Subject:

Pre-submittal Meeting Submission Guidance, Personnel Updates, and 2025 Standards Update

Effective Date:

11/22/24

Notice

We are pleased to share the latest updates from Development Coordination:

- 1. Pre-submittal Meeting Submission Guidance:
 - A. The review schedule for Pre-submittal Meeting submissions was reduced from nine business days to six. To eliminate review times, the Subdivision Reviewer and the Traffic Generation Diagram Reviewer now have joint review tasks within the new Pre-submittal Meeting submission workflow. All Traffic Generation Diagram inquiries should be directed to the Traffic Generation Diagram Reviewer as referenced within the submission email notification.
 - B. The specific Traffic Generation Diagram requirements are now noted within the Pre-submittal Meeting PDCA submission checklist, providing applicants guidance when preparing and submitting Traffic Generation Diagrams for review.

2. Personnel Updates:

A. Michael White recently joined Development Coordination as a Subdivision Reviewer. He will begin reviewing applications in the southern New Castle County review territory, as outlined on Statewide Plan Review Map. For project inquiries, please contact Michael at (302) 760-2157 or via email at Michael.White@Delaware.gov.

3. 2025 Standards Update:

A. The <u>2025 Standard Specifications</u> and <u>2025 Standard Construction Details</u> have been finalized and uploaded to the DelDOT website. Please note that DelDOT inspects constructed improvements utilizing the Standards that were current at the time the Notice to Proceed was issued.

Should you have any questions, please contact the Development Coordination Section at (302) 760-2266 or via email at Subdivision@Delaware.gov.

*All documents are available on the **Development Coordination Website**