



**Delaware Bicycle Council  
October 4, 2017  
Farmington/Felton Room  
Meeting Notes**

**Members Present**

Walt Bryan, Sussex County Representative  
Fran Cardaci, At-Large Representative  
Tom Felice, DelDOT Representative  
Tom Hartley, Kent County Representative  
Richard Klepner, Office of Highway Safety  
James Wilson, New Castle County Representative  
Marty Lessner, Council on Transportation  
Greg Tulowsitzky, Department of Education  
Lt. Jeff Witmarsh, Delaware State Police Representative  
Scott Hoffman, New Castle County Representative

**Members Absent**

Fred Breukelman, Department of Public Health Rep.  
Jim Ireland, Trails & Greenways Council  
Mike Krumrine, DNREC Representative  
Roger Roy, At-Large Representative  
Mike Tyler, At-Large Representative

**DelDOT Support Staff**

Anthony Aglio, Planning Supervisor, DelDOT  
Brad Eaby, Deputy Attorney General, DelDOT  
John Fiori, Bicycle Coordinator, DelDOT

**Guests**

Rob McCleary, DelDOT  
Jeff Niezgoda, DelDOT  
Paul Moser, DelDOT  
Bruce Kauffman, DelDOT  
Win Abbott, Town of Smyrna  
Matt Buckley, Whitman, Requardt and Associates  
John Bare, Bike Delaware  
Karen Zakarian, Rehoboth Beach

## **I. Welcome/Introductions**

This meeting was called to order at 5:00 p.m. by Tom Hartley.

### **Minutes/Agenda Review and Approval:**

Tom Hartley began the meeting with a review of the meeting minutes from August 2017. James Wilson indicated under Updates to revise Bicycle Friendly Delaware Act to “Bicycle Friendly State Application”. There were no other revisions in which Tom Hartley entertained the motion to accept as presented. Walt Bryan motioned and Fran Cardaci seconded the motion to accept the minutes. No one opposed. Motion passed to accept the August 2017 meeting minutes.

### **New Council Member Introduction:**

Tom Hartley introduced the newest member of the Delaware Bicycle Council, Scott Hoffman who is the New Castle County Representative.

## **II. Council Membership**

### **Request for Council Profiles**

Tom Hartley requested updated profiles from the entire Delaware Bicycle Council. Once all profiles are submitted the information will be posted on the Delaware Bicycle Council website.

### **Request for Council on Greenway and Trails appointment to Council:**

John Fiori stated that Jim Ireland’s term on the Council expires October 21, 2017. Tom Hartley is going to recommend to the Governor’s office to appoint a new representative since Jim has not attended a Council meeting in over a year. John Fiori stated that Ray Lewis with the Governor’s office conducts the appointments to committees.

## **III. New Business**

### **Smyrna Feasibility Study Report for Duck Creek Parkway:**

Win Abbott of the Town of Smyrna discussed the Smyrna Feasibility Study for Duck Creek Parkway. The Town was awarded a 2016 Cycling Infrastructure Innovation Grant from the Delaware Bicycle Council in the amount of \$12,000.00 for the study. In 2007, Town of Smyrna developed a master plan for parks throughout the town. This master plan has helped the Town to consider each one of the parks as they commit capital funds for improvements to those parks. Included in that plan was a bicycle trail plan. The Town already installed a trail along South Street going to a popular recreational destination. There was also work that was done with the Town of Clayton and the Smyrna School District in order to install multi-modal off-road trails for people to use for bicycles and walking. This path along Duck Creek Parkway would connect the Little League Park to the Smyrna Municipal Park. The Town has funds in the amount of \$176,000 towards the design of the pathway.

### **Route 1 Sidewalk Crash Analysis & Countermeasures:**

Rob McCleary updated the sidewalk crash analysis and countermeasures. The sidewalk is being used by bicyclists. The issue is motorists entering SR-1 do not look to the right for bicyclists and on numerous occasions an accident has occurred between the motorist and bicyclist. Tom Hartley and Rob McCleary went to conduct a field visit to review the situation. Some of the entrances have stop signs, some have yield signs, and some have no signs at all. Driveways do not need a stop or yield sign. Delaware law allows for bicycles to ride on the sidewalk in either direction, with or opposite of traffic. If a bicyclist is on a sidewalk they are to follow the rules of a pedestrian in which they are required to yield at each entrance/driveway to motorists.

Matt Buckley discussed the conceptual plan showing locations to potentially install a sidewalk decal on both sides of the entrance/driveway or a plaque below and existing sign along with a sidewalk decal on both sides of the entrance/driveway. The plaques are required to follow the MUTCD manual while the decals can be agreed between DelDOT and the Council. The plan showed numerous design options for the decals and it was discussed to keep the decal simple. To reduce costs it was recommended by Anthony Aglio to use a stencil in order to paint the decal on the sidewalk. The work could be done with volunteers possibly from Sussex Cyclists with direction from DelDOT.

Rob McCleary requested direction from the Council in order to move forward with the design and cost estimate of the decal. The Council discussed the decal and an option was to revise the “Bikes & Pedestrian Yield to Traffic” to “**Slow Down Look For Traffic**”. A motion was made by James Wilson to design the decal for “Slow Down Look For Traffic” and prepare a cost estimate; the motion was seconded Tom Hartley. No one opposed. Motion passed.

### **2016 Bicycle Crash Report:**

Richard Klepner discussed the bicycle fatalities in 2017. To date there have been 5 bicyclist fatalities in Delaware with 1 in Kent County and 4 in Sussex County. Information was distributed to the Council describing each incident. Richard Klepner also provided bicycle injury crash data from 2014–2016.

### **2017 Cycling Infrastructure Innovation Grant Applications:**

Fran Cardaci presented an update of the grant applications. There were a total of seven (7) applications submitted. The City of Dover submitted for a feasibility study along College Road from Kenton Road to McKee Road for a multi-use pathway; City of Milford submitted two applications with the first being a feasibility and design for a separated bike path and the second was for the improvements of crossings, marked bike lanes and bike boxes; Town of Millsboro submitted for a feasibility study along SR-24 from Plantation Lakes to Delaware Avenue for a multi-use pathway; City of Delaware City submitted for a feasibility for an off-road trail within the existing School Lane right-of-way; City of Newark submitted for design funds for a trail connection to the Pomeroy Trail; City of Wilmington submitted for a feasibility study for improvements along Augustine Cut-Off. The working group is going to accept the 2016 application from New Castle County for a feasibility study along SR-9 from Delaware City Battery Park to New Castle Battery Park for potential off-road trails.

The site visits were scheduled from October 17<sup>th</sup> to October 25<sup>th</sup>. Once all visits are completed the working group will meet to determine which projects will be recommended for the grant at the December 6<sup>th</sup> meeting.

#### **IV. Public Comment**

##### **Opportunity For Non-Council Members To Address The Council:**

No public comments.

Tom Hartley entertained a motion to adjourn. Motion was made by James Wilson and Walt Bryan seconded the motion at 7:00 p.m. No one opposed. Motion passed.

**Next meeting: December 6, 2017 5:00 p.m. to 7:00 p.m. Farming/Felton Conference Room.**