PS&E Timing Statement

1 Project Information

Project Name:
Project Number:
Federal Aid Number:
Standard Specification Year:

Recommended # of Calendar Days :
Planned First Chargeable Day:
Planned Last Chargeable Day:

This section should be filled out by the project manager.

2 Timing Summary

The following comments are based on a review of the documents listed in section 4.

1. Include any relevant summaries here. A bullet point summary is not necessary. The summary format should be changed to suit the project.

3 Description of Construction Plans and Project

1. Description of Work
   1.1. The description is taken from the project notes and can be filled out by the Project Manager
2. Contract Notes
   2.1. There are BLANK NOTES that are listed on page XX of the General Description from the Project Specifications that may impact the timing of this project.
   2.2. Project Delivery Method: Standard Contract

   List any contract notes relevant to the timing of the project. This includes milestones, incentive/disincentive or other general notes. Also list whether this project is going to have an alternative delivery method such as A + B
3. Phasing
   3.1. There are XX phases planned for this project, and the durations (in calendar days) for each are estimated as follows:
      3.1.1. Phase X: XX Days

   List any phases either by number, or location. The duration can be changed to work days, or other suitable method that fits the project.
4. Utility Impacts
   4.1. There are expected to be a total of XX days included in this project for utility impacts based on the utility statement.
      4.1.1. XX days for UTILITY_COMPANY

   List any utility impacts that the project may experience. Include information about advanced utility work. The format of this section may be changed to suit the project
5. Environmental Restrictions
   5.1. The following restrictions are applicable to this project and are accounted for in the duration of this project:
      5.1.1. BLANK restriction: MONTH DD to MONTH DD

   Include any and all environmental restrictions that will be present on the project. This includes fisheries, endangered species, archaeological, etc. Include dates if avilable.
6. Traffic Restrictions, Night Work, and Extra Shifts
   6.1. The following work conditions are expected on this project:
      6.1.1.

   List any restrictions to the work zone that may occur on this project. This includes lane restrictions, road closures, extra shifts, night work, etc.

7. Other
   7.1. Include any additional information that may be relevant to timing here. This may information about material procurement, commitments to the public, or unique/novel design methods that may impact the timing of the project.

4 ATTACHMENTS

The following items were either submitted for review or generated in order to produce the timing statement, and provide sufficient information to evaluate the timing:

1. PDF File: FILE_NAME_GOES_HERE
2. All timing files should be attached to this cover sheet and labeled here for future reference.

5 ANALYSIS

1. Key factors that may impact time
   1.1. This should be an abbreviated summary of the timing summary in section 2

2. Durations
   2.1. Calendar Days expected:
   2.2. Workdays expected:
   2.3. Weather Days expected: Include weather day count for future reference. See Section 108.7.F
   2.4. Holidays expected:

6 RECOMMENDATIONS

Starting on or about MONTH DD, YYYY, it is recommended that this project will run for a total of **X Calendar Days.** The expected last chargeable day will be MONTH DD, YYYY. If the start date of this project is to change significantly from the one listed in this document, the weather days and contract duration must be revised.

_____	_____	_____
SCHEDULER, if applicable (Print Name)	Signature	Date
_____		
PROJECT MANAGER (Print Name)		
_____	_____	_____
CONSTRUCTION ENGINEER (Print Name)	Signature	Date

The construction engineer and project manager should do a detailed review of the timing material to ensure that the duration is accurate and reflects expected durations for a project of this size/scope.

If there is a disagreement between the above parties regarding the timing of a project, a meeting should be held to determine the final timing.

If a duration cannot be agreed to by the Scheduler, Project Manager and the Construction Engineer, then the project may be put out as an A + B contract so that the contractors may bid on price as well as time.