



**Delaware Bicycle Council  
April 3, 2013  
DelDOT Administration Building  
Meeting Minutes**

**Members Present**

Fred Breukelman, Dept. of Public Health Representative  
Fran Cardaci, At-Large Representative  
Tom Felice, DelDOT Representative  
James Ireland, DE Greenways Council  
Roger Roy, At-Large Representative  
Mike Tyler, At-Large Representative  
Amy Wilburn, Chair & At- Large Representative

**DelDOT Support Staff**

Anthony Aglio, Bicycle Coordinator DelDOT  
Drew Boyce, Director of Planning, DelDOT  
Kari Glanden-Morris, Administrative Assistant DelDOT

**Members Absent**

Walt Bryan, Sussex County Representative  
Tom Hartley, Kent County Representative  
Sgt. George Heberling, DE State Police Representative  
Allison Kirk, Office of Highway Safety  
Mike Krumrine, DNREC Representative  
John Ray, Department of Education  
Ted Williams, Council & Transportation

**The meeting was called to order at 5:07 pm**

**I. Welcome**

Amy Wilburn welcomed the members to the meeting and asked them to review the meeting minutes. A motion was made by Roger Roy to accept the minutes and that was second by James Ireland. Minutes were accepted, no one opposed.

**II. Funding Request**

Funding Updates:

**Cape Henlopen**

Has been paid and they have the bicycles, we should schedule an update with them to get some photos and Mike Connors has agreed to write an article about our donation.

**Bike DE Funding Request**

Bike DE's funding request has not been processed yet. However, James Wilson and Bike DE signed a memo of understanding for our sponsorship for Walkable/Bikeable DE and he just recently supplied Anthony Aglio with the invoice from Biggs Museum. The invoice is approximately \$975.00.

**Funding for Bike Memorial at Smyrna Rest Stop**

A plaque for the memorial at Smyrna Rest Area has been purchased, made and needs to be picked up for Lloyd Memorials.

**Biking Blue Hens Bus**

The invoice for the bus has been submitted for \$550.00 on April 3, 2013. There has been 3 people sign up for the return ride, 1 would like a 5:00pm ride, 2 would like to ride right after the event.

**Bike Month T-Shirts**

The invoice for the bike month t-shirts was also submitted April 3, 2013.

**III. Featured Topics – Bike Month Activities**

**Legislator's Ride**

Legislator's Ride we have had 5 people sign up as of right now. Many will wait until closer to the event to see the weather. The event hasn't been well publicized on Bike DE's site to send them to the DBC site for registration. Amy Wilburn will post more information on Bike DE's blog area with the registration link. There is a spot that states if you are attending both events to make sure you register. Memorandum of understanding asks that as a sponsor our logo should be a part of any material that is sent out. All the materials that have already been sent out and produced do not have our logo on them. This has been very hard to coordinate with them and get cooperation from Bike DE. The information for the Legislator's Ride is on the DBC website. Anthony and Kari have a meeting with Senator Sokola and his aide on the 17<sup>th</sup> to finalize the ride information. The meeting place in Dover will be Eden Hill area b/c the Roadway facility is under construction. If you attend the Legislator's ride you are encouraged to eat at one of the stops along the route. Walkable/Bikeable Event participants are going to eat at 11:00am before the riders arrive and food will not be included for the Legislator's ride participants when they arrive at Biggs Museum. This has to be timed correctly because the State Police Memorial has all of Legislative Mall reserved and closed off for their event. Parking and space will be limited to the Biggs Museum area. The time to meet at Eden Hill will be 12:45 to ride in at Biggs at 1:00pm. All events will be held at the Biggs

Museum and a tent is supposed to be provided outside to accommodate the new participants and afternoon agenda. Right now majority rules for the time the busses leave, one is supposed to leave at 1:30pm the other at 5:00pm.

### **Bike to School Day**

Bike to School Day is May 8<sup>th</sup>, 2013. DelDOT is planning with W. Reily Brown Elementary School an event with one or two meeting areas to ride with the students into school. Hopefully there will be enough adults to help us ride with the students in from the surrounding neighborhood. The Dover Elks will help out with staff. The school is still ironing out the details.

### **Newark, Wilmington, Lewes, Dover Bike to Work**

Newark and Wilmington Bike to Work Days will be held during Bike to Work Week. Newark's will be held on Tuesday May 14<sup>th</sup>, Wilmington's is on Friday May 17<sup>th</sup>. Lewes' Bike to Work day is also Friday May 17<sup>th</sup>. Dover now has a bicycle committee and Anthony Aglio is working with the committee to coordinate a Bike to Work Day. Mike Leventry is the contact for Wilmington and Mark DeShawn is the contact for Newark Bike to Work Day. Mike Tyler is the contact for Lewes. Anthony Aglio will send out the contact information incase people want to participate.

### **Ride of Silence**

Wilmington and Newark have combined their rides. The information is on the Wilmington's website. It is going to start at Porkey Olivers Club on N. DuPont. Bobbi Dunham and Mike Tyler are the contact persons for Lewes Ride of Silence. The Ride of Silence is going to have T-shirts this year for the ride. They are available on the website.

### **National Trails Day**

National Trails Day is June 1, 2013. Susan Moerschel contacted Amy about having bike rides led on the different trails that day. If cycling groups are interested in leading the rides contact Susan. Trying to publicize walking and biking on trails. Information on how to register is on the National Trails website.

