Process Changes

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Process & Quality Control Engineer

Strive for continuous improvement, instead of perfection.

Kim Collins

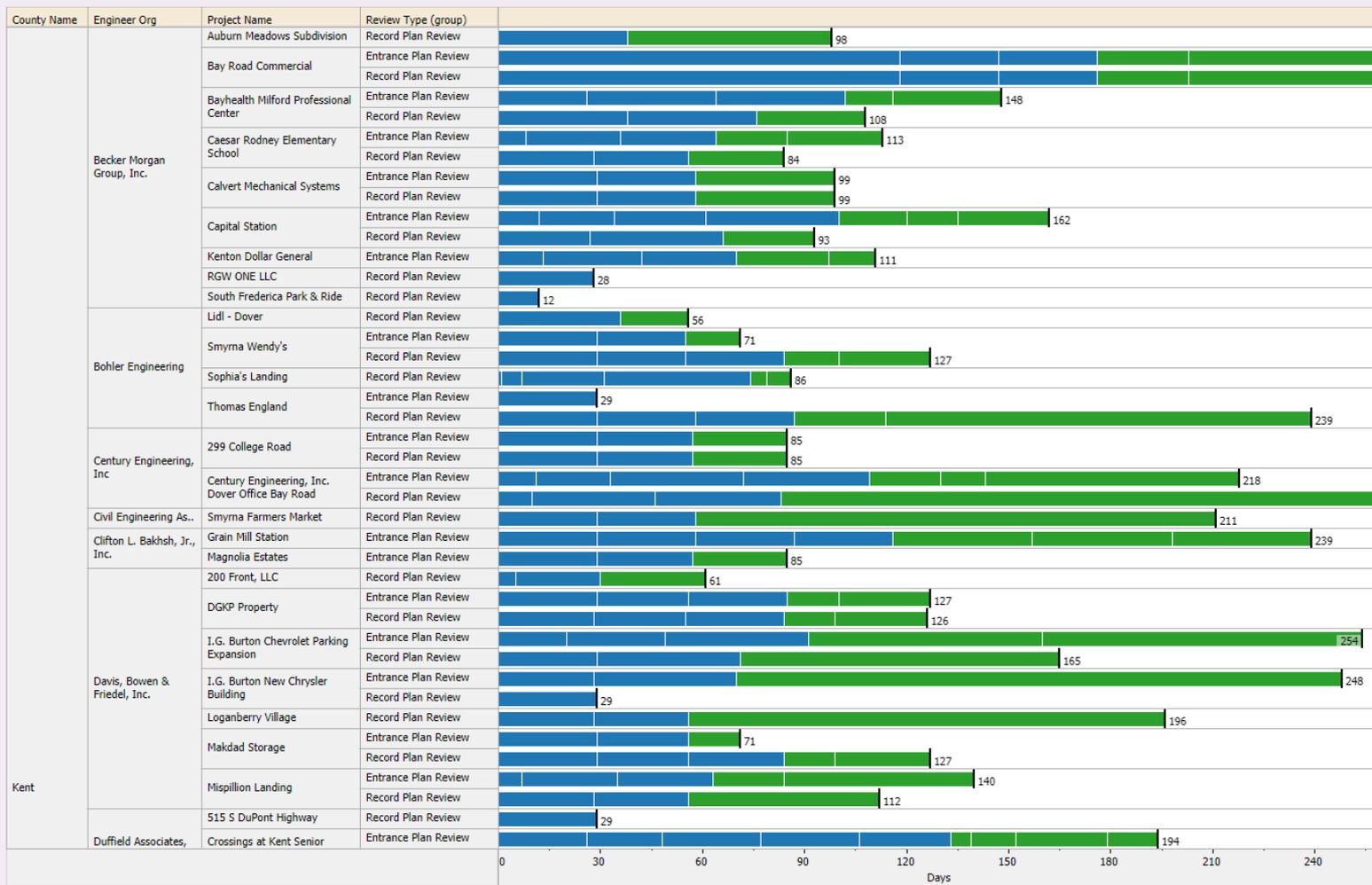BrainyQuote

Process Changes

- Tableau Reporting

- LONOR – RED

- Pilot Deed Process

- TIS and the PDCA

- Multiple Engineers on a Project

- Checklists

Tableau Reporting

- The goal has been set for 2 reviews then approval.

- All tracking is completed in Tableau and is based on the information gathered and stored in PDCA.

- Currently have the ability to post publicly.

- We are in the process of adding the reports to the DelDOT website.

