



**Delaware Bicycle Council
October 7, 2015
DelDOT Administration Building
Meeting Minutes**

Members Present

Fred Breukelman, Department of Public Health Representative
Fran Cardaci, At Large Representative
Tom Felice, DelDOT Representative
Tom Hartley, Chair
Sgt. George Heberling, DE State Police Representative
Richard Klepner, Office of Highway Safety
Mike Krumrine, DNREC Representative
Mike Tyler, At-Large Representative
Amy Wilburn, At-Large Representative
James Wilson, At-Large Representative

DelDOT Support Staff

Annie Cordo, Deputy Attorney General, DelDOT
Drew Boyce, Director, Planning DelDOT
Anthony Aglio, Planning Supervisor DelDOT
John Fiori, Bicycle Coordinator, DelDOT
Kari Glanden, Administrative Support, DelDOT

Members Absent

Dean Betts, Dept. of Education
Walt Bryan, Sussex County Representative
Jim Ireland, DE Greenways Council
Roger Roy, At-Large Representative
Ted Williams, Council on Transportation

Guests

Gail Rouillard, White Clay Bike Club
Ray Quillen
James DeMartino, Y Bicycle Association
Bill Conway, Century Engineering
Chris Sylvester, Davis Bowen & Friedel Inc.
Paul Moser, Planning, DelDOT

DelDOT Support Staff Absent

Elizabeth Campbell, Administrative Support, DelDOT

I. WELCOME

The meeting was called to order at by Tom Hartley at 5:02pm.

The meeting ran out of order.

James DeMartino founder of Y Bicycle Association came to discuss a new bicycle design. The objective of Y Bicycle Association is to promote bicycle safety at young ages through bike rodeos in the Rehoboth/Lewes area. James discussed the Inaugural Mid-Atlantic High School Bicycle Design Competition that will be held February 19-21, 2016 at the Atlantic Sands Hotel/Conference Center. The purpose of this is to have High School students related to STEM (Science/Technology/Engineering/Math) design bicycles or bicycle accessories they are interested in or can improve. All entries must be substantiated on the STEM principles. The competition is open to individual and team entries. The judging will be based on a STEM Program. There will be five categories, four of them being STEM categories and open category and also creativity. As many as 200 High Schools have been invited. All entries will be judged by November 30th, 2015 and the 60 finalist will come to Rehoboth on February 19th, 2016. There will be 12 teams per the five STEM categories for the final competition. A \$2,000.00 scholarship will be awarded in each category. The second place winners will be given a \$500.00 scholarship. Tom Hartley asked if James would write a paragraph, include the flyer and photographs about the event and the council will put it on their webpage. Anthony Aglio also offered to give James a contact for the Department of Education to promote the event. James said it is an open event to the public. He was also looking to coordinate with Sussex Cyclist to have a ride for the participants.

Tom had the new members and guests introduce themselves.

Ray Quillen from Lewes came as a guest.

Richard Klepner is taking Allison Kirk's position from Office of Highway Safety. He is a data analyst and transitioning into the pedestrian safety coordinator.

Bill Conway is a consultant that does a lot of design work with DelDOT. He lives in Milford and is also a cyclist.

Chris Sylvester from Davis Bowen and Friedel, previously he worked for DelDOT. He does traffic engineering at DB&F.

John Fiori is transitioning to the new Bicycle Coordinator under Anthony Aglio's supervision.

Gail Roubillard is a public member.

Paul Moser is from DelDOT Planning and Anthony's group attendee.

All other members introduced themselves to the new attendee's.

James Wilson made a motion for the council to unanimously thank Anthony Aglio for all his years of being the bicycle coordinator and his assistance to the council. Mike Krumrine second the motion and the motion passed.

II. Old Business

Route 72 Diverging Diamond

Amy Wilburn gave an update on the Rt. 72 diverging diamond. She stated that in February 2015 she went to a workshop on the design for the new interchange for Rt. 1 and 72. They will be doing a diverging diamond on Rt. 72 to cross over Rt.1. This is a route that is used a lot. It is a viable route that becomes inviable because of the diverging diamond design unless bike lanes are added. The bike project engineer Nancy Bergeron was amendable to putting in bike lanes when she was spoken with about the design. When Amy met with the project lead in August he was surprised with the bike lane idea and expressed he wanted the bikes to act in a pedestrian manner in that area. This would require multiple crossings that will make the interchange less viable and safe for cyclists. This route is very important to get from Newark to Delaware City. The direct route using Route 72 is 14 miles. Using alternate routes makes it over 16.5, or 22 miles and the route isn't as safe. Amy made a motion to write a letter to Rob McCleary stating the council's support of the bike lanes included in the design of the diverging diamond. The motion was seconded by Mike Tyler. James Wilson abstained. All others were in favor. No one opposed. Motion passed.

Tom Hartley asked the two Bicycle Coordinators to keep looking at projects where issues like this may come up and alert the council so they can continue to work on these issues. Drew Boyce advised to attend public meetings to keep on top of projects.

Anthony Aglio mentioned there is a link on the webpage that members can sign up and have the meeting notices also sent directly to them. www.deldot.gov/information/publicevents/publicworkshops/index.shtml It was mentioned that a few members should sign up for the notices to be sent to. Then the member will advise the council if additional attention is needed on the project for each county. Members who signed up are: Amy Wilburn for New Castle County North of the canal, Tom Hartley for New Castle County South of canal, Tom Felice for Kent County, and Mike Tyler for Sussex County.

