

Plans for the Future

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Near and Far

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- Critical Items for Acceptance
- Duration Review Times Posted on the Web
- Performance Measures
- Required Meeting following 1st Plan Review
- Expedited Review Team (ER Team)



Critical Items for Acceptance: Record Plan Submissions

1. If applicable, the Traffic Impact Study (TIS) or the Traffic Operational Analysis (TOA) must complete prior to the first submission.
2. A Pre-Submittal (through the PDCA Application) will be required prior to all formal submissions for any projects with site ADT over 200.
3. All plans must be a clean, clear and easy to view set of PDF Plans (landscape orientations and no locked files).
4. Preliminary Entrance and Construction Plans must be uploaded to the PDCA Application as a “Print to PDF” file combined in a single .ZIP format file.
5. The Record Plan Checklist and the Development Coordination Gatekeeping Checklist must be completed in the original Excel format and attached to the project submission in a .ZIP file format (located at the DC Website, under Checklists).



Critical Items for Acceptance: Record Plan Submissions

6. A Traffic Generation Diagram must be shown accurately depicting the site traffic and distribution. (Please see Example)
7. Subdivision Streets that are to be dedicated to the State must meet design requirements in regards to width and radii.
8. A conceptual drainage plan must be submitted in a .ZIP file format in order to verify PE locations.
9. Proper Right-of-Way dedication per frontage roadway classification must be shown.
10. A 20ft. Buffer from Right of Way for all internal Stormwater facilities must be shown of the plan set.



Critical Items for Acceptance: Entrance/Construction Subdivision Set Plan

1. A Record Plan, in PDF format, must be uploaded to the PDCA with, or prior to, the submission of the Entrance Plans.
2. All plans must be a clean, clear, and easy to view set of PDF Plans (landscape orientations and no locked files).
3. The Entrance Plan Checklist, The DC Gatekeeping Checklist, and The Subdivision Streets Checklist (if applicable) must be completed in the original Excel format and attached to the project submission in a .ZIP file format (located at the DC Website, under Checklists).
4. Subdivision Streets that are to be dedicated to the State and proposed roadway improvements must meet all current design requirements and show the correct typical sections.
5. If applicable, any Traffic Impact Study (TIS or Traffic Operational Analysis (TOA) Recommended offsite-improvement designs must be attached to the project submission in a .ZIP file format.
6. Proper spot elevations must be shown on the plan to verify pedestrian facilities meet ADA compliance and entrance facilities exhibit positive runoff.



Critical Items for Acceptance: Entrance/Construction Subdivision Set Plan

7. The submission must provide complete schedules, if applicable, for pipe, catch basin, flared-end section, curb, and underdrain.
8. A submission must include all the following, if applicable;
 - Stormwater Management Report
 - Drainage report including spread calculations
 - Hydraulic Grade Line (HGL) calculations
 - Completed Pipe Cover/Angle Worksheet (Located at the DC Website, under Forms)
 - H&H calculations for ditches
 - H&H calculations for culverts
9. Complete Cross Sections every 50' and at critical locations, such as pipe crossings and entrance locations.



Duration Review Times

Submission #	Review Type	Development Type	Number of Sheets	Received	Submission Deadline	Accept/Decline	Review Meeting	Comment Transmittal/ Due Date	Date Completed	Duration of Review (In Days)	Next Submittal Interval (In Days)
1	LONOR	Commercial	4	10/13/2015	10/13/2015	10/21/2015	11/18/2015	11/25/2015	11/25/15	42	27
2	LONOR	Commercial	4	12/22/2015	12/22/2015	12/30/2015	1/27/2016	2/3/2016	2/2/2016	42	98
3	LONOR	Commercial	4	5/10/2016	5/10/2016	N/A	N/A	5/24/2016	5/16/2016	6	10
4	LONOR	Commercial	4	5/26/2016	5/26/2016	N/A	N/A	6/9/2016	6/9/2016	14	



Totals for How Time was Spent During Project			
DeIDOT Review (In Days)		Design Firm Revision (In Days)	
Project Total:	104	Project Total:	135
LONOR:	104	LONOR:	135
LONOR/EPA Combined:	N/A	LONOR/EPA Combined:	N/A



Accomplishments

Performance Measures

What is the current performance measure???

90% of plan reviews completed in 45 days

- Make sure submittals are completed in the 42 day cycle
- Track projects deadlines, per Type, County and Reviewer
- Monthly Tracking Reports
- Maintain a 100% accuracy rate for meeting project deadlines
- Currently at 99.9% of projects completed by deadline



Accomplishments

Performance Measures

Year to Date (1/1/16 – 9/30/2016)

- Total Projects = 1,566
- Total Major Projects = 868

STATEWIDE	
361	Total of LONOR (Major)
	304 <i>_LONOR</i>
	54 <i>*Final LONOR</i>
	3 <i>Combined LONO*/Com* Ent*</i>
498	Total of Const/Ent (Major)
	442 <i>Construction*Entrance</i>
	53 <i>Final Constr*Entr*</i>
	3 <i>Combined LONO*/Com* Ent*</i>
152	LONC*
29	Lot Line*
512	Minor Subd.
9	Off-site Impr.
8	Street Acceptance



Accomplishments

Performance Measures

2016

	January	February	March	April	May	June	July	August	September
Subdivision Reviews (Monthly)									
Total major project review submittals	56	83	114	93	113	112	91	111	95
Number completed in less than 42 Days	56	83	114	93	113	112	90	111	95
% completed in less than 42 Days	100%	100%	100%	100%	100%	100%	99%	100%	100%
Subdivision Reviews (Year to Date)									
Total major project review submittals	56	139	253	346	459	571	662	773	868
Number completed in less than 42 Days	56	139	253	346	459	571	661	772	867
% completed in less than 42 Days	100%	100%	100%	100%	100.0%	100.0%	99.8%	99.9%	99.9%

2015	
Subdivision Reviews (Year to Date)	
Total major project review submittals	718
Number completed in less than 42 Days	716
% completed in less than 42 Days	99.7%

2014	
Subdivision Reviews (Year to Date)	
Total major project review submittals	880
Number completed in less than 42 Days	879
% completed in less than 42 Days	99.9%



Accomplishments

Performance Measures

Goal: 90% of PTIS Reviews completed within 20 days
100% of PTIS Reviews completed within 30 days

2016 YTD

12 out of 13 TIS Reviews in 20 days -- 92%

13 out of 13 TIS Reviews in 30 days -- 100%

Average review time – 15 days

2015 – 9 out of 11 82%

2014 – 11 out of 11 100%



Required Meeting Following 1st Plan Review

- Effort to reduce comments for subsequent submissions
- Provides clarity of our comments to the Engineer
- Discuss comments face to face
- Some comments could be eliminated after discussion
- Better customer service
- Meetings will be pre-scheduled 1 week after the review meeting



Expedited Review Team (ER Team)

- Pay a fee to get expedited reviews
- Economic development projects only?
- What resources are needed?
- Special review meetings with engineers present to work collaboratively in reviewing the designs.



Thank You 😊



Any Questions?

