Final Inspection Process

- **Initial Inspection**
  - Members include
    - Construction
    - Contractor
  
  Try and address all items as much as possible. After all items have been satisfactorily addressed, a call for the next inspection takes place.

- **Final Inspection**
  
  District will be provided the names of the appropriate personnel who should attend.
  
  - Members include:
    - Contractor
    - Construction (or Public Works)
    - Design (Bridge, Project Development, Subdivisions)
    - Maintenance
    - Quality
    - FHWA (as required)
    - Traffic
    - Support Sections (Environmental, Stormwater, Materials, PM, others)
  
  - Complete all-around review
  
  Construction ensures punch-list items are addressed and then calls for the Final Acceptance follow-up with Maintenance.

- **Final Acceptance**
  
  - Members include:
    - Maintenance
    - Construction
  
  - Verify punch-list items addressed
  
  If all items satisfactory, maintenance responsibility becomes Department’s and letter is generated to the contractor relieving them of maintenance responsibility.