



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19903

JENNIFER COHAN  
SECRETARY

RE: Contractor/Consultant DBE Good Faith Effort Form

To whom it may concern:

The DelDOT Contractor DBE Good Faith Effort form is a required form that the DBE Program uses to determine that a contractor/consultant has made a Good Faith Effort towards an assigned DBE Goal on a DelDOT DBE federally funded project.

Fill the form out and submit it to the DBE Program Office at the address listed above within five (5) calendar days of bid opening. The DBE Program Manager will review the form and make a determination. Failure to return this information within the timeframe allotted may result in a determination that the bidder is not responsible and therefore not eligible for contract award.

Please refer to § 26.53 What are the good faith effort procedures recipients follow in situations where there are contract goals? Found here:

[https://www.ecfr.gov/cgi-bin/text-idx?SID=0ec82d587d95235c81bca1f066b45d12&node=se49.1.26\\_153&rgn=div8](https://www.ecfr.gov/cgi-bin/text-idx?SID=0ec82d587d95235c81bca1f066b45d12&node=se49.1.26_153&rgn=div8)

Any question regarding the DBE Good Faith Effort form should be directed to the DBE Program office at (302) 760-2035.

Sincerely,

DBE Program Office



Contract No. \_\_\_\_\_

Federal Aid Project No. \_\_\_\_\_

**DELDOT DBE GOOD FAITH EFFORT FORM**  
**FEDERALLY-FUNDED CONTRACTS**  
**DBE SUBCONTRACTOR PROJECT PARTICIPATION AFFIDAVIT**

NAME OF BIDDER: \_\_\_\_\_

IF A BIDDER FAILS TO RETURN THIS FORM WITHIN THE FIVE (5) DAY DEADLINE, THE DELAWARE DEPARTMENT OF TRANSPORTATION MAY DETERMINE THAT THE BIDDER IS NOT RESPONSIBLE AND THEREFORE NOT ELIGIBLE FOR CONTRACT AWARD. PLEASE SUBMIT ONE FORM FOR EACH CERTIFIED DBE FIRM. BIDDERS ARE ENCOURAGED TO SUBMIT THIS FORM PRIOR TO THE FIVE (5) DAY DEADLINE.

In conjunction with its bid for the above Contract No., Bidder (Prime Contractor) will enter into a subcontract with \_\_\_\_\_ ( the Subcontractor ) committing to participation by the DBE firm \_\_\_\_\_ (DBE Participant) with DeIDOT Certification Number \_\_\_\_\_ (if Subcontractor previously listed is also the DBE Participant, please restate name and provide DBE Certification Number) which will receive at least \$ \_\_\_\_\_ (Total Subcontract Amount/Percentage) for performing the following products/services for the Contract.

NAICs CODE	WORK ITEM, SPECIFICATION NUMBER, LINE ITEMS OR WORK CATEGORIES (IF APPLICABLE)	DESCRIPTION OF SPECIFIC PRODUCTS AND/OR SERVICES

Prime Contractor affirmation: I solemnly affirm under the penalties of perjury that the information provided in this DBE Subcontractor Project Participation Affidavit is true to the best of my knowledge, information, and belief. I acknowledge that, for purposes of determining the accuracy of the information provided herein, the DBE Program Office may request additional information, including, without limitation, copies of the subcontract agreements and quotes.

Subcontractor affirmation: I solemnly affirm under the penalties of perjury that the information provided in this DBE Subcontractor Project Participation Affidavit is true to the best of my knowledge, information, and belief. I acknowledge that, for purposes of determining the accuracy of the information provided herein, the DBE Program Office may request additional information, including, without limitation, copies of the subcontract agreements and quotes.

DBE Participant affirmation: I solemnly affirm under the penalties of perjury that the information provided in this DBE Subcontractor Project Participation Affidavit is true to the best of my knowledge, information, and belief. I acknowledge that, for purposes of determining the accuracy of the information provided herein, the DBE Program Office may request additional information, including, without limitation, copies of the subcontract agreements and quotes. I further acknowledge that my DBE firm is participating in the contract for the kind and amount of work provided in the Prime Contractor or Subcontractor's commitment.

Contract No. \_\_\_\_\_

Federal Aid Project No. \_\_\_\_\_

<b>PRIME CONTRACTOR</b>	<b>SUBCONTRACTOR (SECOND-TIER)</b>	<b>SUBCONTRACTOR (THIRD-TIER)</b>
Signature of Representative _____	Signature of Representative _____	Signature of Representative _____
Printed Name and Title: _____ _____	Printed Name and Title: _____ _____	Printed Name and Title: _____ _____
Firm's Name _____	Firm's Name _____	Firm's Name _____
Federal Identification Number: _____	Federal Identification Number: _____	Federal Identification Number: _____
Address: _____ _____	Address: _____ _____	Address: _____ _____
Telephone: _____	Telephone: _____	Telephone: _____
Date: _____	Date: _____	Date: _____
<b><u>Notary</u></b>		

IF DBE FIRM IS A THIRD-TIER SUBCONTRACTOR, THIS FORM MUST ALSO BE EXECUTED BY THE SECOND-TIER SUBCONTRACTOR THAT HAS THE SUBCONTRACT AGREEMENT WITH THE DBE FIRM

**IF YOU ARE USING THIS FORM FOR YOUR GOOD FAITH EFFORT, THE SIGNED SUBCONTRACT AGREEMENTS MUST BE RECEIVED BY THE DBE PROGRAM OFFICE WITHIN FIFTEEN (15) CALENDAR DAYS FROM THE DATE OF THE BID OPENING.**

As the apparent low bidder, to be considered for the award this form must be furnished within five (5) Calendar Days after the bid opening to:

DBE Program Manager - GFE  
Department of Transportation, 800 Bay Road, Dover, DE 19901