

# DBE AVAILABILITY & INTEREST LIST

Delaware DBE Certified firms may sign up to be considered for subcontracting opportunities on specific DelDOT projects that have a DBE Goal.

## I. CONSTRUCTION PROJECTS

The list of available DBE firms will be presented to the Contractor who is the Apparent Lowest Bidder for each project. If the Apparent Lowest Bidder is awarded the contract, they will be required to subcontract a certain percentage of the project to a DBE firm(s) certified in Delaware. The goal of this service is to assist Prime Contractors in finding available DBE's for subcontracting opportunities and to help DBE firms by letting the Prime Contractors know the DBE firms are interested.

### INSTRUCTIONS:

- 1) Review the DelDOT projects with a DBE Goals listed on the [Civil Rights Calendar](#) or go to [www.bids.delaware.gov](http://www.bids.delaware.gov) for the complete list of Delaware project advertisements.
- 2) To sign up of a project go to the DBE website [www.dbe.deldot.gov](http://www.dbe.deldot.gov), click on **FORMS & PUBLICATIONS**, then select **DBE Interest Sign-Up form**.
- 3) Save this form to your computer **first**, before to begin to type in the form.
- 4) Enter your DBE Firm Name, a Contact Name, telephone and email.
- 5) At the top of the Advertisement For Bids copy the Project CONTRACT NO for example " T200800902 " and PROJECT NAME, for example "HSIP Sussex County, US 113 Intersection Improvements".

Contract No. T200800902.01  
 Federal Aid Project No. ESTP-S113(14)  
 HSIP SUSSEX COUNTY, US 113 INTERSECTION IMPROVEMENTS  
 COMPLETION DATE: 355 Calendar Days  
 Cost of Contract Documents: No Charge for CD  
 Sussex County  
 DBE GOALS: 12% TRAINEE: 1

- 6) Next, review the list of the types of work involved with this project and enter a brief description of what types of work you wish to perform. Keep in mind that you may only include those tasks that are listed for this specific project and that you have the approved NAICS Codes to perform. You do not need to include every NAICS code, only the tasks for which you have the resources and availability.

1.00	LS	CLEARING AND GRUBBING	2.00	EACH	REINFORCED CONC SIGN FOUNDATION, W-6
14,200.00	CY	EXCAVATION AND EMBANKMENT	29.00	LF	SUPP OF BREAKAWAY I-BEAM SIGN POSTS, W-6
970.00	CY	EXCAVATION AND BACKFILLING FOR PIPE TRENCH	2.00	EACH	REMOVAL OF BREAKAWAY I-BEAM SIGN POSTS
14.00	CY	FLOWABLE FILL	374.00	EACH	INSTALLATION OR REMOVAL OF TRAFFIC SIGN
1,340.00	CY	BORROW, TYPE A	6.00	EACH	INSTALLATION OF 4" DIA HOLE, LESS THAN 0
1,640.00	CY	BORROW, TYPE F	604.00	SF	INSTALLATION OR REMOVAL OF TRAFFIC SIGNS
700.00	CY	FURN BORRY C FOR PIPE UTILITY TRENCH & STR	3.00	EACH	ADJUST WATER VALVE BOXES
1.00	LS	REMOVAL OF STRUCTURES & OBSTRUCTIONS	2.00	EACH	RELOCATE FIRE HYDRANTS
6,825.00	LF	SILT FENCE	3,712.00	SY	REMOVAL EXIST. PCC PAVT CURB SIDEWALK
13.00	EACH	INLET SEDIMENT CONTROL, DRAINAGE INLET	13.00	EAMO	FIELD OFFICE, SPECIAL I
39.00	EACH	INLET SEDIMENT CONTROL, AT GRADE INLET	42,702.00	SYIN	PROFILE MILLING, HOT-MIX
9.00	TON	STONE CHECK DAM	3,530.00	LF	SAW CUTTING, HOT MIX
200.00	TON	STABILIZED CONSTRUCTION ENTRANCE	6,058.00	LF	SAW CUTTING, CONCRETE (FULL DEPTH)
3,151.00	CY	GRADED AGGREGATE BASE COURSE, TYPE B	1.00	LS	INITIAL EXPENSE
7.00	TON	DELAWARE NO. 3 STONE	1.00	LS	CONSTRUCTION ENGINEERING
3,865.00	TON	STONE MATRIX ASPHALT WEARING SURFACE			
2,156.00	TON	BIT CONC, SP, TY B, 160 GYRA, PG 76-22			

**CONSULTANTS:** Many construction projects contain Construction Engineering, CPM, Utility Construction Engineering, and Project Control System Development Plans. You should also review the construction projects.

7) Lastly, click **SUBMIT** at the bottom of the form to submit your entry to the DBE Program.

Construction project bids are publicly opened at the DelDOT Administration Building, 800 Bay Road, Dover, DE 19901, normally at 2pm, the same day the bid closes. Anyone is welcome to attend the opening. Once all the bid amounts are publicly read, the Apparent Lowest Bidder is announced. The list on DBE firm names with the specific tasks they wish to perform is presented to the Apparent Lowest Bidder the same day the bid closes.

## II. PROFESSIONAL SERVICE AGREEMENTS

Delaware DBE Certified firms may sign up to be considered for subcontracting opportunities on specific DelDOT Professional Service Agreements that have a DBE Goal.

<p>Agreement No. 1689</p> <p><b>MULTI-MODAL TRANSPORTATION PLANNING AND ENGINEERING SERVICES</b></p> <p><u>PROJECT DESCRIPTION</u></p> <p>The Delaware Department of Transportation (DelDOT) is seeking to establish a three (3) year open-end agreement with a consultant to assist with multi-modal transportation system planning, engineering support, and system performance evaluation related to short and long term plans. Tasks include, but are not limited to, transportation modeling, transit oriented design, grant development, transit demand, analysis and public outreach/ involvement. This work may cover any and all forms of transportation in common usage.</p> <p><u>CONSULTANT SERVICES REQUIRED</u></p> <p>The consultant must demonstrate knowledge, skills, and abilities in the following areas:</p> <ul style="list-style-type: none"><li>• Strategic long range transportation planning;</li><li>• Strategic and operational planning for public transportation; including data collection</li><li>• Strategic and operational planning for aviation;</li><li>• Strategic planning for freight transportation;</li><li>• Public participation, including meeting facilitation and preparation, printing and distribution of public outreach materials;</li><li>• Bicycle system and facility planning and design;</li><li>• Pedestrian system and facility planning and design;</li><li>• Survey design and implementation;</li><li>• Transportation policy and program development;</li><li>• Transportation systems management;</li><li>• Transportation demand management</li></ul>
---

When Professional Service Agreements with a goal are posted, a email is sent to DBE's along with the Subcontractor Sign-Up Form. After reviewing the Agreement details you may sign up to perform specific tasks identified in the proposal. The DBE Firm name will be submitted to potential prime consultants who are currently registered with DelDOT's Contract Administration, Consultant group and may be submitting a proposal for the agreement. The list of DBE firm names is provided to the prime consultants within 2-3 days after the agreement is publicly posted. If interested, the Prime Consultants will contact you.

CONSTRUCTION DBE's should also review Professional Service Agreements and act as consultants to provide expert information on the construction part of a task.

You must sign up separately for each project or agreement. The DBE Program will not automatically submit your name; and will not decide what specific work you wish to perform, if you are able to travel to the location, if you have enough resources, or if you are able to perform the work in the time frame required.

If you have any questions about signing up please email [DOT.DelawareDBE@state.de.us](mailto:DOT.DelawareDBE@state.de.us) or call 302-760-2035.