



**Delaware Bicycle Council  
April 4, 2018  
Farmington/Felton Room  
Meeting Notes**

**Members Present**

Mike Wagner, Department of Education  
Walt Bryan, Sussex County Representative  
Tom Felice, DelDOT Representative  
Tom Hartley, Kent County Representative  
Lt. Jeff Whitmarsh, DE State Police Representative  
Richard Klepner, Office of Highway Safety  
Mike Tyler, At Large Representative  
Scott Hoffman, At Large Representative  
James Wilson, At Large Representative

**Members Absent**

Marty Lessner, Council & Transportation  
Fred Breukelman, Department of Public Health Representative  
Roger Roy, At-Large Representative  
Fran Cardaci, At Large Representative  
Mike Krumrine, DNREC Representative

**DelDOT Support Staff**

Drew Boyce, Director of Planning, DelDOT  
Anthony Aglio, Planning Supervisor, DelDOT  
John Fiori, Bicycle Coordinator, DelDOT

**Guests**

John Eckenrode, Public  
Chris Assay, Public  
Bruce Kauffman, DelDOT  
Matt Buckley, Whitman, Requardt & Associates, LLP  
Karen Zakarian, Public  
CJ Emenike, DTCC  
Amy Wilburn, Urban Bike Project

## **I. Welcome/Introductions**

The meeting was called to order at 5:00 PM by Tom Hartley. A quorum was met for the meeting. The council members introduced themselves to the guests.

### **Minutes/Agenda Review:**

The council reviewed and made corrections to the meeting minutes from the February meeting. Tom Hartley asked for a motion to accept the minutes from the February meeting. Lt. Jeff Whitmarsh motioned and Mike Tyler seconded the motion to accept the February meeting notes. All agreed, no one opposed. Motion passed.

## **II. Council Membership**

### **Update Greenways & Trails Appointment to Council:**

Tom Hartley had no updates.

## **III. New Business**

### **2018 Walkable Bikeable Summit:**

James Wilson made a presentation for the 2018 Walkable Bikeable Summit being held on Thursday May 3<sup>rd</sup> at Legislative Mall from 8:30 a.m. to 3:00 p.m. The summit will be focusing on the safety, health and welfare of the public and will have all engineers speaking. If anyone is interested in what engineers have to say about creating more bicycle friendly communities and how this problem looks from their point of view, then this is the summit for you. Brooke Struve from the Federal Highway Administration is going to discuss, "Are Bike Lanes Safe?" Dongho Chang is the City Traffic Engineer from the City of Seattle and is Americas leading expert on bicycle traffic Signals, in which most bicycle fatalities nationwide take place at intersections. His presentation will be, "The What, Why, Where, When and How of Bicycle Traffic Signals". Bill Schultheiss is with Toole Design and has been hired by AASHTO to prepare a new version of the bicycle design guide. His presentation will be, "Every Skill. Every Age: Designing Cycling Infrastructure in Delaware for Everyone".

### **Safe Passing Educational Materials & Campaign:**

Due to the issues with bicyclists riding on the sidewalk, Richard Klepner presented a yard sign that could be installed as part of the stencil campaign. Richard Klepner discussed last year's bike fatalities. The numbers were up a little bit in 2017. Originally it was thought to have been 5 fatalities but one was actually a pedestrian, in which there were 4 bicycle fatalities. Trends noticed were motorists not giving enough room for bicyclists when they are passing them or running them off of the road and injuring them. Under the new bicycle friendly law motorists shall provide a full lane when passing a bicyclists. Motorists will be permitted to pass the double-yellow line cross the double yellow line. The issues is many motorists are not going to be familiar with the new law. The Office of Highway Safety would like to work with the Delaware Bicycle Council try to get a little social media campaign going to make people aware of the new

law in Delaware to make it a little safer. Anticipating this summer to getting the information out on social media

