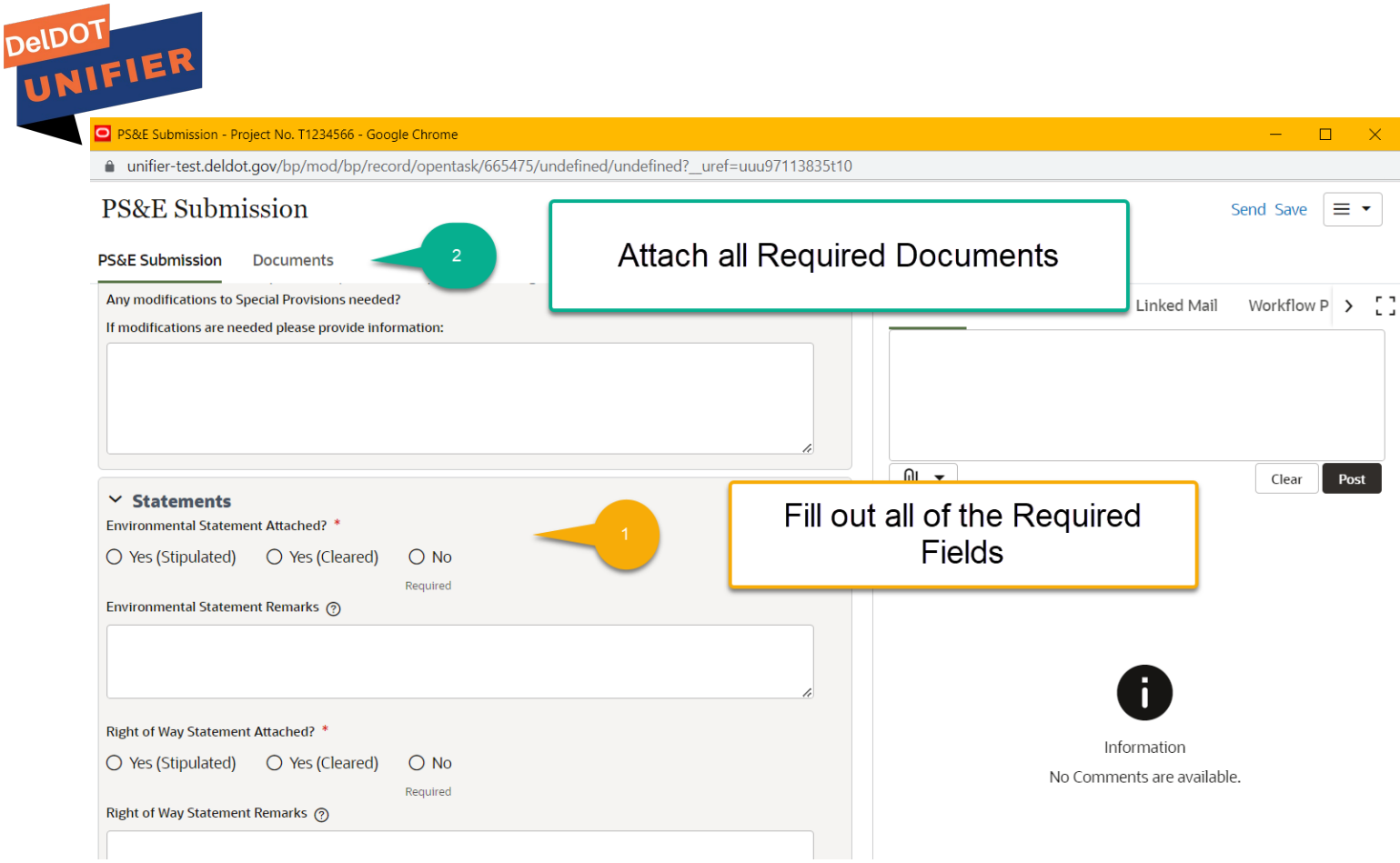
Name *
Description
Browse...
Document Manager...
Document Category *
Select
Required
Admin Only
1
2
3
Cancel
Save
Save & Add New
Total: 1

1. Draft Proposal Request: attach any needed files in the documents tab and leave a comment of any items to be noted
2. Special Provisions: Add any comments for Special Provisions and make sure to inform Engineering Support
3. Documents:
    a. Click on the Add button then click Line Items
    b. On the right hand side click on the Paperclip and Browse the for the documents
4. Once ready to request the Draft Proposal click on Send in the upper right hand corner




PS&E Submission - Project No. T1234566 - Google Chrome
unifier-test.deldot.gov/bp/mod/bp/record/opentask/665475/undefined/undefined?__uref=uuu97113835t10
PS&E Submission
Send Save
PS&E Submission
Documents
Draft Proposal Approval
While reviewing and working on changes to the draft proposal with Engineering support, select No.
Once the draft proposal is approved by the PM, select Yes to enter the information in the Statements and Additional information sections below for the official PS&E process to be sent to Engi
Does the Project Manager approve the Draft Proposal? *
1
Yes
No
Required
Comments regarding Draft Proposal
If "No" select "No" and Send the record on
If "Yes" select "Yes" and fill out all required
Fields and attach Documents
Special Provisions
Please ensure Revised Specs, if any, have been provided to Engineering Support.
Any modifications to Special Provisions needed?
2
If modifications are needed please provide information:
Comments
Linked Records
Linked Mail
Workflow P
Post
Information
No Comments are available.


PS&E Submission - Project No. T1234566 - Google Chrome
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PS&E Submission
Send Save
PS&E Submission
Documents
2
Attach all Required Documents
Any modifications to Special Provisions needed?
If modifications are needed please provide information:
Linked Mail
Workflow P
Clear
Post
Statements
Environmental Statement Attached? *
Yes (Stipulated)
Yes (Cleared)
No
Required
1
Fill out all of the Required Fields
Environmental Statement Remarks
Right of Way Statement Attached? *
Yes (Stipulated)
Yes (Cleared)
No
Required
Right of Way Statement Remarks
Information
No Comments are available.