



Delaware Department
of Transportation

DeIDOT Civils Rights Compliance and Certification System

Simplified Web Based Software for Reporting DBE Participation



Overview

The DeIDOT Civil Rights System is a web-based tool that provides:

- Electronic certification application process
- Enhanced Public Directory
- Subcontractor payment reporting for primes
- Subcontractor payment confirmation
- Real-time exception monitoring for Staff

B2Gnow is the software vendor providing and maintaining the system for DeIDOT



Benefits

- **No cost** to vendors
- Online reporting of subcontractor utilization
- Vendors can manage their own accounts
- Multiple user accounts for each vendor
- Single location for all certifications, contracts, and more
- Substantial time savings
- Increased transparency



Delaware Department
of Transportation

[OUR MAIN SITE](#)

[CONTACT SUPPORT](#)

Civil Rights Compliance Reporting System

[Log In](#)

Certification

Search and/or join our database of certified vendors

[Search DBE/ACDBE Directory](#)

About the System

Learn more about this system and how it works today

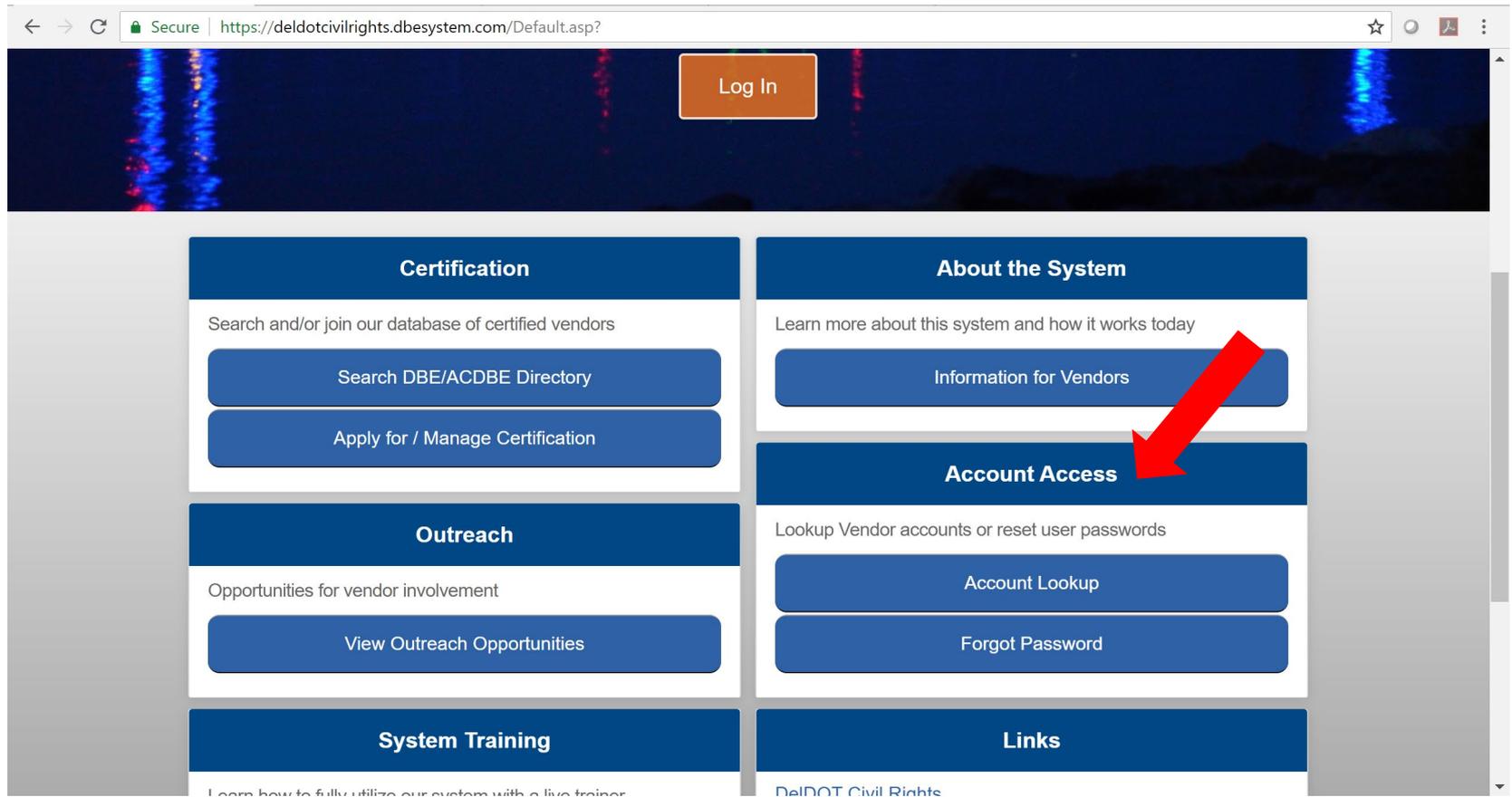
[Information for Vendors](#)

<https://deldotcivilrights.dbesystem.com>



Compliance and Certification System

Account Look Up and Password Resets



The screenshot shows a web browser window with the URL <https://deldotcivilrights.dbesystem.com/Default.asp?>. The page features a dark blue header with a "Log In" button. Below the header, the content is organized into several sections:

- Certification**: Search and/or join our database of certified vendors. Includes buttons for "Search DBE/ACDBE Directory" and "Apply for / Manage Certification".
- About the System**: Learn more about this system and how it works today. Includes a button for "Information for Vendors".
- Account Access**: Lookup Vendor accounts or reset user passwords. Includes buttons for "Account Lookup" and "Forgot Password". A red arrow points to the "Account Access" header.
- Outreach**: Opportunities for vendor involvement. Includes a button for "View Outreach Opportunities".
- System Training**: Learn how to fully utilize our system with a live trainer.
- Links**: DeIDOT Civil Rights.



Account Lookup

Secure | <https://deldotcivilrights.dbesystem.com/Default.asp?>

Log In

Account Lookup

Enter search parameters below and click the **Search** button. You can then send yourself a username/password reminder by email. If you do not see your business listed in the search results, you can select **Change Parameters & Search Again**.

If you are unable to find your business, or the contact information is incorrect, please email [Customer Support](#). Please note that when contacting Customer Support, we may need to request additional information for security purposes.

Need help?

Some questions may be answered by watching a tutorial video:

- [Change User Information](#)
- [New User Request](#)
- [Request Username and Password](#)

Search by Business Name or DBA
Tip: Try a few letters of the firm's name.

Search by Tax Identification Number
Tip: Must be 9 numbers; do not enter spaces or dashes.

Search by Contact Person

First Name Last Name
Tip: Use the first letter Tip: Try the first few letters

System Training **Links**

Learn how to fully utilize our system with a live trainer De/DOT Civil Rights

Username/Password Reminder

If you do not see your business listed in the search results, or the contact information is incorrect, please email [Customer Support](#). Include your business' and personal contact information for account verification. We may need to request additional information for security purposes.

Search Results			
Business	Contact Person	Contact Details	Send Reminder
MEDINA TRUCKING COMPANY	Robert Medina	P: 505-483-3859 F: 505-483-3859 A: 602 El Paso Avenue, Springer, NM	Send Reminder
P & P Medina Trucking	Porfirio Medina	P: 210-559-3443 F: 001-000-1111 E: firio65@ yahoo.com A: 11319 1604 S., San Antonio, TX	Send Reminder
Raul Medina, dba: Raul Medina Trucking	Raul edina	P: 210-677-0999 A: 2475 Grossenbacher Rd., San Antonio, TX	Send Reminder

Search by Business Name or DBA

Business Name/DBA

Tip: Try just a few letters of the firm's name.



Request New User

Account Lookup

Search the system's user directory to find your account. You can then send yourself a username/password reminder by email and/or fax. Enter search parameters below and click the **Search** button. [Search results](#) are displayed below.

If you do not see your business listed in the search results, or the contact information is incorrect, please email [Customer Support](#). Include your business' and personal contact information for account verification. We may need to request additional information for security purposes.

Search Results

Business

Contact Person

Dan's Excavating, Inc.

» Kathy Powell

E: kapowell@ dansexc.com

P: 586-254-2040 Ext. 259 F: 586-254-2040

A: 12955 23 Mile Rd., Shelby Township, MI



[\[Request New User\]](#)

[\[Username/Password Reminder\]](#)

[\[Change Info\]](#)

Search by Business Name or DBA

Business Name/DBA

Tip: Try just a few letters of the firm's name.

Search by Tax Identification Number

Tax ID Number

Tip: Must be 9 numbers; do not enter spaces or dashes.



Request New User

Request New User

You can use this form to request a new user for your account.

Enter the user account information, your contact information, and any additional relevant details. Click the Submit button to save the inquiry. The security of the system is important, and all requests are verified prior to any action being taken. We may need to request additional information to complete the process.

*** required entry**

Section 1: User Information

Company/ Organization Name *

Tax ID Number * Tax ID Number is used to verify the account.

User's Name *
First Name: Last Name:

Title *

Email *

Phone Number * Ext.

Fax Number

Notification Notify user of new account



Password Reset

Log In

Reset Password

Enter your email address, username, or user number in the box below and we will create a one-time use password and send it to the registered email address for the account. You will be required to reset your password after login. If you do not know your username, you can [look it up](#).

Need help?