## **IV. Old Business**

### **Vulnerable Users Community Service Video**

Carol Ireland and Amy Wilburn have been working on this with Del Castle to do the video production. The person who hit Bob Wheeler is going to be interviewed, Carol Ireland who was present at the time of the crash and also a personal friend of Bob's have all agreed to be interviewed. We will get someone from the DE State Police to interview also and a recreation of the police report for the video. John Taylor from the DE State News has agreed to be the interviewer for the video. There will be some sort of simulation of the crash added. The video should be about 3 minutes. The interviews will begin April 25<sup>th</sup> at Del Castle. The video should be finished by the June meeting. Once this is completed we need to distribute this to as many organizations and sites as possible.

### **Bus Driver in Service Training: DOE Policy, Legislation**

The Chicago Bike Share video for bus drivers and cyclists can be found online on our website. The power point information is back online. Anthony Aglio has been requested to present information to resort bus drivers. The presentation has been updated for the resort bus drivers and will be put online. Amy Wilburn had a request from a bus company for the information found on line to be sent to them. There is a lot of information on the website that can be sent out to these companies. There is also the power point for the Driver's Ed information available on the site.

#### Intersection/Routes/Maintenance

The list for Secretary Bhatt has been put together. It is being reviewed; Mark Luszczyk is looking at it. If some of the maintenance can be taken care of under a current project DelDOT will work on getting it fixed. This list helps reinforce complete streets policy and makes DelDOT aware of the problem areas people are running into. This is a resource that shows there is a need being called to attention by this documentation other than the information being relayed from just inside the Department.

#### BEST- Bicycle Education Safety and Training Committee

This is a collective group of people coming together about bicycle safety. There is a big collective effort from a lot of people throughout the State. The idea is to coordinate with each other and fill in the gaps so that all areas of education and training can be covered for the whole State. There is a meeting every other month and Amy Wilburn and Anthony Aglio have been in attendance. They are currently looking to run a pilot program for the middle schools since training for the middle school aged students is lacking. The approach would be from a life skills point of view. In the future, this could be included as active transportation education in the schools. Once the pilot program is successful the group will work on making this uniform and part of the life skills curriculum.

#### Bike Safety Awareness Campaign- See it Both Ways

See It Both Ways, had meetings every week and a bus back is going to be produced. A slogan was agreed on by the committee but has been changed since the last meeting because of other bicycle advocates not liking the slogan. We had same roads, same rules, same rights as the bus back and the Executive Director of Bike DE wrote and email to change the slogan. There were two Bike DE representatives on the board that agreed to the slogan. It has been changed to 'Safety Begins with Sharing' per Secretary Bhatt's Office and that will be on the bus back. Anthony Aglio apologized to the people who attended the meetings for the time lost.

#### RTOL

Right Turn Only Lane meets on again off again. At the Bike Summit there was a survey that was given about RTOL and the signs and markings for it. We met with the Traffic section and came up with three or four marking combinations that we are going to go out in the field and test. They are not 100% the same as what was presented because every scenario wasn't 100% that people understand what the markings meant. The interaction with areas with the marking and without the markings will be videoed and then they will go out 3 times at each location with 3 different markings to see if a change

in behavior is noticed. We are trying to get a mixture of people testing the markings not just students or tourists etc so the results will be as accurate as possible. These will be out during the different seasons also to get accurate information.

#### Driver's Ed

Information can be found on the website. The notes page needs to be added for each of the screens so they make sense. Amy is following up to see if this has been approved by the Education Board. If so this will be put into the curriculum this fall.

#### NBC/WBAC/Lewes/Dover

Newark is participating in bike month and they are developing a bicycle plan which can be found on the WILMAPCO website, there is an interactive map where you can provide input for facilities that are needed. If you ride in this area please provide comments. Newark Bike to workday will be Tuesday and Secretary Bhatt will be speaking at the event.

Wilmington has a bike to work day planned and a ride of silence. They are trying to become more active with bicycling activities. They have a TE application in for more bike parking and sharrows. They have stalled in putting in the fifteen racks that they were given three years ago but the Chief of Planning is working on getting these in place.

Lewes is working with Chris Sylvester from DelDOT Traffic about sharrows on Savannah Road and a bike lane on Cedar Ave. Not a lot of progress has been made at this point but they are waiting to hear back from DelDOT at this point to see what can be done. Also Lewes is working on a bicycle and pedestrian friendly map to put together for locals and visitors. This map will give them an idea of what roads are deemed safe to ride bicycles on, where there is a network of sidewalks and walking paths. The goal is to have this done for the upcoming season.

The Dover Bicycle Committee had an original meeting and a lot of attendance for and against having the committee. The bicycle committee was selected by the mayor and the council that was set up. The committee members have been selected. Anthony Aglio is on this committee and they have met once. There is another meeting next Tuesday. The focus is on putting together a bike friendly application. See what the requirements are, what Dover can do and plan a bike to work day.

Capital City Trail groundbreaking is April 27<sup>th</sup>, 2013 at 1:00pm.

#### Sussex Cyclist Rt.1 Letter

As a result of the letter a meeting is being set up for Monday with DelDOT engineers, DelDOT, Mike Tyler, Tony Pezone, John Krupjuweit and the Secretary at 1:00pm.

**V. New Business**

Trails & Pathways

Gordon's Pond is having a meeting at the Lewes library tonight. Roger asked if Anthony could contact Mike Krumrine to attend the next meeting to give an update on this at the next meeting.

The council would also like an update on the Junction Breakwater Trail. The trail is currently in litigation.

Meeting adjourned @ 6:56 pm