



**MINUTES OF MEETING**  
**South New Castle TMT Meeting**  
**January 10, 2006**  
**Townsend Fire Company**



**Meeting Date:** January 10, 2006  
**Location:** Townsend Fire Company  
**Purpose:** South New Castle County Transportation Management Team (TMT) Meeting

**List of Committee Members and Meeting Attendees:**

<u>Last Name</u>	<u>First Name</u>	<u>Agency</u>	<u>Email</u>
Bailey	Alice	DSP Troop 9	alice.j.bailey@state.de.us
Carpenter	Dave	NCC OEM	dcarpenter@nccde.org
Clacher	Jim	DeIDOT/TMC	jim.clacher@state.de.us
Clark	Raymond	Townsend Fire Company	r.clark@aetnahhl.org
Donaldson	Gene	DeIDOT/TMC	gene.donaldson@state.de.us
Gillespie	Glenn	DEMA	glenn.gillespie@state.de.us
Hufnagle	Lou	Edwards and Kelcey	lhufnagle@ekmail.com
Streets	William	NCC 911 Communications	wfstreets@co.new-castle.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Wormley	James	DeIDOT	jim.wormley@state.de.us

**Handouts provided during the meeting:**

1. Meeting Minutes from December 13<sup>th</sup>, 2005
2. Statewide Action Item List
3. Quick Clearance and “Move It” Best Practices Executive Summary
4. US 13 Detour Maps

**I. Opening Remarks**

Gene Donaldson (DeIDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the December 13th, 2005 meeting minutes. No comments were given.

**II. Statewide Action Item List**

**Improve DeIDOT’s After-Hour Response**

Gene reported that Edwards and Kelcey is currently compiling data to see how often DeIDOT personnel are actually called out to incidents. This data will aid in determining the associated costs to the State while moving forward with changing current policies and procedures.

**Establish TMT Communications Working Group**

Gene reported that Edwards and Kelcey is developing a draft SOP on procedures for the scene of an incident. This SOP document will be reviewed at the next Communications Working Group meeting scheduled for January 11, 2006 at 10:00 AM at the Kent County 911 Center.



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**Conduct Transportation Management Training**

Gene stated that he is working with Maryland State Highway in gathering materials for training courses. Gene also mentioned that training would be scheduled for sometime in the spring.

**Quick Clearance Policy**

Gene explained that he would be looking for volunteers from each TMT group to aid him in the development of a unified standard draft on Quick Clearance for the state of Delaware. Currently seven (7) states in the I-95 Corridor Coalition already have laws established in this matter. EK is pursuing a presentation from PA State Trooper Sgt. Anthony Sivo who recently provided a presentation to the I-95 Coalition regarding the implementation of a quick clearance policy in PA.

**Spanish Language Aid for Incident Response Booklet**

Gene mentioned that this item is moving forward; DelDOT is trying to work through the payment issue of one state (Delaware) paying another state (Maryland).

**Special Items of Interest**

Gene mentioned the following items to the South New Castle County TMT Committee:

- All three (3) TMT Committees in Sussex County will be having a combined meeting on Evacuation Routes scheduled for 7:00 PM on January 18, 2006 at the Millsboro Fire Department.
- Delaware State Police and DelDOT are working on a pilot project to allow DelDOT personnel the ability order tow trucks for stranded motorists in certain situations.

**Develop Detour Plans for US 13.**

The following US 13 southbound detour routes were discussed:

- South of SR 72 to North of the Biden Ramp
- At the Biden Ramp to North of SR 896
- At SR 896
- South of 896 to North of Marl Pit Road
- At Marl Pit Road
- South of Marl Pit Road to At SR 299
- South of SR 299 to At Harris Road
- South of Harris Road to North of Pine Tree Road
- At Pine Tree Road
- South of Pine Tree Road to North of SR 71
- At SR 71 to At Blackbird Forest Road
- South of Blackbird Forest Road to North of Black Diamond Road
- At Black Diamond Road to North of Duck Creek Road



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The following US 13 northbound detour routes were discussed:

- At Exit 119 SR 1 SB On Ramp to South of Smyrna Landing Road
- At Smyrna Landing Road to South of Black Diamond Road
- At Black Diamond Road to At Anchor Inn Road
- At Anchor Inn Road to At SR 71
- North of SR 71 to South of Pine Tree Road
- At Pine Tree Road to South of Harris Road
- At Harris Road to At SR 299
- North of SR 299 to South of SR 896
- At SR 896
- North of SR 896 to South of SR 72

**IV. Next Meeting**

Next month's regularly scheduled TMT meeting will be cancelled due to the fact that it falls on Valentines Day. The next meeting will occur on March 14, 2006 at 7:00 pm at the Townsend Fire Company.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Lou Hufnagle can be reached at [lhufnagle@ekmail.com](mailto:lhufnagle@ekmail.com) / or (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>