Some questions may be answered by watching a tutorial video: 

System Training

Links

Learn how to fully utilize our system with a live trainer

DeIDOT Civil Rights



The Dashboard

View Dashboard & Homepage

Dashboard

Displaying records assigned to your company ▼

[Contract](#) ←

Total	34
Open	33
Soon to end (3 mo)	2
Closed	1

[Contract Audits](#)

	Total	< 90 days	> 90 days
Total Audits	113	5	108
Incomplete Audits »	7	1	6
Audit Discrepancies »	1	0	1

[Workforce Audits](#)

	Last 30 days	Last 3 months	Last 12 months
Total	7	8	9
Incomplete »	7	8	9

[Certification Applications](#)

	Pending Submission	Pending Receipt	Pending Processing
Status	5	0	0

[Certifications](#)

	Active	Pending	Renewing
Status	0	12	0

[Questionnaires](#)

Incomplete, Pending Submission »	2
Withdrawn	1

Key Actions

[Take a Training Class](#) ← → **2** [Questionnaires pending](#)

→ **5** [Certification Applications pending](#)

Alert

[View All Alerts](#) [Deactivate Displayed Alerts](#)

Contract LACCD333: note 11/19/14

[View](#)
[Deactivate](#)

Contract HC123: discrepancy docs 8/22/14

[View](#)
[Deactivate](#)

System News

🚨 Special Features for Vendors

If your firm is certified (SBE, DBE, MBE, WBE, etc.), active records will appear in the "Certification Center" on the left side of this Dashboard. You can take two important actions:

1. **[Add a date alert](#)** to an active certification to remind you of an upcoming renewal. You can add multiple alerts to any active certification -- for example 90 days, 60 days, and 30 days before the renewal is due.
2. If your firm holds a certification that is not listed, **[submit a](#)**

Certification Center ←

Navigation Menu "View"

Dashboard Displaying records assigned to

Contract	
Total	34
Open	33
Soon to end (3 mo)	2
Closed	1

Contract Audits		Total	< 90 days	> 90 days
Total Audits		113	5	108
Incomplete Audits »		7	1	6
Audit Discrepancies »		1	0	1

Workforce Audits		Last 30 days	Last 3 months	Last 12 months
Total		7	8	9
Incomplete »		7	8	9

Certification Applications		Pending Submission	Pending Receipt	Pending Processing
Status		5	0	0

Certifications		Active	Pending	Renewing
Status		0	12	0

Questionnaires	
Incomplete, Pending Submission »	2
Withdrawn	1

View »
My Alerts
My Contracts
My Certifications
My Concessions
My Contract Audits
My Workforce Audits
My Concession Audits
My Utilization Plans
My Outreach
My Events
My Questionnaires
My Bid Solicitations
My Messages
My Prevailing Wage





Online Certification Application

Online Certification Application

Secure | <https://deldotcivilrights.dbesystem.com/Default.asp?>

Log In

Certification

Search and/or join our database of certified vendors

Search DBE/ACDBE Directory

Apply for / Manage Certification

About the System

Learn more about this system and how it works today

Information for Vendors

Account Access

Lookup Vendor accounts or reset user passwords

Account Lookup

Forgot Password

Outreach

Opportunities for vendor involvement

View Outreach Opportunities

System Training

Learn how to fully utilize our system with a live trainer

Links

DeIDOT Civil Rights

Accessing the Applications

Log In

Apply for Certification

Welcome!

You are about to complete the online certification application for Delaware Department of Transportation (DeIDOT)

Need Help?

- [Download the user manual](#)
- [Sign up for a Training Class](#)

New Certification

Your firm is not currently certified with DeIDOT.

[Create Account](#)

I Forgot My Username & Password

[Lookup Account](#)

Manage Your Certification

I Know My Username & Password

[Login](#)

I Forgot My Username & Password

[Lookup Account](#)

After logging in to your account, you will be directed to the application form. You can also click the Apply for Certification link on the

System Training

Links

Application Options

The DeIDOT Compliance

Secure | <https://deldotcivilrights.dbesystem.com/FrontPage/VendorMain.asp?XID=7662&TK=78A84212CC9E3086BE3A8F873109DF7510...>

Certification Application: Available Applications

Help & Tools

Need Help?

- [Download Part 2 of the user manual](#)
- [Sign up for a Training Class](#)

DeIDOT

Welcome to Delaware Department of Transportation (DeIDOT) online application for Disadvantaged Business Enterprises (DBE) and Airport Concession Disadvantaged Business Enterprises (ACDBE).

The DBE/ACDBE Program encourages the development and use of companies owned and controlled by minorities, women, and socially and economically disadvantaged individuals on federally-aided transportation projects. Contractors, suppliers, and manufacturers must be certified by DeIDOT to be counted towards DBE/ACDBE participation in Federal Aviation Administration, Federal Transit Administration and Federal Highway Administration projects.

View definitions and qualifications for DBE/ACDBE certification.

Select an Option

- [Your firm is currently certified by DeIDOT.](#)
 - [It has been 1 year since your certification or last Annual No Change Affidavit.](#)
 - [You would like to report a change or update your certification record.](#)
- [Your firm is NOT currently certified by DeIDOT.](#)
 - [Your firm is located in Delaware.](#)
 - [Submit a New application.](#)
 - [Your firm is NOT located in Delaware.](#)

Logged on as:
Chris Chapman
JCC Test Vendor



New DBE Application for Delaware Department of Transportation

DeIDOT's New Application for DBE Certification

This application is for **NEW DBE** certification.

Complete and submit this application if you are interested in applying for DBE certification. An Annual No Change Affidavit Application is required every year after your original certification. Submit a New DBE Application if you are not currently certified.

Need Help?

[Download Part 2 of the user manual](#)

[Sign up for a Training Class](#)

Company & Contact Information

Select a company type and application auto-fill option. Confirm or enter your personal and company email addresses to permit us to contact you quickly for technical support, if needed.

Your Email Address *	<input type="text" value="chrischapmanjcc@yahoo.com"/>
Company Email *	<input type="text" value="chrischapmanjcc@yahoo.com"/>
Company Type *	<input type="text" value="LLC"/>
Application Autofill *	<input checked="" type="radio"/> Use existing account information to auto-fill application

Eligibility Requirements

The following basic criterion is used to evaluate eligibility for certification. However, meeting these basic items does not guarantee that an application will be approved. This is only intended as a general overview to see if your firm should apply for certification.

Under Sec. 26.107 of 49 CFR Part 26, dated February 2, 1999, if at any time, the Department or a recipient has reason to believe that any person or firm has willfully and knowingly provided incorrect information or made false statements, the Department may initiate suspension or debarment proceedings against the person or firm under 49 CFR Part 29, take enforcement action under 49 CFR Part 31, Program Fraud and Civil Remedies, and/or refer the matter to the Department of Justice for criminal prosecution under 18 U.S.C. 1001, which prohibits false statements in Federal programs.

Is the disadvantaged owner a U.S. citizen or lawfully admitted permanent resident of the U.S.?

Yes No

Document Preview List

Certification Application: Document List Preview for LLC

Help & Tools 

In addition to completing an application form, you will be required to submit supporting documents with your application. These documents can be submitted in electronic or hardcopy format, but must be all of the same format (e.g. all electronic or all hardcopy). Applications submitted with electronic documentation are able to be received by the organization and reviewed faster. Processing of applications submitted with hardcopy documentation cannot begin until the documents are received by the organization.

Mandatory documents must be submitted with your application; there are no exceptions. **Required** documents must be submitted if applicable to the type of your firm and nature of its work. If you have any questions, please contact the organization before starting.

Review the items below **before** beginning the process to ensure you are able to and are comfortable providing the requested information. If you are unable or unwilling to provide the **Mandatory** documents, **do not proceed**. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and your firm could ultimately be denied certification.

This document list will continue to be available after you start the application (click the **Documents** tab). You can also print the list to [your printer](#) or a [PDF file](#).

Mandatory Documents

All mandatory documents must be provided with the application. Failure to submit a mandatory document will result in a delay in processing and/or could result in denial.

Affidavit of Certification

[Download Form](#) -- Download, sign and notarize.

Personal Net Worth Statement

[Download Form](#) -- Download.

Resumes for all owners, officers of firm and key personnel of the applicant firm

Schedule of salaries (or other remuneration) paid to all officers, managers, owners, and/or directors of the firm

Proof of citizenship

Personal Federal tax returns for the past 3 years for each disadvantaged owner

Federal tax returns filed by the firm and its affiliates with related schedules, for the past 3 years

Certification Application: Section 1: Certification Information - Basic Contact Information

[Main](#) | [Documents](#) | [Signature](#) | [Submit](#) | [Utilities](#) | [Cert List](#)

JCC Test Vendor
Application Type: **New DBE Application**
Application Number: **9687650**

Application status: **Incomplete**
Application started: **1/25/2016**



 **10% complete**

Please answer all questions as completely as possible and that are applicable to your business. Questions highlighted in red are required and must be completed in order to submit your application. If a required field is not applicable to your firm mark it as N/A. Questions highlighted in yellow are optional; please complete all those that apply to your business.

Click **Save Draft** frequently while filling out the form to ensure that your information is saved. Once saved, you can return to the section at any time to continue. Some questions may not be shown in this section due to your company type.

Question Color Coding

-  Required & incomplete
-  Optional & incomplete
-  Complete

Information saved.

* required entry

Section Status	
Section 1: Certification Information - Basic Contact Information Section Status	Complete - 2 incomplete out of 3 optional
Completed By	Chris Chapman
Date Completed	1/25/2016 8:58:48 AM

Section Questions

1.A.1. Contact person and Title * **Required**

 HELP	First Name	Last Name	Title
	<input type="text" value="John"/>	<input type="text" value="Chapman"/>	<input type="text" value="CDO"/>

1.A.2. Legal name of firm * **Required**

 HELP	<input type="text" value="JCC Test Vendor"/>
--	--

1.A.3. Phone # * **Required**

Certification Application: Main Summary

Help & Tools 

- Main
- Documents
- Signature
- Submit
- Utilities
- Cert List

JCC Test Vendor

Application Type: **New DBE Application**
Application Number: **9687650**

Application status: **Incomplete**
Application started: **1/25/2016**

10% complete

Fill in each of the sections noted below by clicking the **Process** buttons. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the application will be complete and you will be able to sign and submit.

Need Help?

