

SECTION 1

INTRODUCTION

Purpose

The purpose of these "Rules and Regulations" is set forth the requirements of the State of Delaware, Department of Transportation for the planning, design, construction and acceptance for maintenance of subdivision streets.

Authority

The authority for these "Rules and Regulations" is set forth in the Delaware Code. Applicable sections include:

Title 17, Chapter 1, Section 131

Title 17, Chapter 5, Section 508

Approval Process

An outline of the procedure to be followed by the developer in order to obtain acceptance of a subdivision street for maintenance by the Division of Highways is found in this section. The estimated review time by the Division of Highways is indicated in the outline. The indicated review periods are based on a complete submission. Incomplete submissions may be returned to the developer for resubmission.

Definitions

Subdivision Street - A street within a suburban community or Industrial Park.

Suburban Community - An unincorporated community which meets the following requirements:

Contains at least five (5) separate single family property owners having fee simple title to their dwelling unit.

The aggregate internal street system contains a minimum of 500' linear feet of road surfacing.

The internal street system connects to our existing or proposed State maintained street or highway.

Industrial Park - An area for manufacturing or industrial use as defined by the County zoning code which is located in an unincorporated community and meets the following requirements:

The aggregate internal street system contains a minimum of 500' linear feet of road surfacing.

The internal street system connects to our existing or proposed State maintained street or highways.

PS & E Engineer - Plans, Specifications & Estimates Engineer for the Division of Highways.

APPROVED PROCESS

	Action	By	Time Required
1.	Submission of Preliminary Plan	Developer	---
2.	Review of Preliminary Plan County Advisory Committee (SAC, DAC, TAC)	Division of Highways	2 weeks
3.	Revised Preliminary Plans Record Plan	Developer	---
4.	Approval of Record Plan	Division of Highways	2 weeks
5.	Preparation of Semi-Final Plans -Drainage Calculations -Typical Sections -Soils Data -Construction Access	Developer	---
6.	Review of Semi-Final Plans -Field Meeting	Division of Highways	4 weeks
7.	Preparation of Final Plans and Cost Estimate	Developer	---
8.	Approval of Final Plans and Cost Estimates -Forward Construction Agreement -Forward 10% Security Agreement	Division of Highways	2 weeks
9.	Submission of Construction Documents -Executed Construction Agreement -Executed 10% Security Agreement -Reproducible Construction Plans -Reproducible Title Sheet	Developer	(6 mo. max)

10.	Execution of Construction Agreement -Preconstruction Conference -Notice to Proceed -Preparation of Signing Plans	Division of Highways	2 weeks
11.	Street Construction	Developer	---
12.	Final Inspection	Division of Highways	2 weeks
13.	Request for Street Acceptance -As Built Plans -County Approval -Release from Unpaid Bills	Developer	---
14.	District Approval	Division of Highways	2 weeks
15.	Street Acceptance	Division of Highways	2 weeks