DelDOT Development Coordination Manual

OPTION A

Applicant submits written request for scoping meeting including information in Appendix O

DeIDOT holds Scoping Meeting with applicant

DeIDOT provides scope of work memorandum, including minutes of the scoping meeting.

Applicant submits $5,000 review fee (Pending review and approval of the General Assembly)

Applicant performs traffic counts and prepares trip distributions, as per Section 2.2

DeIDOT reviews counts and distributions and provides any data needed to project future traffic.

Are revisions required?

yes

no

Applicant prepares and submits Preliminary TIS (PTIS) for DeIDOT review.

Are revisions required?

yes

no

Applicant Completes TIS and submits for DeIDOT review.

Are revisions required?

yes

no

DeIDOT sends comments and recommendations to Applicant and/or local land use agency.
OPTION B

Applicant submits written request for scoping meeting including information in Appendix 0

DelDOT holds Scoping Meeting with applicant

DelDOT provides scope of work memorandum, including minutes of the scoping meeting and a cost proposal from a DelDOT consultant for preparation of the TIS.

Applicant evaluates the proposal.  

Applicant chooses Option A

Applicant submits payment to DelDOT for the amount specified in the proposal.

DelDOT consultant prepares the TIS and submits a draft letter of comments and recommendations to DelDOT.

DelDOT meets with Applicant to review draft comments and recommendations.

Are revisions required?

yes  RESUBMIT

no

DelDOT sends comments and recommendations to Applicant and/or local land use agency.

DelDOT sends copy of completed report to Applicant