[Download Part 2 of the user manual](#)

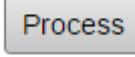
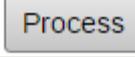
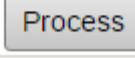
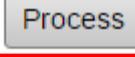
[Sign up for a Training Class](#)

The Contact Person noted below is the only user authorized to access this application. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

Application Information

Application Type	New DBE Application
Certifying Agency	Delaware Department of Transportation
Business Name	JCC Test Vendor
Current Status	Incomplete
Application Number	9687650
Date for Deletion	4/24/2016 (Extend)
Contact Person	Chris Chapman  (Add user not on list)

Sections and Documentation

Section	Actions	Status
Section 1: Certification Information - Basic Contact Information	 	Complete (Chris Chapman, 1/25/2016): 8 completed of 8 required; 1 completed of 3 optional
Section 1: Certification Information - Prior/Other Certifications and Applications		Incomplete: 0 completed of 4 required; 0 completed of 0 optional
Section 2: General Information - Business Profile		Incomplete: 0 completed of 10 required; 0 completed of 6 optional
Section 2: General Information - Relationships and Dealings with Other Businesses		Incomplete: 0 completed of 8 required; 0 completed of 0 optional



Providing Supporting Documents

Certification Application: Document List

Help & Tools 

Main | Documents | Signature | Submit | Utilities | Cert List

JCC Test Vendor

Application Type: New DBE Application

Application Number: 9687650

Application status: **Incomplete**

Application started: 1/25/2016

10% complete

Electronic or hardcopy documentation is accepted for this application type. Please select below the format you want to use for this application. **Once a format is selected, all documents for this application must be provided in the same format, e.g. all electronic or all hardcopy. Applications submitted with electronic documentation are able to be received by the organization and reviewed faster. Processing of applications submitted with hardcopy documentation cannot begin until the documents are received by the organization.**

Note: this application allows faxing of documents to the system. Select electronic documentation to use this option.

Select a Document Format:

Electronic/Fax

or

Hardcopy

Documents will be electronically attached securely and confidentially to this application. You can also fax documents to the system and they will be automatically attached to the application. This option automatically receives and validates documents, resulting in the fastest processing of your application.

Documents will be provided by you in hardcopy format. This option may delay processing while documents are received and validated.

Select Electronic Document Format

Select Hardcopy Document Format



Sign and Submit

Sections and Documentation		
Section	Actions	Status
Section 1: Certification Information - Basic Contact Information	 <input type="button" value="Process"/>	Complete (Chris Chapman, 1/25/2016): 8 completed of 8 required; 1 completed of 3 optional
Section 1: Certification Information - Prior/Other Certifications and Applications	 <input type="button" value="Process"/>	Incomplete: 0 completed of 4 required; 0 completed of 0 optional
Section 2: General Information - Business Profile	 <input type="button" value="Process"/>	Incomplete: 0 completed of 10 required; 0 completed of 6 optional
Section 2: General Information - Relationships and Dealings with Other Businesses	 <input type="button" value="Process"/>	Incomplete: 0 completed of 8 required; 0 completed of 0 optional
Section 3: Majority Owner Information	 <input type="button" value="Process"/>	Incomplete: 0 completed of 1 required; 0 completed of 0 optional
Section 4: Control - Officers & Board of Directors	 <input type="button" value="Process"/>	Incomplete: 0 completed of 4 required; 0 completed of 0 optional
Section 4: Control - Management Personnel	 <input type="button" value="Process"/>	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Section 4: Control - Inventory	 <input type="button" value="Process"/>	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Section 4: Control - Financial Information	 <input type="button" value="Process"/>	Incomplete: 0 completed of 5 required; 0 completed of 0 optional
Section 4: Control - Licenses & Contracts	 <input type="button" value="Process"/>	Incomplete: 0 completed of 3 required; 0 completed of 0 optional
Airport Concession (ACDBE)	 <input type="button" value="Process"/>	Incomplete: 0 completed of 2 required; 0 completed of 0 optional
Document List	 <input type="button" value="Process"/>	Incomplete: 0 attached of 16 mandatory; 0 attached of 9 required

Signature and Submittal		
Section	Actions	Status
Signature	 <input type="button" value="Sign"/>	
Submittal	 <input type="button" value="Submit"/>	

Certification Status

Vendor Profile: Certifications

Help & Tools 

[General Info](#) | [Public Profile](#) | [Users](#) | [Commodity Codes](#) | [Contacts](#) | [Employees](#) | **Certifications** | [Workforce Composition/EEO](#) | [Questionnaires](#)

JCC Test Vendor

System Vendor Number: 20158515

Renew/Apply for Certification

Change Request List

Request Missing Certification

Current Certifications

No current certifications

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.

- For certification renewals and updates with Delaware Department of Transportation, you may [submit online](#).
- For other agencies, you will need to contact the certifying agency outside of this system for instructions.

Applications

Status	Application Number	App Type	Organization	Dates	Contact	Actions
Incomplete (10%)	9687650	New DBE Application	Delaware Department of Transportation	Started: 1/25/2016	Chris Chapman	Process

Pending/In Process Certifications

Type	Action	Application Date	Organization	Reviewer	Actions
DBE	New	12/16/2015	Metropolitan Atlanta Rapid Transit Authority		
MBE	Recertification	1/21/2016	New York State		
DBE	New	1/19/2016	Texas Department of Transportation		
SBE	New	6/10/2015	The Port Authority of New York & New Jersey		

App Q & A - File/Info Requests

- Exchange of additional information

Certification Application: Q & A 

[Main](#) | [Documents](#) | [Signature](#) | [Submit](#) | **[Q & A](#)**  | [Utilities](#) | [Cert List](#) [Help & Tools](#) 

Sub Flooring, LLC Application status: **Received, Pending Processing**
Application Type: **New Application** Application started: **5/15/2013**
Application Number: **1181076** Submitted: **5/15/2013**

[Ask Question](#) Click **Ask Question** to ask the applicant a new question; you can also request documentation. An unanswered question can be edited, but once answered is locked permanently.

Questions 

Question	Status	Request Date	Due Date	Doc Req'd	Sent To	Actions
Please provide supporting documents for your affiliate companies.	Pending Applicant Response	5/15/2013	6/7/2013	Yes	Veronica Lopez	Edit Cancel



Contract Compliance Reporting



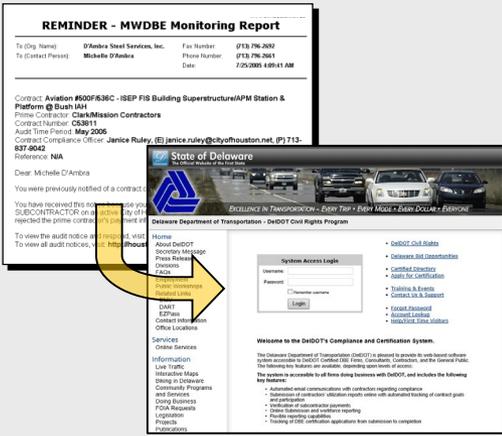
Contract Compliance Process

A

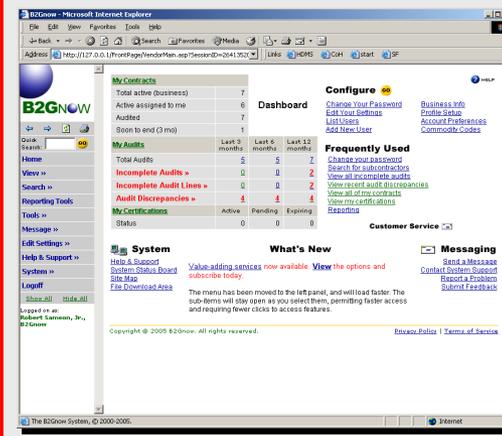
B

C

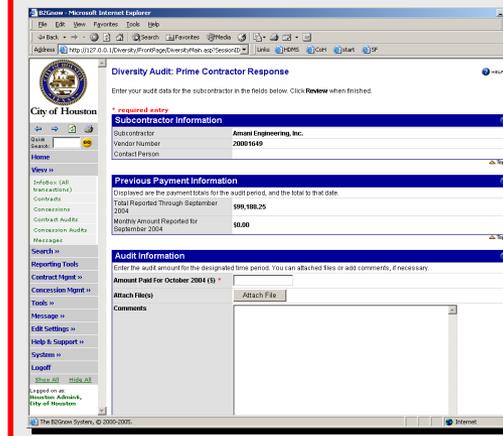
Prime notified by email and/or fax



Prime logs into secure account



Prime enters payment data for subs

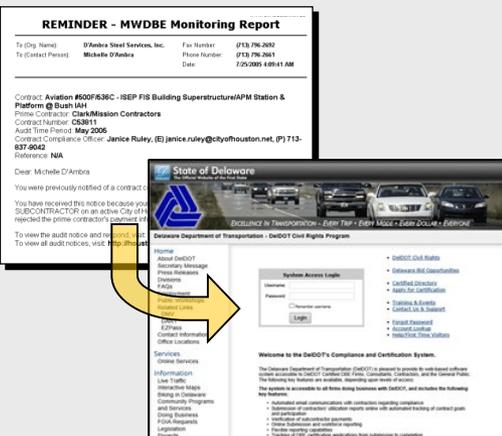


1

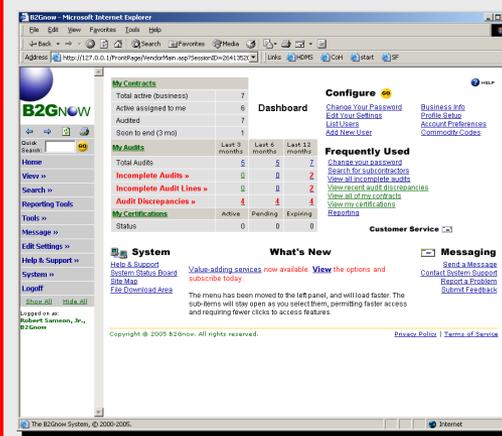
2

3

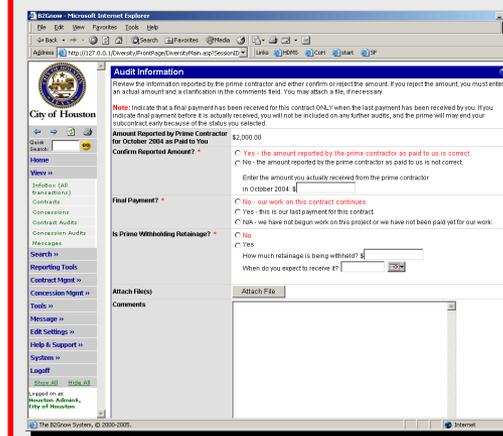
Subcontractor notified by email and/or fax



Subcontractor logs into secure account



Subcontractor confirms or rejects payment data





Email Alert to Prime

From: Delaware Department of Transportation
Date: 1/20/2016 8:23:04 PM
Subject: DeIDOT: Prime Contractor Compliance Monitoring Report

Delaware Department of Transportation [lblTimePeriod] Prime Contractor Contract Compliance Monitoring Report

Contract: [lblContractTitle]
Prime Contractor: [lblPrimeContractor]
Contract Number: [lblContractNumber]
Audit Time Period: [lblTimePeriod]
Contract Compliance Officer: [lblDiversityUser]

Dear [lblContactName],

The Office of Civil Rights monitors participation on all Delaware Department of Transportation contracts with goals. To assist our office in the monitoring process, please login to your account in the DeIDOT Civil Rights Compliance Reporting System and provide the requested subcontractor payment information for [lblTimePeriod].