Cycling Infrastructure Innovation Grant Applications

Tom Hartley passed out packets to the council that contained the invitation to apply for the grant letter and the response applications that were received by municipalities that wish to participate. The council was supposed to grade on the criteria listed in the letter. There was no summary provided for the responses received. Anthony Aglio suggested coming up with a score sheet to grade the applications.

The council had questions on:

- outside funding coming in/ match funding required
- on how many applications to award the grant to
- if the projects could qualify for TAP funding
- what happens to the other applications that were submitted
- if municipalities are aware of the amount of award they are looking at

The idea is to look at the projects to see who could use the funding to then rank well in the DelDOT system to score higher in the ranking for more funding (TAP funds, etc.) to assist with the bigger picture to complete the project. The TAP funds also have another process to go through. The projects may not all be able to get prioritized and funded through that program.

The council went back and forth on how to rate and award the applications. Anthony explained how the TAP program works and what criteria has to be met. The applications could not be graded until more research was given on what criteria is going to be used by the council to grade the applications. To get all the answers and criteria set on how to evaluate the projects a subcommittee was set up to review the applications, come up a check list to evaluate the applications on and to go on a site visit. Fran brought up that the council needs to decide collectively what a “successful project” is, and come up with that criteria to evaluate the projects. Fran made a motion for a subcommittee made up of Fran, Richard, Fred, Tom H, James, Tom F. to be formed to review all the grant applications. (DelDOT staff will be added as needed for support) The motion was second by Amy Wilburn. All were in favor. No one opposed. Motion passed. The first meeting is Tuesday October 13th from 4:00-5:00pm at DelDOT.

Meeting Minutes

Construction projects: C& D Canal was clarified and meeting minutes will be amended to add Tier 2 paving will be completed next spring.

Dangerous Grates & Trail Maintenance: St. Georges Trail looks fine, meeting minutes to be amended to the protected bike lanes on the bridge of the St. George’s trail looked fine.

“Ten Projects” Motion was made by Roger Roy is added.

Mike Tyler made a motion to approve the minutes with amended changes. Mike Krumrine second the motion. All were in favor. No one opposed. Motion passed.

III. New Business

Agency Staff Remarks

Bud reported that the Delaware State Police Recruiting class is currently in session. He taught a training class with the new recruits on bicycle safety. He asked how many knew about the 3-foot passing law. No one was familiar with the law requirement.

Amy and Bud discussed that they are still working to expand the vulnerable user law to apply to all traffic violations and not just inattentive or negligent driving. Amy stated that it was introduced but it didn’t get on the slate to get passed. She expects it to get on the slate to push through in the spring session.

Mike Krumrine noted on the Northern Delaware Greenway Trail the stone segment that went through the woods has had the paving completed.

Richard Klepner mentioned his most interested section is the safety materials and lights in the budget. He would like to see about adding bike safety in his pedestrian campaigns.

The approach to the Junction and Breakwater Trail in Rehoboth

Amy Wilburn updated that the new project DNREC is working on is great but in need of on-road signage to help cyclists access the trail using side roads instead of Rehoboth Avenue. Paul Moser, Anthony Aglio and John Fiori met with the City of Rehoboth about a signage plan Paul Moser developed a draft signage plan for bikes. DelDOT will continue with the city and are moving forward on this plan.

New Bike Council Website

Profiles:

Anthony Aglio asked the council members to please provide their profiles for the website. He only has four. He agreed to send out the four profiles he does have so members can use them as a template.

Link to White Clay:

There are links that work on the website to other organizations. Please take a look and provide feedback.

Event:

Governor's Bike Ride will be October the 8th leaving from Smyrna. Tom invited the council to participate. Anthony will send out the email information to the council if they would like to participate.

IV. Updates

Delaware Bicycle Council Priority Projects-

- Downtown Newark Protected Bike Lane that study is wrapping up, there were some snags that have been encountered regarding pavement markings. The plan will recommend short and long term options.
- Senators Bikeway- Century Engineering is providing DelDOT with a scope of the project, that is coming from the City of Dover and MPO's Bike Plan. There is funding for that for design in FY '16 and construction in FY'17 at least a first phase
- Final Phase of the Industrial Track Phase Three is still on track to start construction by FY year '16/FY'17
- Junction Breakwater trail to downtown to Rehoboth, DelDOT is also working with Century Engineering on the concept phase to move into design. Stakeholder meeting with people in Rehoboth is being scheduled.
- Path under Rt. 1 (Nassau Bridge Underpass) is a DOT's / CTP Project. It is moving forward. John attended a scoping meeting and preliminary plans are being developed. Project will include off ramp, trail & rail under the SR1 overpass.
- Phase 1 of a Pathway Connecting Wilmington and Newark is being worked on by Paul Moser and Peter Furth to develop segments and prioritize them.
- Phase 1 of the Lewes to Georgetown Rail Trail is out for bid. Bids are due at the end of October.
- Jefferson Farm Connector- There is no movement that Anthony is aware of at this time.
- South Tatnall Street Bicycle Boulevard- Wilmington. No movement at this time but the City and WILMAPCO would like to come to the next meeting to discuss projects.

- Christiana Mall Connector- No movement that Anthony is aware of.

The traffic skills 101 class has been postponed due to Rob McCleary's involvement. The November dates are being discussed.

The bike fix it stations that DNREC is locating are moving forward. The one at Gordon's Pond is in use.

ADJOURN

Motion to adjourn the meeting was made by James Wilson. It was second by Mike Krumrine No one opposed. Meeting adjourned at 7:12pm.

NEXT MEETING Wednesday December 2nd, 2015