



| Contract Work Hour Restrictions Checklist

Project Title	
Contract Number	
Federal Aid Project Number	
Project Schedule	
Anticipated PS&E Date	
Anticipated Advertisement Date	
Anticipated Start of Construction	
Anticipated Construction Duration	
Maintenance of Traffic/Safety Considerations	
Maintenance of Traffic Breakout Sheet Needed? (For All-Inclusive MOT Only)	Yes No
Work hour/lane closure restriction table	Yes No
Road closures/detours	Yes No
Pedestrian/bicyclist MOT/detours	Yes No
Holiday/event/seasonal restrictions	Yes No
Traffic Officers Needed? Est. Calendar Days?	Yes No
Portable Changeable Message Boards Needed? New traffic pattern notifications	Yes No
ATSSA supervisor requirement	Yes No
TMP monitoring (e.g., signal timing adjustments along detour routes)	Yes No
Coordination required with adjacent project(s) work zones	Yes No
Property owner/business notifications	Yes No
Contractor Performance Requirements	
Disincentive Spec (Damages based on User Cost Delay)	Yes No
Incentive Spec (Incentive payment for meeting schedule milestone dates)	Yes No
Interim Milestone Dates	Yes No



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Public Outreach Efforts to be Performed by Community Relations	
Legislator briefing (list timing and frequency)	Yes No
Public Workshop (list timing and frequency)	Yes No
Community Advisory Meetings (list timing and frequency)	Yes No
Personal meetings with stakeholders (list timing and frequency)	Yes No
Press Release (list timing and frequency)	Yes No
Project Newsletter (list format, timing and frequency)	Yes No
Create and maintain project webpage (list update frequency)	Yes No
Radio Spot (list timing and frequency)	Yes No
TV Spot (list timing and frequency)	Yes No

In Concurrence:

Signature	Date
_____ Group Engineer, Construction	_____
_____ Assistant Director Transportation Solutions, Construction	_____
_____ Safety Programs Manager, Traffic	_____
_____ Group Engineer, Project Development	_____
_____ Chief Traffic Engineer	_____
_____ Chief, Community Relations	_____