If you have received this notice, then you are currently listed as a PRIME contractor on an active Delaware Department of Transportation contract. You are required to respond to this notice with the payment information requested.

To view the audit notice and respond, visit: <https://DeIDOTCivilRights.dbesystem.com/?GO=397>
To view all audit notices, visit: <https://DeIDOTCivilRights.dbesystem.com/?GO=753>

PLEASE REFER TO THE BOTTOM OF THIS NOTICE FOR ADDITIONAL HELP

Delaware Department of Transportation
800 Bay Road
Dover, DE 19901
deldotcivilrights@dbesystem.com
<https://deldotcivilrights.dbesystem.com>

HELP:

System Access: If you have received this email then an account already exists for you. If you do not already have your account username and password, or have forgotten them, please visit <https://DeIDOTCivilRights.dbesystem.com/usersearch.asp>

Submitting subcontractor payment information:
1. Front Page - In the Dashboard, look for the highlighted red text and numbers. Click any of the red numbers in the Incomplete Audits line.

2. Front Page - In the Dashboard, look for the highlighted red text and numbers. Click any of the red numbers in the Incomplete Audits line.

3. Diversity Audit: Vendor List - Your subcontractors will be displayed in the bottom table. Click any of the Submit Response links.

4. Diversity Audit: Prime Contractor Response - Enter the total amount paid to the subcontractor DURING the audit period. Click the Review button at the bottom, and click the Save button on the following page to save your response.

5. Diversity Audit: Vendor List - Your subcontractors will be displayed in the bottom table. Click any of the Submit Response links.

6. Diversity Audit: Prime Contractor Response - Enter the total amount paid to the subcontractor DURING the audit period. Click the Review button at the bottom, and click the Save button on the following page to save your response.

7. The audit response is complete when ALL lines have been submitted.

A courtesy reminder is sent for each reporting period, usually monthly.

The email includes a link which will take you directly to the report that is due once you enter your username and password.

Dashboard



- Home
- View »
- Search »
- Message »
- Settings »
- Help & Support »
- Logoff
- Show All Hide All

Logged on as:
Kathleen Jones
 Prime Contracting, Inc.

Dashboard Displaying records assigned to your company ▼

Contract			
Total			28
Open			25
Closed			3
Contract Audits			
	Total	< 90 days	> 90 days
Total Audits	226	9	217
Incomplete Audits »	125	8	117
Audit Discrepancies »	2	0	2
Workforce Audits			
	Last 30 days	Last 3 months	Last 12 months
Total	1	3	12
Incomplete »	1	3	12
Certification Applications			
	Pending Submission	Pending Receipt	Pending Processing
Status	3	0	0
Certifications			
	Active	Pending	Renewing
Status	1	1	0
Questionnaires			
Incomplete, Pending Submission »			2
Expired/Deactivated			2
Withdrawn			1
Utilization Plans			
Submitted »			1

Certification Center

⚠ If your firm holds certifications not listed below, [submit a request](#) to add them to your account. You can also [add date alerts](#) to any active certification to remind you of an upcoming renewal.

Active Certifications	Type	
City of Cincinnati	SBE	10/9/2017

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due. For all certification renewals listed above, you will need to contact the certifying agency outside of this system for instructions. Remember to come back and update your tracking record!

Key Actions

[Renew/Apply for Certification](#) 2 [Questionnaires pending](#)

[Take a Training Class](#) 3 [Certification Applications pending](#)

Alert

[View All Alerts](#) [Deactivate Displayed Alerts](#)

Contract HCC 123: check for additional subs	10/1/14 View Deactivate
Contract HC123: discrepancy docs	8/22/14 View Deactivate
Contract MKE123: provide required info	6/26/14 View Deactivate

System News

📢 **Special Features for Vendors**

If your firm is certified (SBE, DBE, MBE, WBE, etc.), active records will appear in the "Certification Center" on the left side of this Dashboard. You can take two important actions:

1. **Add a date alert** to an active certification to remind you of an upcoming renewal. You can add multiple alerts to any active certification -- for example 90 days, 60 days, and 30 days before the renewal is due.
2. If your firm holds a certification that is not listed, **submit a missing certification request**. Our customer support team will review the supporting documentation and take action to add the record to ensure your profile is complete and up-to-date.

Training Classes & Events

Learn more about the system with our regular training classes and see upcoming events relevant to your business. [View details.](#)

- [View events & RSVP today](#)

All Compliance Audits

Contract Audits

Help & Tools 

Messages **Contract Audits** Bid Solicitations Outreach

Displays all audits. Click the transaction number or status to view. To view **older audits**, select a different time period in the **Audit Period** drop down menu. To display only **incomplete audits**, select a different status in the **Current Status** drop down menu. Results may be listed on multiple pages.

Show ONLY records assigned to you

Show ALL Incomplete Audits

1 - 6 of 6 records displayed: [Previous Page](#) < Page 1 > [Next Page](#)

Records per page 20

To **resort** click on column title. To **filter** click on the drop down menu.

[Refresh Table](#)

Status	Audit Period	Contract Number & Title	Organization	Paid to Prime
Incomplete ▼	All ▼	All ▼	All ▼	
Incomplete	8/22/2018	T201011302: US 13 AND PORT PENN ROAD INTERSECTION IMPROVEMENTS	Delaware Department of Transportation	\$286,788.73
Incomplete	8/20/2018	T201112201: SR 1, NE FRONT STREET GRADE SEPERATED INTERSECTION	Delaware Department of Transportation	\$1,464,779.19
Incomplete	8/7/2018	T200911303: US 301, LEVELS ROAD TO SUMMIT BRIDGE RD	Delaware Department of Transportation	\$1,591,101.04
Incomplete	7/26/2018	T200911302: US 301 & SR 1 Interchange (Contract 1B)	Delaware Department of Transportation	\$1,439,775.17
Incomplete	7/26/2018	T201011302: US 13 AND PORT PENN ROAD INTERSECTION IMPROVEMENTS	Delaware Department of Transportation	\$736,797.65
Incomplete	7/17/2018	T200911303: US 301, LEVELS ROAD TO SUMMIT BRIDGE RD	Delaware Department of Transportation	\$1,937,635.76



The Audit Notice

Compliance Audit: Audit Notice for August 22, 2018

[Help & Tools](#) 

- [Contract Main](#)
- [View Contract](#)
- [Subcontractors](#)
- [Compliance Audit List](#)
- [Compliance Audit Summary](#)
- [Messages](#)
- [Comments](#)
- [Reports](#)

Delaware Department of Transportation
T201011302: US 13 AND PORT PENN ROAD INTERSECTION IMPROVEMENTS
 Prime: **Diamond Materials LLC**

Status: **Open**
4/6/2016 - 9/12/2018
 Current Value: **\$11,806,060**

This is an audit notice for the contract listed below. Submit a response for each item listed below by clicking each link in the **Audit Actions** table. It is possible that some actions are not available at a specific time due to pending reports from other contractors.

Audit Information

Time Period	August 22, 2018
Date & Time Posted	Local: 8/27/2018 3:06:44 AM CDT System: 8/27/2018 3:06:44 AM CDT

Submit a response for each item listed below by clicking each link. It is possible that some actions are not available at a specific time. As the **prime contractor** your responsibility is to report payments made to subcontractors.

Audit Actions

Category	Action Required & Response Due Date
Prime Contractor	Report 8 subcontractor payments due by 10/19/2018 audit lock on 12/18/2018

Compliance Officer Information

Contact Person	Alison Pedigo
Organization	Delaware Department of Transportation
User Number	30000337-0032

Buyer/Project Manager Information

Contact Person	Contract Administrator
Department	Construction Group II
User Number	10003093-0001



Prime Contractor Response

Audit Information

Audit Response Status	Not complete 3 sub responses to be submitted Audit is PAST DUE; reporting deadline was 4/3/2015 Audit will be locked 5/3/2015
Audit Period	February 23, 2015
Payment to Prime	\$100,000.00
Marked As Final Audit?	No (mark audit as final)

Audit Summary - Total Contract Through TODAY (4/6/2015)

	Award	Award Percent	Payments	Payments Percent	Difference (Payments - Award)
Prime Contract	\$2,500,000.00		\$1,722,222.00		
For Credit	\$650,000.00	26.000%	\$346,332.80	20.110%	5.890% below goal
For Credit to MBE Goal	\$450,000.00	18.000%	\$284,000.00	16.490%	1.510% below goal
For Credit to WBE Goal	\$200,000.00	8.000%	\$62,332.80	3.619%	4.381% below goal
Contract Progress	69%				
For Credit Progress	53%				

**Real time
progress**



Viewing Subcontractor Details

Mark 13 Remaining Subcontractors as Zero

Mark Audit as Final

Submit ALL Incomplete Records

Add Subcontractor

Report Error

Subcontractor Payments for March 2009										
Subcontractor	Certified	Type	Inc. in Goal	Goal Type	Actions	Paid Amount in March 2009	Confirmed by Sub	Total To March 2009	Contract Goal	Actual Percent
AMEC EARTH & ENVIRONMENTAL INC DAVID L HARTFIELD P 210-699-6595, F 210-699-6597 davidhartsfield@amec.com	No	Sub	No		Submit Response	Not Reported	--	\$9,203.00	0.077%	0.059%
Apache Construction Co. Paul Chavez P 505-877-1155, F 505-877-0018 valyfenc@aol.com	Yes	Sub 100%	Yes	DBE	Submit Response	Not Reported	--	\$79,999.26	1.261%	0.510%
Bogan Brothers Painting Co. Contact Person P 505-898-8000, F 505-898-1289 boganbrothers@qwest.net	No	Sub	No		Submit Response	Not Reported	--	\$0.00	0.178%	0.000%
BSN-Santa Fe Contact Person P 505-473-7973, F 505-473-1079 BSNSantaFe@aol.com	No	Sub	No		Submit Response	Not Reported	--	\$182,628.00	1.366%	1.164%
Byerly & Cosyleon, Inc. Bonifacio Cosyleon P 719-545-2585, F 719-543-1963	Yes	Sub 100%	Yes	DBE	Submit Response	Not Reported	--	\$276,823.56	2.663%	1.764%



