



**Delaware Bicycle Council  
April 3, 2013  
DelDOT Administration Building  
Meeting Minutes**

**Members Present**

Fred Breukelman, Dept. of Public Health Representative  
Fran Cardaci, At-Large Representative  
Tom Felice, DelDOT Representative  
James Ireland, DE Greenways Council  
Roger Roy, At-Large Representative  
Mike Tyler, At-Large Representative  
Amy Wilburn, Chair & At- Large Representative

**DelDOT Support Staff**

Anthony Aglio, Bicycle Coordinator DelDOT  
Drew Boyce, Director of Planning, DelDOT  
Kari Glanden-Morris, Administrative Assistant DelDOT

**Members Absent**

Walt Bryan, Sussex County Representative  
Tom Hartley, Kent County Representative  
Sgt. George Heberling, DE State Police Representative  
Allison Kirk, Office of Highway Safety  
Mike Krumrine, DNREC Representative  
John Ray, Department of Education  
Ted Williams, Council & Transportation

**The meeting was called to order at 5:07 pm**

**I. Welcome**

Amy Wilburn welcomed the members to the meeting and asked them to review the meeting minutes. A motion was made by Roger Roy to accept the minutes and that was second by James Ireland. Minutes were accepted, no one opposed.

**II. Funding Request**

Funding Updates:

**Cape Henlopen**

Has been paid and they have the bicycles, we should schedule an update with them to get some photos and Mike Connors has agreed to write an article about our donation.

**Bike DE Funding Request**

Bike DE's funding request has not been processed yet. However, James Wilson and Bike DE signed a memo of understanding for our sponsorship for Walkable/Bikeable DE and he just recently supplied Anthony Aglio with the invoice from Biggs Museum. The invoice is approximately \$975.00.

**Funding for Bike Memorial at Smyrna Rest Stop**

A plaque for the memorial at Smyrna Rest Area has been purchased, made and needs to be picked up for Lloyd Memorials.

**Biking Blue Hens Bus**

The invoice for the bus has been submitted for \$550.00 on April 3, 2013. There has been 3 people sign up for the return ride, 1 would like a 5:00pm ride, 2 would like to ride right after the event.

**Bike Month T-Shirts**

The invoice for the bike month t-shirts was also submitted April 3, 2013.

**III. Featured Topics – Bike Month Activities**

**Legislator's Ride**

Legislator's Ride we have had 5 people sign up as of right now. Many will wait until closer to the event to see the weather. The event hasn't been well publicized on Bike DE's site to send them to the DBC site for registration. Amy Wilburn will post more information on Bike DE's blog area with the registration link. There is a spot that states if you are attending both events to make sure you register. Memorandum of understanding asks that as a sponsor our logo should be a part of any material that is sent out. All the materials that have already been sent out and produced do not have our logo on them. This has been very hard to coordinate with them and get cooperation from Bike DE. The information for the Legislator's Ride is on the DBC website. Anthony and Kari have a meeting with Senator Sokola and his aide on the 17<sup>th</sup> to finalize the ride information. The meeting place in Dover will be Eden Hill area b/c the Roadway facility is under construction. If you attend the Legislator's ride you are encouraged to eat at one of the stops along the route. Walkable/Bikeable Event participants are going to eat at 11:00am before the riders arrive and food will not be included for the Legislator's ride participants when they arrive at Biggs Museum. This has to be timed correctly because the State Police Memorial has all of Legislative Mall reserved and closed off for their event. Parking and space will be limited to the Biggs Museum area. The time to meet at Eden Hill will be 12:45 to ride in at Biggs at 1:00pm. All events will be held at the Biggs

Museum and a tent is supposed to be provided outside to accommodate the new participants and afternoon agenda. Right now majority rules for the time the busses leave, one is supposed to leave at 1:30pm the other at 5:00pm.

### **Bike to School Day**

Bike to School Day is May 8<sup>th</sup>, 2013. DelDOT is planning with W. Reily Brown Elementary School an event with one or two meeting areas to ride with the students into school. Hopefully there will be enough adults to help us ride with the students in from the surrounding neighborhood. The Dover Elks will helping out with staff. The school is still ironing out the details.

### **Newark, Wilmington, Lewes, Dover Bike to Work**

Newark and Wilmington Bike to Work Days will be held during Bike to Work Week. Newark's will be held on Tuesday May 14<sup>th</sup>, Wilmington's is on Friday May 17<sup>th</sup>. Lewes' Bike to Work day is also Friday May 17<sup>th</sup>. Dover now has a bicycle committee and Anthony Aglio is working with the committee to coordinate a Bike to Work Day. Mike Leventry is the contact for Wilmington and Mark DeShawn is the contact for Newark Bike to Work Day. Mike Tyler is the contact for Lewes. Anthony Aglio will send out the contact information incase people want to participate.

### **Ride of Silence**

Wilmington and Newark have combined their rides. The information is on the Wilmington's website. It is going to start at Porkey Olivers Club on N. DuPont. Bobby Dunham and Mike Tyler are the contact persons for Lewes Ride of Silence. The Ride of Silence is going to have T-shirts this year for the ride. They are available on the website.