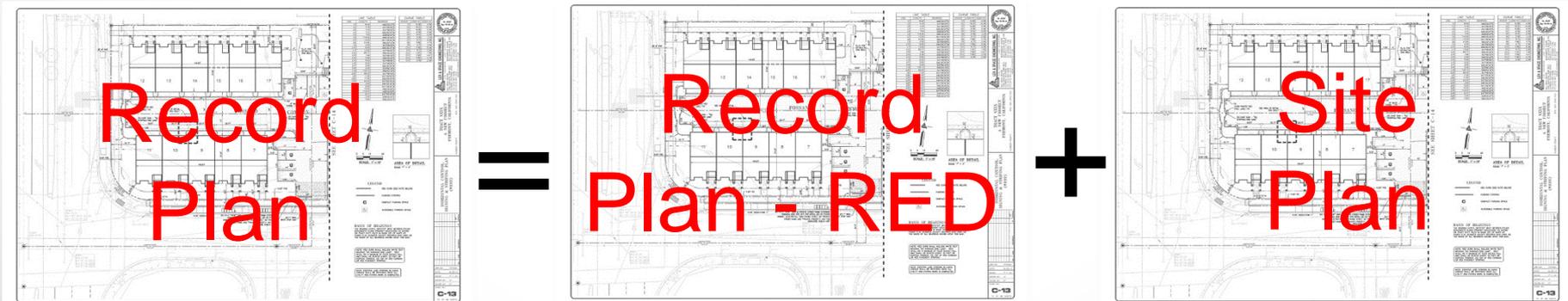# Tableau Reporting

LONOR - RED

- Fairly new process as an *alternative* to the Record Plan

- RED = Right of Way, Easements and Dedications

- Can only be used on commercial sites

- Created as an option for projects in areas where local land use agencies do not require recordation of site information

LONOR - RED

- A Record Plan - RED

- Preliminary Site Plan

- Entrance/Construction Plan

must be submitted

at the same time

There are checklists located on the DelDOT website to help determine what information needs to be on which plan.

Record Plan = Record Plan - RED + Site Plan

Pilot Deed Process

- DelDOT's intention is to record a deed for all property rights associated with any required dedication along the frontage roads of a development proposal, including any easements.

  - This would be **in addition** to the recorded record plan and covers DelDOT should the record plan ever expire.

  - This would not include the right-of-way for any proposed streets within the proposed subdivision.

- Creating and recording the deed will be at DelDOT's expense.

  - *The Engineer will be required to specify the metes and bounds for all dedications to help streamline the process.*

Pilot Deed Process

- Current plan is to pilot approx. 15 projects.

- Determine what worked and what didn't.

- Then update the Regulation with new requirements.

Now accepting new Projects!!

TIS and the PDCA

- The entire TIS workflow is now in the PDCA. Effective Oct 2nd.

- You will now create submissions based on where you are in the TIS process.

- Guidance is on the web.

- Review types include:

Submissions

🟩 Request TIS Cost Estimate - Option B 1, 09/05/2019   ⬜ None

🟩 Final TIS Review Letter 1, 09/05/2019   🟩 Draft TIS Review Letter 1, 09/05/2019

🟩 Final TIS Report 1, 09/05/2019   🟩 Preliminary TIS Report 1, 09/05/2019

🟩 TIS/TOA Traffic Counts 1, 09/05/2019   🟩 TIS/TOA Scoping Meeting Request 1, 09/05/2019

Multiple Engineers

- For projects with multiple engineers, they can now all access the same project at the same time.

- This helps limit confusion on our end with multiple records for the same project.

- Also helps share information between firms.

Multiple Engineers

Checklists

- 2 Basic Types

Critical Items for Acceptance:

- 📄 Record Plan – 8/28/2019
- 📄 Entrance/Construction/Subdivision Plan Set – 8/28/2019
- 📄 LONOR–RED – 8/28/2019
- 📄 Electronic Approval - 12/7/2018

Design Checklists:

- 📄 Minor Subdivision Checklist - 10/23/2018
- 📄 Lot Line Adjustment Checklist - 01/29/2016
- 📊 Development Coordination Gatekeeping Checklist – 04/04/2017
- 📊 Record Plan Checklist – 09/27/2016
- 📊 Entrance Plan Checklist – 09/27/2016
- 📊 Subdivision Streets Checklist – 09/27/2016
- 📄 LONOR – RED Checklist – 04/24/2018
- 📄 Site Plan Checklist – 04/24/2018

Checklists

- Currently only the Critical Items checklists are integrated into the PDCA.

- Moving forward, we intend to integrate the Design checklists into the PDCA.

- Outside Engineers have offered to work with DelDOT to update the checklists prior to integration to PDCA.

Any Questions??

We all need people who will give us feedback. That's how we improve.
Bill Gates

BrainyQuote