Submitting a Single Sub Payment

Audit Information	
Enter the audit amount for the designated time period. You can attached files or add comments, if necessary.	
Amount PAID for August 22, 2018*	<div style="border: 1px solid gray; width: 150px; height: 25px; display: inline-block;"></div> 1 >> Do NOT enter invoice amount.
Payment Date *	<div style="border: 1px solid gray; width: 100px; height: 25px; display: inline-block;"></div> 2 >> Enter payment date if you made a payment for August 22, 2018. >> If multiple payments were made, enter the date of the first payment.
Prompt Payment? *	3 >> Select a choice below if you made a payment for August 22, 2018. <input type="radio"/> Yes - the subcontractor was paid within 30 days of payment from Diamond Materials LLC. <input type="radio"/> No - the subcontractor was not paid within 30 days of payment from Diamond Materials LLC. <input type="radio"/> N/A - we cannot determine if the subcontractor was paid promptly.
Final Payment to Subcontractor?	<input type="checkbox"/> Yes - this is the last payment to this subcontractor; their work is complete. The subcontractor will be required to confirm final status.
Payment Detail	 Enter details of PAID check numbers (or ACH references) and amounts for August 22, 2018. This information is required if a payment was made. Payment details are displayed to AMERICAN FLAG INC.. <div style="border: 1px solid gray; width: 550px; height: 100px; margin-top: 5px;"></div>
Supporting Documents	<div style="border: 1px solid gray; width: 80px; height: 25px; display: inline-block; text-align: center;">Attach File</div> Attached documents are not visible to AMERICAN FLAG INC..
Comments	(Optional) These comments are visible ONLY to your compliance officer. They are not visible to



Bulk Submission of Sub Payments

Contract Audit: Vendor List Bulk Submit

 HELP  VIDEO HELP

Subcontractor Payment Information 								
Subcontractor	Total Through December 2007	Contract Goal	Actual Percent Through December 2007	Payment for March 2009	Payment Date	Prompt Payment (within 10 days)	Payment Detail	Comments
AMEC EARTH & ENVIRONMENTAL INC	\$9,203.00	0.077%	0.059%	\$		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
Apache Construction Co.	\$79,999.26	1.261%	0.510%	\$1500	3/25/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	Chk #401: \$1500.00	
Bogan Brothers Painting Co.	\$0.00	0.178%	0.000%	\$		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
BSN-Santa Fe	\$182,628.00	1.366%	1.164%	\$		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
Byerly & Cosyleon, Inc.	\$276,823.56	2.663%	1.764%	\$		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		
Iron Tooth Milling, LLC dba Rocky Mountain Rotomilling	\$48,009.65	0.331%	0.306%	\$		<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A		



Email Alert to Subcontractor

From: Delaware Department of Transportation
Date: 1/20/2016 8:31:57 PM
Subject: DeIDOT: REMINDER Subcontractor Compliance Monitoring Report

REMINDER – Delaware Department of Transportation [lblTimePeriod] Subcontractor Contract Compliance Monitoring Report ([lblContractNumber])

Contract: [lblContractTitle]
Prime Contractor: [lblPrimeContractor]
Contract Number: [lblContractNumber]
Audit Time Period: [lblTimePeriod]
Contract Compliance Officer: [lblDiversityUser]
Reference: [lblReferenceIdentifier]

Dear: [lblContactName]

You were previously notified of a contract compliance audit, to which you must respond.

You have received this notice because your business is currently listed as a SUBCONTRACTOR on an active Delaware Department of Transportation contract, and you have not confirmed or rejected the prime contractor's payment information for [lblTimePeriod].

To view the audit notice and respond, visit: <https://DeIDOTCivilRights.dbesystem.com/?GO=397>
To view all audit notices, visit: <https://DeIDOTCivilRights.dbesystem.com/?GO=753>

PLEASE REFER TO THE BOTTOM OF THIS NOTICE FOR ADDITIONAL HELP

Delaware Department of Transportation
800 Bay Road
Dover, DE 19901
deldotcivilrights@dbesystem.com
<https://deldotcivilrights.dbesystem.com>

HELP:

System Access: If you have received this email then an account already exists for you. If you do not already have your account username and password, or have forgotten them, please visit <https://DeIDOTCivilRights.dbesystem.com/UserSearch.asp>.

Duplicate Notices: If you are receiving this notice by email AND fax, and would like to use only one delivery method, you must update your account settings at User info edit: <https://DeIDOTCivilRights.dbesystem.com/?GO=685>.

Submitting subcontractor payment information:

1. Log in at <https://DeIDOTCivilRights.dbesystem.com/> or use the link provided above.
2. Front Page - In the Dashboard, look for the highlighted red text and numbers. Click any of the red numbers in the Incomplete Audits line.
3. Vendor Control Panel: Audits - Click on any of the red "incomplete" links.
4. Diversity Management: Audit Notice - Click the View/Submit Response button. If you have more than one subcontract for this contract, a View/Submit Response button will be displayed for each subcontract.
5. Diversity Audit: Subcontractor Response - The prime contractor will have already submitted the amount they paid your business during the audit period. If this amount is correct, select the Confirm: Yes option. If it is incorrect, select the Confirm: No option and enter the actual amount your business received. You will also be required to enter a note in the Comments section below. Click Review at the bottom of the page, and click the Save button on the following page to save your response.



Audit List

Contract Audits

[Help & Tools](#) 

[Messages](#) [Contract Audits](#) [Utilization Plans](#) [Bid Solicitations](#) [Outreach](#)

Displays all audits. Click the transaction number or status to view. To view **older audits**, select a different time period in the **Audit Period** drop down menu. To display only **incomplete audits**, select a different status in the **Current Status** drop down menu. Results may be listed on multiple pages.

[Show ALL Incomplete Audits](#)

Show ONLY records assigned to you

1 - 8 of 8 records displayed: [Previous Page](#) < Page 1 > [Next Page](#)

Records per page 20

[Refresh Table](#)

To **resort** click on column title. To **filter** click on the drop down menu.

Status	Audit Period	Contract Number & Title	Organization	Paid to Prime
Incomplete	All	All	All	
Incomplete	January 2018	test123: Test 1	City of Tampa	Pending
Incomplete	January 2018	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	December 2017	test123: Test 1	City of Tampa	Pending
Incomplete	December 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	November 2017	test123: Test 1	City of Tampa	Pending
Incomplete	November 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	\$3,578,900.00
Incomplete	October 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	July 2015	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending

[Customer Support](#)

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Compliance and Certification System

Sub Contractor Response

Compliance Audit: Audit Notice for August 22, 2018

Help & Tools 

[Contract Main](#) [View Contract](#) [Subcontractors](#) [Compliance Audit List](#) [Messages](#) [Comments](#) [Reports](#)

Delaware Department of Transportation
T201011302: US 13 AND PORT PENN ROAD INTERSECTION IMPROVEMENTS
Prime: **Diamond Materials LLC**

Status: **Open**
4/6/2016 - 9/12/2018
Current Value: **\$11,806,060**

This is an audit notice for the contract listed below. Submit a response for each item listed below by clicking each link in the **Audit Actions** table. It is possible that some actions are not available at a specific time due to pending reports from other contractors.

Audit Information

Time Period	August 22, 2018
Date & Time Posted	Local: 8/27/2018 4:06:44 AM EDT System: 8/27/2018 3:06:44 AM CDT

Submit a response for each item listed below by clicking each link. It is possible that some actions are not available at a specific time. As a **subcontractor** your responsibility is to confirm payments made to you by the prime or higher level subcontractors.

Audit Actions

Category	Action Required & Response Due Date
Tier 1 Subcontractor to Diamond Materials LLC	Sub: Confirm payment received due by 10/19/2018 audit lock on 12/18/2018

Compliance Officer Information

Contact Person	Alison Pedigo
Organization	Delaware Department of Transportation
User Number	30000337-0032

Buyer/Project Manager Information

Contact Person	Contract Administrator
Department	Construction Group II
User Number	10003093-0001

This compliance audit requires that the amount reported by **Diamond Materials LLC** on this contract be confirmed or rejected. Fill in the form and click **Review**.

[View Payment History](#)

* required entry

Audit Information	
Audit Time Period	August 22, 2018

Previous Payment Information	
Total Through August 22, 2018	\$9,000.00

Prime Information	
Prime Contractor	Diamond Materials LLC
Prime Vendor Number	20426898

Prime Payment Information	
Amount Paid TO Prime for August 22, 2018	\$286,788.73 by Delaware Department of Transportation to Diamond Materials LLC
Date Paid TO Prime	8/22/2018

Audit Information

Amount Reported by the prime contractor for August 22, 2018 as PAID to You

\$9,000.00

Payment Detail Provided by Prime:

check # 34567

Confirm Reported Amount? *

[Show all options and fields](#)

Correct - the amount reported by the prime contractor as PAID to us is correct (\$9,000.00).

1. Payment Date: * (mm/dd/yyyy)

» If multiple payments were received, enter the date of the **first** payment.

2. Were you paid in accordance with the organization's prompt payment policy? *

» According to our records, the prime contractor was paid on 8/22/2018.

- Yes - we were paid within 30 days of the prime being paid on 8/22/2018.
- No - we were not paid within 30 days of the prime being paid on 8/22/2018.
- N/A - we cannot determine if we were paid promptly.

Incorrect - the amount reported by the prime contractor as PAID to us is not correct.

Attach File(s)

[Attach File](#)

Public Comments

These comments are visible to the compliance officer and the prime contractor.