**FY2019 Delaware Bicycle Council Budget:**

Last year a working group was created with three members that includes Tom Hartley, Fran Cardaci and James Wilson. All Council members have the opportunity to make their proposal on what they would like the budget to look. All proposals are submitted to the working group, then the working group would prepare draft budget, which would be reviewed at the June meeting. The budget cannot be approved until after the bond bill is approved at the end of June. However the Council could approve the budget contingent upon the approval of the bond bill. John T. Fiori asked that all proposed budgets be e-mailed to him and he will send them to the working group. Since Fran and James are already on the Innovation Grant Group, Tom Hartley nominated himself for the budget working group and he asked for two more nominations. Richard Klepner and Scott Hoffman nominated themselves. Tom Hartley asked for a motion to accept the three individuals on the budget working group. Walt Bryan motioned and Mike Tyler seconded the motion for the budget working group. All agreed, no one opposed. Motion passed.

**IV. Old Business**

**Council Volunteer for the Walk Bike Places Conference:**

Tom Hartley asked if any council member is interested in attending the conference in September. If there were then it would need to be determined how much this would cost in order to prepare the FY2019 Budget. Walt Bryan indicated he was interested in attending the conference. Tom Hartley asked for a motion to support the idea of sending a council member to the conference. James Wilson motioned and Walt Bryan seconded the motion for the budget working group. All agreed, no one opposed. Motion passed.

**Beach Route 1 Sidewalk & Countermeasures:**

Matt Buckley delivered the 11 sets of stencils, ink rollers and pads. Mike Tyler and Bruce Kauffman have the volunteers needed and will coordinate on a day to begin installation. John T. Fiori provided the save harmless clause for the volunteers to sign. Plans were provided indicating where the stencils are to be installed. The stencils are to be installed prior to Memorial Day weekend.

**Vote on DBC's roll in implementing/endorsing the DE Bicycle Plan**

Anthony Aglio indicated that the Delaware Bicycle Plan has been worked on for little over a year and should be completed by the end of 2018. He is still receiving new recommendations and comments. Anthony would like to know if at the next meeting would be council be able to approve or endorse the bicycle plan.

**V. Public Comment**

**Urban Bike Project Request for Bicycle Lights:**

Amy Wilburn made a presentation on behalf of the Urban Bike Project of Wilmington, a non-profit community bike shop. UBP supports the community by providing access to bicycling.

They serve over 1,000 Wilmington youth and adults annually. The population in Wilmington is growing and 115 residents used their UBP bicycles to gain or maintain employment. For some people it is the difference of having a job and not having a job. A number of them come from homeless shelters while some are reintegrating into society. For youths, they get to explore communities, connect with nature, practice teamwork, and improve fitness, gain independence and self-confidence. Some kids ride during the day, at night, when it is raining/snowing. Some do not have lights or do not know/understand the rules of the road. Many do not know you are supposed to ride with traffic. UBP has weekend youth rides, build-a-bike summer camp and a free bike program for adults. The kids do pay for parts, which they get from volunteering shop time. In 2017, 205 youth visited the shop and 35 participate in Earn-A-Bike program. The majority of the youths come from low to moderate income households.

Amy requested 200 bicycle light sets for the UBP at a total cost of \$1,300.00. The total John T. Fiori indicated that the bicycle lights purchased are for the bicycle safety checkpoints in the resort areas. Tom Hartley asked if one case of 50 lights could be give in to the UBP now and John indicated a case could be provided now with the stipulation that the cost of the case (\$350.00) will be added to the FY2019 bicycle light budget. The remaining costs of the 150 lights (\$950.00) could potentially be added to the FY2019 bicycle light budget.

Tom Hartley entertained a motion to adjourn. Mike Tyler motioned and James Wilson seconded the motion at 7:07 p.m. All agreed, no one opposed. Motion passed.

**Next meeting: Wednesday June 6, 2018 from 5:00 p.m. to 7:00 p.m. in the Felton-Farmington Conference Room.**