DelDOT OSOW Permit System
Request to Change Company/Service Administrator

This form is used to request a change of the current OSOW Permit System Administrator.

**INSTRUCTIONS:** Please complete this form and transmit to the DelDOT Hauling Permits Section via Mail or Email as noted below:

**Mail -** DELDOT HAULING PERMITS SECTION
ATTN: CHANGE OF ADMINISTRATOR
169 BRICK STORE LANDING RD
SMYRNA, DE 19977

**Email -** Haulpermit@Delaware.gov

Customer Code: ____________________________
(First 5 digits of Permit Number)

Name of Current Administrator: ____________________________

Disposition of Current Administrator: □ Delete □ Change to Operator

New Administrator: ____________________________
First and Last Name

New Administrator: ____________________________
Telephone Number

New Administrator: ____________________________
Fax Number

New Administrator Email: ____________________________

Username: ____________________________
(Between 3-16 characters)

**HP Form 3** (4/1/2016)