Private Comments

These comments are visible ONLY to the compliance officer.



Sub Visibility into Payment History

Contract Management: Payment History for Subcontractor

Help & Tools 

- Contract Main
- View Contract
- Subcontractors
- Compliance Audit List
- Messages
- Comments
- Reports

The Port Authority of New York & New Jersey
 UPTBT13026: Goethals Bridge Replacement
 Prime: JCC Test Vendor

Status: **Open**
 7/26/2013 - 10/18/2018
 Current Value: **\$937,920,000**

Contractor Information	
Business Name	50 STATES ENGINEERING, CORP. (Trade Subcontractor)
Vendor Type	Subcontractor
System Vendor Number	20171263
Vendor Contact	MARGITA BATISTIC
Phone	201-507-8283
Fax	201-591-7907
Email	MBATISTIC@50STATESENGINEERING.COM
Address	43 Moonachie Road Hackensack, NJ 07601

Contract Payment Summary		
Contract Value	\$937,920,000.00	
Total Payments to Prime	\$319,793,240.00	
Subcontract Award	\$1,151,380.00	0.123%
Total Payments	\$123,675.93	0.039%
% Counted (by type)	100.00%	
Count Towards Goal	\$123,675.93	0.039%
Final Payment Made	No	

Contract Payment Details				
Time Period	Amount Paid	Confirmed	Inc. in Goal	Actions
Starting Amount as of 9/30/2013	\$0.00			
October 2013	\$0.00	Confirmed		View Response Edit Response
November 2013	\$0.00	Confirmed		View Response Edit Response
December 2013	\$0.00	Confirmed		View Response Edit Response
January 2014	\$0.00	Confirmed		View Response Edit Response

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Contracts and Contacts

Contracts as Prime Contractor

Actions	Contract Number & Title	Contracting Organization	Prime Contact	Status	Dates	Award Amount	Paid Amount
View	S555: Big Project 2	San Diego Association of Governments	Martha Valenzuela (change)		4/1/2015 to 2/1/2016	\$15,000,000	\$5,000
View	10-20123: JPS Test Contract	JPS Health Network	Rudy Ornelas (change)		8/5/2013	\$10,000,000	\$20,000
Number of contracts							\$25,000

- Veronica Lopez
- Oliver DeDog
- Marie Johnson
- Veronica Lopez
- Rudy Ornelas
- Contact Person
- Contact Person2
- Martha Valenzuela
- Jessica Van Winkle
- Echo Woolf

Contracts as Subcontractor

Actions	Contract Number & Title	Contracting Organization	Sub Contact	Status	Paid Amount
View	1-Test: 1-Test Contract MASTER	Massachusetts Port Authority	Martha Valenzuela (change)		\$0
View	123456789: B2Gnow Test Contract-001	City of Milwaukee	Veronica Lopez (compliance, change) Marie Johnson (workforce, change)		\$0

Vendor Profile Management



The Vendor Profile

Vendor Profile Help & Tools 

Business Name: **Sub Flooring, LLC**

[Main](#) [General Info](#) [Public Profile](#) [Users](#) [Commodity Codes](#) [Contacts](#) [Employees](#)

[Registrations](#) [Contract](#) [Concessions](#) [Workforce Composition/EEO](#) [Questionnaires](#)

Business Name:	Sub Flooring, LLC	General Information
Location:	Houston, TX	Profile
System Vendor Number:	20009304	Users

[Commodity Codes](#)
[Contacts & Owners](#)
[Registrations](#)
[Contracts](#)
[Concessions](#)
[Workforce Composition \(EEO\)](#)
[Questionnaires](#)

Vendor Profile: General Info

Business Name: **Sub Flooring, LLC**

Main **General Info** Public Profile Users Commodity Codes Contacts Employees

Registrations Contract Concessions Workforce Composition/EEO Questionnaires

Below is your general business information and classification. You can edit any entry. Click **Save Changes** when finished, or click **Return** to cancel any changes.

*** required entry**

Business Information	
Business Name *	Sub Flooring, LLC
DBA Name	
Main Company Email *	subflooradmin@b2gnowuser.com
Main Phone *	602 651-6516 Ext. <input type="text"/>
Main Fax *	602 651-3213
Main Company Website	<input type="text"/>
DUNS Number	<input type="text"/>
Tax ID Number *	339896666
Company Type *	Corporation ▼
Company Ownership Ethnicity	Hispanic/Latino ▼
Company Ownership Gender	Female ▼
County	Mason ▼ (based on HQ physical address)

Vendor Profile: Add Users

Business Name: **Sub Flooring, LLC**

- Main
- General Info
- Public Profile
- Users**
- Commodity Codes
- Contacts
- Employees
- Registrations
- Contract
- Concessions
- Workforce Composition/EEO
- Questionnaires

Listed are all of the users accounts for this business. To view a user's information, click the user number or name.

[Add User](#)

User Number	Name	Title	Contact Role(s)	Actions
20009304-008	DeDog, Oliver			Copy Deactivate
20009304-012	Johnson, Marie			Copy Deactivate
20009304-001	Lopez, Veronica		General, Insurance, Prevailing Wage	Copy Deactivate
20009304-010	Ornelas, Rudy		Certifications, Owner	Copy Deactivate
20009304-013	Person, Contact			Copy Deactivate
20009304-014	Person2, Contact			Copy Deactivate
20009304-006	Valenzuela, Martha		Contracts, Invoicing, Sales	Copy Deactivate
20009304-007	Van Winkle, Jessica			Copy Deactivate
20009304-015	Woolf, Echo			Copy Deactivate



Vendor Profile: Add Users

* required entry

Contact Information			
Enter the user's contact information. The email address serves as the the username.			
Name *	Salutation	First Name *	Last Name * Suffix
Email/Username *			
Title			
Phone Number *	602	325-9277	Ext. 250
Fax Number *	602	325-9277	
Choose password *	<input type="text"/>		
	Password requirements: ▶ Must be at least 6 characters long		
Retype password *	<input type="text"/>		

Addresses	
Select the addresses for this user. To edit or add addresses, click the General Info tab at the top of this page.	
Physical *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Mailing *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Billing *	Houston: 123 Bagby Street, Houston, TX 77002 ▼
Shipping *	warehouse: 569 austin street, Houston, TX 77002 ▼

Account Preferences	
Select the timezone, language, and notification settings for this user.	
Time Zone *	US/Central ▼
Preferred Notification Method *	<input type="radio"/> Email AND Fax: Send me plain-text email ▼
	<input checked="" type="radio"/> Email: Send me plain-text email ▼



Vendor Profile: Deactivate Users

Vendor Profile: Users

Help & Tools 

Business Name: **Sub Flooring, LLC**

- Main
- General Info
- Public Profile
- Users
- Commodity Codes
- Contacts**
- Employees
- Registrations
- Contract**
- Concessions
- Workforce Composition/EEO
- Questionnaires

Listed are all of the users accounts for this business. To view a user's information, click the user number or name.

Add User

User Number	Name	Title	Contact Role(s)	Actions
20009304-008	DeDog, Oliver			Copy Deactivate
20009304-012	Johnson, Marie			Copy Deactivate
20009304-001	Lopez, Veronica		General, Insurance, Prevailing Wage	Copy Deactivate
20009304-010	Ornelas, Rudy		Certifications, Owner	Copy Deactivate
20009304-013	Person, Contact			Copy Deactivate
20009304-014	Person2, Contact			Copy Deactivate
20009304-006	Valenzuela, Martha		Contracts, Invoicing, Sales	Copy Deactivate
20009304-007	Van Winkle, Jessica			Copy Deactivate
20009304-015	Woolf, Echo			Copy Deactivate



Vendor Profile: Contacts

Business Name: **Sub Flooring, LLC**

- Main
- General Info
- Public Profile
- Users
- Commodity Codes
- Contacts
- Employees
- Registrations
- Contract
- Concessions
- Workforce Composition/EEO
- Questionnaires

This page details the account preferences for this business.

*** required entry**

Business Contacts

Select a user for each type of contact.

Main Contact *	Valenzuela, Martha	
Primary Owner *	Ornelas, Rudy	Select the main contracts contact for your business --- DeDog, Oliver
Sales Contact *	Valenzuela, Martha	Johnson, Marie
Contracts Contact *	Valenzuela, Martha	Lopez, Veronica Ornelas, Rudy
Certifications Contact *	Ornelas, Rudy	Person, Contact Person2, Contact
Invoicing Contact *	Valenzuela, Martha	Valenzuela, Martha
Prevailing Wage/Certified Payroll Contact *	Lopez, Veronica	Van Winkle, Jessica Wolf, Echo
Insurance/Risk Management Contact *	Lopez, Veronica	

Save Changes

Add User

Vendor Profile Management

Vendor Profile [Help & Tools](#)

Business Name: **Sub Flooring, LLC**

[Main](#) [General Info](#) [Public Profile](#) [Users](#) [Commodity Codes](#) [Contacts](#) [Employees](#)

[Certifications](#) [Contract](#) [Concessions](#) [Workforce Composition/EEO](#) [Questionnaires](#)

Certifications

Contract

Concessions

Workforce Composition

Registration/Questionnaires

RSVP for Training Classes



Available Training

Key Actions

[Take a Training Class](#)

RSVP	Open, 10 space(s) left	Vendor Registration & Questionnaire - Vendor Training	4/28/2015	Training
RSVP	Open, 9 space(s) left	Online Certification Application - Vendor Training	4/30/2015	Training
RSVP	Open, 20 space(s) left	Contract Compliance Reporting - Vendor Training	4/30/2015	Training
RSVP	Open, 15 space(s) left	Introduction to the System - Vendor training	5/5/2015	Training
RSVP	Open, 33 space(s) left	Contract Compliance Reporting - Vendor Training	5/6/2015	Training
RSVP	Open, 33 space(s) left	Online Certification Application - Vendor Training	5/7/2015	Training
RSVP	Open, 34 space(s) left	Contract Compliance Reporting - Vendor Training	5/12/2015	Training
RSVP	Open, 30 space(s) left	Vendor Registration & Questionnaire - Vendor Training	5/13/2015	Training
RSVP	Open, 29 space(s) left	Online Certification Application - Vendor Training	5/14/2015	Training
RSVP	Open, 34 space(s) left	Online Certification Application - Vendor Training	5/19/2015	Training
RSVP	Open, 27 space(s) left	Introduction to the System - Vendor training	5/20/2015	Training

Contacting Customer Support



[Help & Tools](#)

Support

[Contact Customer Support](#)

[Report a Problem](#)

Training

[Training Classes](#)

[Training Videos](#)

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Messages | **Contract Audits** | Workforce Audits | Bid Solicitations | Outreach

Displays all audits. Click the transaction number or status to view. To view **older audits**, select a different time period in the **Audit Period** drop down menu. To display only **incomplete audits**, select a different status in the **Current Status** drop down menu. Results may be listed on multiple pages.