### **National Trails Day**

National Trails Day is June 1, 2013. Susan Moershel contacted Amy about having bike rides led on the different trails that day. If cycling groups are interested in leading the rides contact Susan. Trying to publicize walking and biking on trails. Information on how to register is on the National Trails website.

## **IV. Old Business**

### **Vulnerable Users Community Service Video**

Carol Ireland and Amy Wilburn have been working on this with Del Castle to do the video production. The person who hit Bob Wheeler is going to be interviewed, Carol Ireland who was present at the time of the crash and also a personal friend of Bob's have all agreed to be interviewed

### **Bus Driver in Service Training: DOE Policy, Legislation**

Anthony Aglio has a power point that he uses to teach the resort area drivers. He is going to use this power point and change it for School bus drivers or other bus drivers and make it universal. There is also another video that was done that Anthony can put up on our website that addresses bus drivers in general and provides them with resources for safety information. Amy Wilburn has contacts with various companies that are interested

in this information. She also would like this made into a policy for bus drivers to have this information in the training that they receive. She asked the council for a go ahead to make this a policy to have this in service training for the bus drivers that would include the interaction with bicyclists and pedestrians. Tom Felice made the nomination for the policy Mike Tyler 2<sup>nd</sup> the motion, motioned passed, no one opposed.

#### Intersection/Routes/Maintenance

At the meeting with Secretary Bhatt last August Carol Ireland was instrumental with White Clay Bike Club and Frank Warnock was instrumental with Bike DE. Amy Wilburn is still compiling the lists that were sent to her. The list is very long. She has sent this information to Anthony Aglio and Drew Boyce, she will send the list out to everyone when she is finished. It is so long she is only working by one county at a time. Drew Boyce said that looking over the list some of the locations identified are already being worked on in current projects.

#### Ocean to Bay Bike Tour

Is held by the Bethany/Fenwick Chamber of Commerce and it leaves from the Bethany/Fenwick Chamber of Commerce building. Sussex Cyclist is sponsoring a team and you can get a reduced rate. This event sold out last year. You can find the information to register at the Bethany/Fenwick Chamber of Commerce website.

#### The Icicle

The Icicle is March 23<sup>rd</sup> and you can register on the White Clay Bike Club website.

All events/announcements can be sent to Anthony to be added to the calendar. We are also looking for options on how to have a community calendar for all the bike clubs various events on one calendar.

Trail Spinners Bike Swap is February 23<sup>rd</sup>, 2013

#### BEST- Bicycle Education Safety and Training Committee

This is a collective group of people coming together about bicycle safety. The coordinators are John and Debbie? McCormick and they are trained and with White Clay Bike Club. They would like to get representatives from all groups to be part of the committee so all the different groups can come together in a clearing house role. The point of this group is to be a large resource for others to come to with their needs, the group can supply them with an instructor, course or information they would need. This would also be helpful in finding any gaps in the different bicycle programs.

#### Bike Safety Awareness Campaign- See it Both Ways

The group met February 6<sup>th</sup>, there is approximately \$18,000.00 left and there might be an additional DelDOT resource coming. The committee has agreed on a message for Motorists and Bicyclists for on roads. Also a message for cyclists and

pedestrians on trails and a message towards motorists and trail users at trail intersections. From there, we targeted different media venues we would like to use to address these different audiences. We are tasked to go back out with all the message ideas, now to narrow them down. The group will meet in two more weeks. We are shooting for this to unveil in the beginning of May.

#### Bike Summit

Next meeting is scheduled for 4/24/13. There will not be a summit in 2013.

#### Driver's Ed Training

Bud Heberling was absent Amy Wilburn will make contact with him on the status of the PowerPoint.

#### NBC/WBAC/Lewes

Newark Bike Club has nothing to report.

WBAC has nothing to report.

Lewes is waiting to hear back from DelDOT Traffic about a bike lane on Cedar Street and sharrows on Savannah Road, and to hear back on a deceleration lane by the Dairy Queen. This lane intrudes into a bike lane. They are still trying to make improvements to help the Towns bicycle friendly status.

Discussion on having bands for the silent bike ride. Amy Wilburn and Carol Ireland were going to send the wrist band information to all that wanted to purchase bands in Bob Wheeler's honor.

### **V. New Business**

#### Sussex Cyclist Rt.1 Letter

The day Mike Tyler asked to be added to the agenda he received a letter from Shailen Bhatt. Mike Tyler read the letter to the council. Secretary Bhatt's office will be in contact with Mike Tyler and Tony Pezone for a meeting on this.

City of Dover is putting together a bicycle committee.

Judi Jeffers has put in her resignation to the council. She is going to continue to assist with the summit planning.

Roger Roy made a motion to accept the meeting minutes with changes as noted and Mike Tyler second the motion. Motion passed, no one opposed.

Meeting adjourned at 6:58pm