



**Delaware Bicycle Council  
December 6, 2017  
Farmington/Felton Room  
Meeting Notes**

**Members Present**

Greg Tulowitzky, Department of Education  
Fred Breukelman, Department of Public Health Representative  
Walt Bryan, Sussex County Representative  
Fran Cardaci, At Large Representative  
Tom Felice, DelDOT Representative  
Tom Hartley, Kent County Representative  
Roger Roy, At-Large Representative  
Mike Tyler, At Large Representative  
Scott Hoffman, At-Large Representative  
James Wilson, At Large Representative

**Members Absent**

Lt. Jeff Whitmarsh, Delaware State Police Representative  
Richard Klepner, Office of Highway Safety  
Mike Krumrine, DNREC Representative  
Marty Lessner, Council & Transportation

**DelDOT Support Staff**

Brad Eaby, Deputy Attorney General, DelDOT  
Drew Boyce, Director of Planning, DelDOT  
John Fiori, Bicycle Coordinator, DelDOT

**Guests**

Andrea Trabelsi, Whitman, Requardt and Associates, LLP.  
Bruce Kauffman, DelDOT  
Paul Moser, DelDOT  
John Bare, Bike Delaware  
Chris Asay, Public  
Michael Kutz, Public

## **I. Welcome/Introductions**

The meeting was called to order at 5:00 PM by Tom Hartley. A quorum was met for the meeting. The council members introduced themselves to the guests.

### **Minutes/Agenda Review:**

Tom Hartley asked for a motion to accept the minutes from the December meeting. Walt Bryan motioned and James Wilson seconded the motion to accept the December meeting notes as is. No one opposed. Motion passed.

## **II. Council Membership**

### **Members Profile:**

Tom Hartley indicated the three council members still need to submit their profiles. Once all are submitted they will be given to John T. Fiori to have them placed on the DBC website.

### **Delaware Greenways and Trails:**

Tom Hartley is in the process of contacting Ray Lewis at the Governor's Office concerning the appointment of a representative from Delaware Greenways and Trails to the Council.

## **III. Old Business**

### **Bridgeville Bicycle Trail Ribbon Cutting:**

A grand opening ceremony for the shared-use path was held on November 8<sup>th</sup>, which was attended by Tom Hartley. This project was the recipient of the inaugural Cycling Infrastructure Innovation Grant in 2015. The path begins behind the Bridgeville Library and links to an existing path in the community of Heritage Shores to the south. James Wilson sent a link to the Council on November 10<sup>th</sup> concerning the ceremony.

## **IV. New Business**

### **Nominees for 2018 Chair:**

Fran Cardaci nominated Tom Hartley for the 2018 Delaware Bicycle Council Chair. No other nominations were made. John T. Fiori stated that e-mail nominations will be accepted prior to voting. The voting for the Chair will be held at the February 2018 council meeting.

### **Bicycle Friendly State Ranking:**

John Bare discussed Delaware dropping from 3<sup>rd</sup> to 7<sup>th</sup>. Although Delaware passed the "Bicycle Friendly Act", there are a couple of reasons why the score has dropped such as a statewide bicycle plan has not been adopted in the last 10-years and based on federal data, not many Delawareans bike to work. John Bare explained that the scoring system has changed as well as the input in the data. Delaware did have checks under the Bicycle Friendly Actions for Complete Streets Law/Policy; Safe Passing Law (3-feet) and 2% or more federal funds on bikes/pedestrians. There is information on the breakdown of points. It helps identify good parts that each state has and opportunities for improvement.

### **Advisory Lane Roads:**

James Wilson shared pictures of his trip to the Netherlands. The picture shows a rural road with advisory shoulders which, “creates usable shoulders for bicyclists on a roadway that is otherwise too narrow to accommodate one. The shoulder is delineated by pavement marking and optional pavement color. Motorists may only enter the shoulder when no bicyclists are present and must overtake these users with caution due to potential oncoming traffic.”



### **Innovation Grant:**

Fran Cardaci discussed the innovation grant. Since the first year of the grant in 2015, the applications are being prepared in more detail and additional representatives on behalf of the municipality are attending the field visits in order to make their presentation for receiving an award. For 2017, there were seven applications submitted however after the field visits, Dover and New Castle County rescinded their application. The funds available for this year’s grant was \$25,000.00. After all the field visits were completed the innovation grant working group met on October 30<sup>th</sup> to discuss which applications should be awarded the grant. Based on the categories for rating the applications and the information received from the field visits, the working group recommended to award the City of Wilmington \$17,000.00 towards a feasibility study for trail links along the Augustine Cut-Off and the City of New Castle \$8,000.00 towards a feasibility study for a shared-use path along the Penn Farm. Fran Cardaci motioned to award the grants to the City of Wilmington and New Castle. Roger Roy seconded the motion. No one opposed. Motion passed.

## **V. Updates**

### **DelDOT Bicycle Plan Update:**

Andrea Trabelsi updated the group on the Blueprint for a Bicycle-Friendly Delaware Plan with a presentation focused on the Detailed Recommendations and Implementation Matrix, followed by discussion with members regarding their ideas, concerns, and, importantly, the Council’s role on implementing the plan. The project timeline has been pushed back a few months since there are a lot of details being coordinated among many different stakeholders. Overall, the Council was supportive. They will review prior to the February 2018 council meeting and make a more definitive decision on the Council’s role, consider and endorse the final draft.

**VI. Public Comment**

**Opportunity For Non-Council Members To Address The Council:**

Chris Asay had a concern about the shared-use path of the new POW-MIA Parkway that crosses the parkway at an un-signalized intersection with Ridgely Boulevard. The parkway speed limit is 40-mph, and the road was constructed to provide a direct connection for vehicles leaving the industrial area on the west side of Dover to access Route 13. Walkers, cyclists, and other users of the shared-use path must cross the parkway at this point to continue along the parkway along the east side. Although a crosswalk was provided, it is an insufficient facility. Without the assistance of a signal, or rapid flashing beacon, at this crossing, this road segment cannot be considered low-stress for bicycles. Chris Asay is asking the assistance of the Delaware Bicycle Council on having some type of signal installed. Drew Boyce stated that DeIDOT has a process on determining when a signal is warranted. Tom Hartley asked John T. Fiori to look into this and John will send his findings to Tom prior to the February 2018 council meeting.

Tom Hartley entertained a motion to adjourn. Motion was made by Walt Bryan and Roger Roy seconded the motion at 7:00 p.m. No one opposed. Motion passed.

**Next meeting: Wednesday February 7, 2018 5:00 p.m. to 7:00 p.m. in the Felton-Farmington Conference Room.**