Show ONLY records assigned to you

Show ALL Incomplete Audits

1 - 2 of 2 records displayed: [Previous Page](#) < Page 1 > [Next Page](#) Records per page 20

To **resort** click on column title. To **filter** click on the drop down menu. [Refresh Table](#)

Status	Audit Period	Contract Number & Title	Organization	Paid to Prime
Incomplete ▾	< 90 days ▾	All ▾	All ▾	
Incomplete	2/23/2015	CT2012800500: State Agency Building New Construction	NYS Agency	\$100,000.00
Incomplete	February 2015	NDOT3333: Training Contract	Nevada Department of Transportation	\$65,000.00

Home

View »

Search »

Message »

[Send a Message](#)

[Contact Support](#)

[Submit Feedback](#)

[Report a Problem](#)

Settings »

Help & Support »

[Contact Support](#)

[Help System](#)

[Quick Guide](#)

[Training Manual](#)

[Training Classes](#)

[Video Tutorials](#)

[Forums](#)

[Customer Support](#)

[Home](#) | [Help](#) | [Print This Page](#) | [Print To PDF](#)



Contacting Customer Support

Messaging: Send a Message to Customer Support

Help & Tools 

[Send a Message](#) | [Contact Support](#) | [Submit Feedback](#) | [Report a Problem](#)

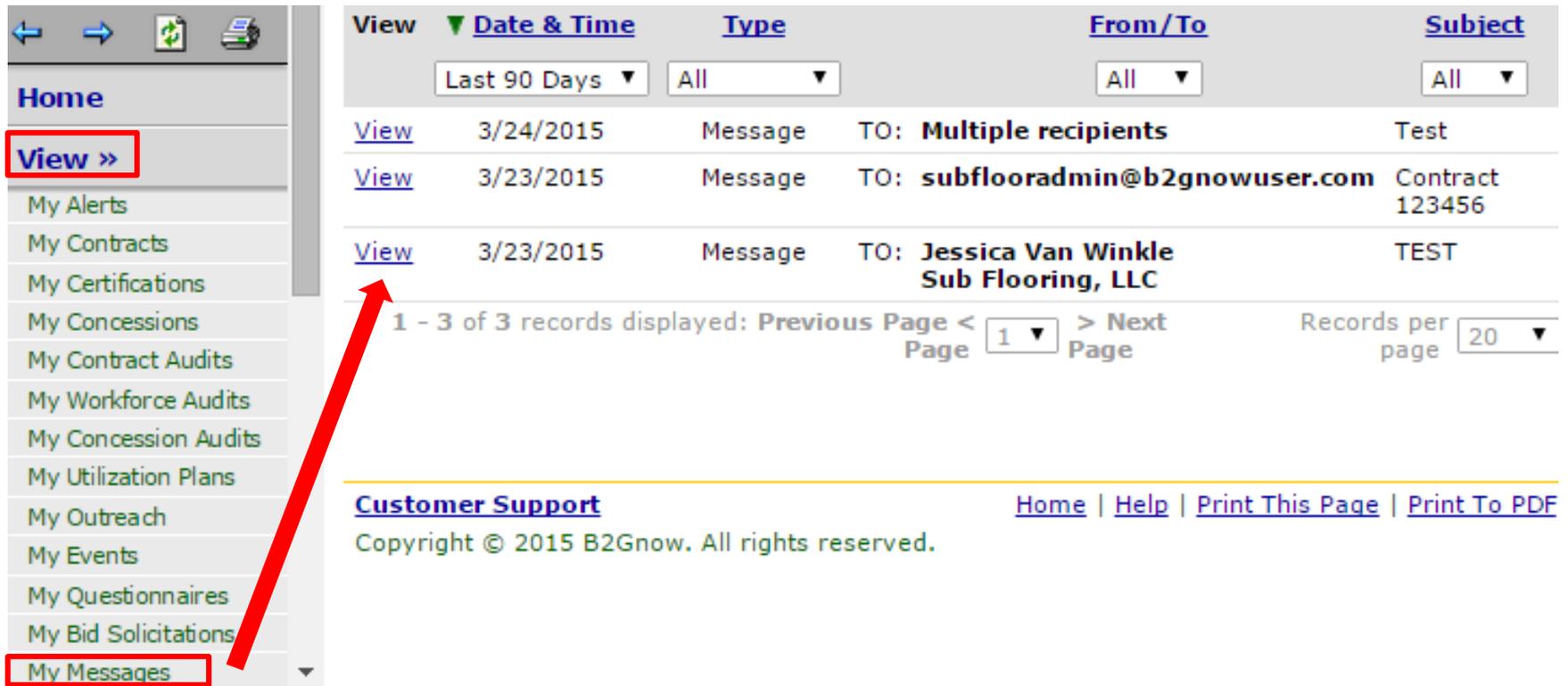
Use this page to send a message to a customer support. You can attach a file if needed.

If you are reporting an issue and it is related to a particular record, or there are examples that can be reviewed by customer support, please provide this information to reduce the time it takes to review and resolve the situation. The more detailed your submission, the faster the support team will be able to respond and resolve your concern.

*** required entry**

Message Subject *	<input type="text"/>
Message *	<div data-bbox="653 725 763 782"></div> <div data-bbox="716 711 1649 1335" style="border: 1px solid gray; min-height: 400px;"></div> <div data-bbox="1619 742 1649 1299" style="text-align: center;">^ v</div>
Attach File	<input type="button" value="Attach File"/> <div data-bbox="898 1342 1000 1399"></div>

Contacting Customer Support



The screenshot displays a web application interface with a left-hand navigation menu and a main content area. The navigation menu includes options like Home, View >>, My Alerts, My Contracts, My Certifications, My Concessions, My Contract Audits, My Workforce Audits, My Concession Audits, My Utilization Plans, My Outreach, My Events, My Questionnaires, My Bid Solicitations, and My Messages. The 'View >>' and 'My Messages' items are highlighted with red boxes. A red arrow points from the 'My Messages' box to the first row of a message list table.

The message list table has the following columns: View, Date & Time, Type, From/To, and Subject. The filters are set to 'Last 90 Days' for Date & Time, 'All' for Type, 'All' for From/To, and 'All' for Subject. The table contains three rows of messages:

View	Date & Time	Type	From/To	Subject
View	3/24/2015	Message	TO: Multiple recipients	Test
View	3/23/2015	Message	TO: subflooradmin@b2gnowuser.com	Contract 123456
View	3/23/2015	Message	TO: Jessica Van Winkle Sub Flooring, LLC	TEST

Below the table, it shows '1 - 3 of 3 records displayed: Previous Page < 1 > Next Page' and 'Records per page 20'. At the bottom, there is a 'Customer Support' link and a copyright notice: 'Copyright © 2015 B2Gnow. All rights reserved.' Navigation links for Home, Help, Print This Page, and Print To PDF are also present.

Access & Support

Web Site: <https://deldotcivilrights.dbesystem.com>

Technical Support: deldotcivilrights@dbesystem.com

- *Account access*
- *Password resets*
- *New users*
- *User deactivations*

Subcontractor Payment Reporting

Audit List

Contract Audits

[Help & Tools](#) 

[Messages](#) [Contract Audits](#) [Utilization Plans](#) [Bid Solicitations](#) [Outreach](#)

Displays all audits. Click the transaction number or status to view. To view **older audits**, select a different time period in the **Audit Period** drop down menu. To display only **incomplete audits**, select a different status in the **Current Status** drop down menu. Results may be listed on multiple pages.

[Show ALL Incomplete Audits](#)

Show ONLY records assigned to you

1 - 8 of 8 records displayed: [Previous Page](#) < Page 1 > [Next Page](#)

Records per page 20

[Refresh Table](#)

To **resort** click on column title. To **filter** click on the drop down menu.

Status	Audit Period	Contract Number & Title	Organization	Paid to Prime
Incomplete	All	All	All	
Incomplete	January 2018	test123: Test 1	City of Tampa	Pending
Incomplete	January 2018	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	December 2017	test123: Test 1	City of Tampa	Pending
Incomplete	December 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	November 2017	test123: Test 1	City of Tampa	Pending
Incomplete	November 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	\$3,578,900.00
Incomplete	October 2017	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending
Incomplete	July 2015	UPTBT13026: Goethals Bridge Replacement	The Port Authority of New York & New Jersey	Pending

[Customer Support](#)

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[Home](#) | [Help](#) | [Print This Page](#) | [Print To PDF](#)

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Compliance and Certification System

Compliance Audit: Audit Notice for November 2017

Help & Tools 

[Contract Main](#) [View Contract](#) [Subcontractors](#) [Compliance Audit List](#) [Compliance Audit Summary](#) [Messages](#) [Comments](#) [Reports](#)

The Port Authority of New York & New Jersey
UPTBT13026: Goethals Bridge Replacement
Prime: JCC Test Vendor

Status: **Open**
7/26/2013 - 10/18/2018
Current Value: \$937,920,000

This is an audit notice for the contract listed below. Submit a response for each item listed below by clicking each link in the **Audit Actions** table. It is possible that some actions are not available at a specific time due to pending reports from other contractors.

Audit Information

Time Period	November 2017
Date & Time Posted	Local: 12/1/2017 7:00:51 AM EST System: 12/1/2017 6:00:51 AM CST

Submit a response for each item listed below by clicking each link. It is possible that some actions are not available at a specific time. As the **prime contractor** your responsibility is to report payments made to subcontractors.

Audit Actions

Category	Action Required	Response Due Date
Prime Contractor	Report 173 subcontractor payments	due by 1/30/2018 (PAST DUE) audit lock on 12/1/2018

[Request Due Date Extension](#)

Compliance Officer Information

Contact Person	Sandra Langford
Organization	The Port Authority of New York & New Jersey
User Number	30000058-049

Buyer/Project Manager Information

Contact Person	Contact Person
Department	Port Authority Partners
User Number	10002098-001

Real time
progress

Prime Contractor Response

Compliance Audit: November 2017

Help & Tools

[Contract Main](#) |
 [View Contract](#) |
 [Subcontractors](#) |
 [Compliance Audit List](#) |
 [Compliance Audit Summary](#) |
 [Messages](#) |
 [Comments](#) |
 [Reports](#)

The Port Authority of New York & New Jersey
UPTBT13026: Goethals Bridge Replacement
 Prime: JCC Test Vendor

Status: **Open**
7/26/2013 - 10/18/2018
 Current Value: **\$937,920,000**

Listed are subcontractors assigned to this contract. Click the links to the right of the vendor's name to submit or edit a response. You must submit data on each subcontractor to complete the audit.

Audit Information	
Audit Response Status	Not complete 173 sub responses to be submitted Audit is PAST DUE; reporting deadline was 1/30/2018 Audit will be locked 12/1/2018
Audit Period	November 2017
Payment to Prime	\$3,578,900.00 - View Details
Marked As Final Audit?	No (mark audit as final)

Audit Summary - Total Contract Through TODAY (2/15/2018)					
	Award	Award Percent	Payments	Payments Percent	Difference (Payments - Award)
Prime Contract	\$937,920,000.00		\$319,793,240.00		
For Credit	\$93,792,000.00	10.000%	\$23,154,205.53	7.240%	2.760% below goal
For Credit to DBE Goal	\$93,792,000.00	10.000%	\$23,154,205.53	7.240%	2.760% below goal
For Credit to MBE Goal	\$0.00	0.000%	\$0.00	0.000%	Goal matched
For Credit to SBE Goal	\$0.00	0.000%	\$0.00	0.000%	Goal matched
For Credit to WBE Goal	\$0.00	0.000%	\$0.00	0.000%	Goal matched
Contract Progress	34%				
For Credit Progress	25%				

Award values may not match due to differences between overall contract goal and subcontractor assignments.

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Viewing Subcontractor Details

Mark 174 Remaining Subcontractors as Zero

Mark Audit as Final

Submit ALL Incomplete Records

Report Error

Subcontractor Payments for November 2017

	Subcontractor	Certified	Type	Inc. in Goal	Actions	Paid Amount in November 2017	Total To November 2017	Contract Goal	Actual Percent
1	50 STATES ENGINEERING, CORP. (Trade Subcontractor) MARGITA BATISTIC MBATISTIC@50STATESENGINEERING.COM P 201-507-8283, F 201-591-7907	✓	Sub 100%	✓ DBE	Submit Response	Not Reported	\$89,086.93	0.123%	0.028%
1	A-Eco Clean Environment LLC (Incidental Work Order) CEDRIC SIMMONS Cedsimmons@aecenvironment.com P 203-565-7627, F 718-228-6545	✓	Sub 100%	✓ DBE	Submit Response	Not Reported	\$0.00	0.003%	0.000%
1	ACI Structured Cabling Solutions LLC (Subcontractor) Nikos Koutsothodoros nikos.koutsothodoros@acinetworks.com P 804-545-2919	No	Sub	No	Submit Response	Not Reported	\$111,056.28	0.012%	0.035%
1	Advanced Contracting Concepts, Inc. (Professional Service Agreement) Leigh Scirbona acci@advancedcontractingny.com P 845-878-5116, F 845-746-4600	No	Sub 100%	✓ DBE	Submit Response	Not Reported	\$43,430.00	0.033%	0.014%
1	AEIS LLC dba Atlas Evaluation & Inspection Service (Regular Vendor) PUJA GOEL PGOEL@AEISNDT.COM P 732-388-7711, F 732-388-7767	✓	Sub 100%	✓ DBE	Submit Response	Not Reported	\$575.00	0.000%	0.000%
1	ALIMAK HEK INC. (Purchase Agreement) Tony Dragone tony.dragone@alimakhek.com P 203-513-3155, F 203-924-0000	No	Sub	No	Submit Response	Not Reported	\$0.00	0.039%	0.000%
1	Allan Briteway Electrical Utility Contractor, Inc.	No	Sub	No	Submit Response	Not Reported	\$0.00	0.214%	0.000%

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Submitting a Single Sub Payment

Audit Information	
Enter the audit amount for the designated time period. You can attached files or add comments, if necessary.	
Amount PAID for November 2017	<div style="border: 1px solid gray; padding: 2px;">1</div> \$ 34589 <i>>> Do NOT enter invoice amount.</i>
Payment Date	<div style="border: 1px solid gray; padding: 2px;">2</div> 11/30/2017 <i>>> Enter payment date if you made a payment for November 2017. >> If multiple payments were made, enter the date of the first payment.</i>
Payment Detail	Enter details of PAID check numbers (or ACH references) and amounts for November 2017. This information is optional but will speed up the confirmation process. Payment details are displayed to 50 STATES ENGINEERING, CORP. DBA N/A (Trade Subcontractor). <div style="border: 1px solid gray; padding: 2px; margin-top: 10px;">3 check # 289</div>
Supporting Documents	<div style="border: 1px solid gray; padding: 2px; display: inline-block; margin-bottom: 5px;">Attach File</div> <p>Attached documents are not visible to 50 STATES ENGINEERING, CORP. DBA N/A (Trade Subcontractor).</p>
Comments	(Optional) These comments are visible ONLY to your compliance officer. They are not visible to 50 STATES ENGINEERING, CORP. DBA N/A (Trade Subcontractor). <div style="border: 1px solid gray; padding: 2px; margin-top: 10px;">comments</div>

Bulk Submission of Sub Payments

Compliance Audit: Bulk Payment Reporting for November 2017

Help & Tools 

[Contract Main](#) |
 [View Contract](#) |
 [Subcontractors](#) |
 [Compliance Audit List](#) |
 [Compliance Audit Summary](#) |
 [Messages](#) |
 [Comments](#) |
 [Reports](#)

The Port Authority of New York & New Jersey
UPTBT13026: Goethals Bridge Replacement
Prime: JCC Test Vendor

Status: **Open**
7/26/2013 - 10/18/2018
 Current Value: **\$937,920,000**

Enter payments and related details. All lines do not have to be submitted at the same time, but the full list must be completed to entirely respond to the compliance audit. Payment details are visible to the subcontractor, comments and attached documents are not.

Multiple tiers of subcontractors are present. Enter full amount paid to each subcontractor; do not deduct payments by each subcontractor to its own subcontractors. The system will automatically calculate the amounts to be allocated to each subcontractor.

Subcontractor Payment Information

Subcontractor	Total Through October 2017	Payment for November 2017	Payment Date	Payment Details & Comments
1 50 STATES ENGINEERING, CORP. (Trade Subcontractor)	\$89,086.93	\$ <input type="text" value="34589"/>	<input type="text" value="11/30/2017"/>	Payment Detail: <input type="text" value="check #289"/> Docs Comments: <input type="text"/>
1 A-Eco Clean Environment LLC (Incidental Work Order)	\$0.00	\$ <input type="text"/>	<input type="text"/>	Payment Detail: <input type="text"/> Docs Comments: <input type="text"/>
1 ACI Structured Cabling Solutions LLC (Subcontractor)	\$111,056.28	\$ <input type="text"/>	<input type="text"/>	Payment Detail: <input type="text"/> Docs Comments: <input type="text"/>
1 Advanced Contracting Concepts, Inc (Professional Service Agreement)	\$43,430.00	\$ <input type="text"/>	<input type="text"/>	Payment Detail: <input type="text"/> Docs Comments: <input type="text"/>
				Payment <input type="text"/> Docs

Click Compliance Officer's name to send electronic message

Compliance Audit: Audit Notice for November 2017

Help & Tools 

[Contract Main](#) [View Contract](#) [Subcontractors](#) [Compliance Audit List](#) [Compliance Audit Summary](#) [Messages](#) [Comments](#) [Reports](#)

The Port Authority of New York & New Jersey
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Audit Actions

Category	Action Required & Response Due Date
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[Request Due Date Extension](#)

Compliance Officer Information

Contact Person	Sandra Langford 
Organization	The Port Authority of New York & New Jersey
User Number	30000058-049

Buyer/Project Manager Information

Contact Person	Contact Person
Department	Port Authority Partners
User Number	10002098-001

Email Alert to Subcontractor

From: New York State Contract System

Subject: NYS: Subcontractor Contract Compliance Monitoring Report

[lblTimePeriod] Subcontractor Contract Compliance Monitoring Report

Organization: [lblOrganizationName]

Contract: [lblContractTitle]

Prime Contractor: [lblPrimeContractor]

Contract Number: [lblContractNumber]

Audit Time Period: [lblTimePeriod]

Contract Compliance Officer: [lblDiversityUser]

Reference: [lblReferenceIdentifier]

Dear [lblContactName],

[lblOrganizationName] monitors participation on all contracts with goals. To assist our office in the monitoring process, please login to your account in the New York State Contract System and provide the requested subcontractor payment information for [lblTimePeriod].

If you have received this notice, then you are currently listed as a SUBCONTRACTOR on an active [lblOrganizationName] contract. You are required to respond to this notice with the payment information requested.

To view the audit notice and respond, visit: <https://ny.newnycontracts.com/?GO=397>

To view all audit notices, visit: <https://ny.newnycontracts.com/?GO=753>

PLEASE REFER TO THE BOTTOM OF THIS NOTICE FOR ADDITIONAL HELP

New York State Contract System

Web: <https://ny.newnycontracts.com/>

Email: ny@newnycontracts.com

NYS M/WBE Program: <http://www.esd.ny.gov/MWBE.html>

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Primary Activities

Subcontractor Payment Reporting Process

- Prime reporting of subcontractor payments
- Subcontractor confirmation of received payments

Account Management

- Change your password
- Add a user
- View your contracts and certifications