



STATE OF DELAWARE
DEPARTMENT OF TRANSPORTATION
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DOVER, DELAWARE 19903

JENNIFER COHAN
SECRETARY

COUNCIL ON TRANSPORTATION

Meeting Minutes

Monday, August 14, 2017 at 4:00pm
DeIDOT Administration Building, Farmington/Felton Conference Room

COUNCIL MEMBERS PRESENT:

Pete Nellius (Chairman), Bobby Fifer, Tom Holmes, Ted Williams, Lee Beetschen, and Pamela Scott

COUNCIL MEMBERS ABSENT:

Carolyn Thoroughgood, John Gilbert, and Martin Lessner

DELDOT STAFF PRESENT ON RECORD:

Jennifer Cohan, Secretary; Nicole Majeski, Deputy Secretary; Drew Boyce, Director of Planning; John Sisson, CEO Delaware Transit Corporation; Ken Feaster, DOJ/DelDOT; Rob McCleary, Chief Engineer; Transportation Solutions; Shanté Hastings, Deputy Director, Transportation Solutions; Mark Alexander, Director of Maintenance & Operations; George Spadafino, Transportation Solutions; Mark Whiteside, Transportation Solutions; Bill Geronimo, Finance; and Michael McConnell, Finance .

ADDITIONAL ATTENDEES ON RECORD:

Wendy Carpenter, public; and Erin Innes, OMB

Chairman Nellius called the meeting to order with an introduction to the Council's newest members; Pamela Scott and Tom Holmes. Chairman Nellius then ask for any Council comments on the February 22, 2017 Council on Transportation (COT) Meeting Draft Minutes. No comments were stated and a motion to approve the minutes as written was followed by a second and the minutes were unanimously approved.

Secretary Cohan opened with welcoming statements and provided remarks with a PowerPoint presentation. The presentation highlighted the Department's funding for FY2018, Trust Fund Revenues, Uses of Funds, and FY2018 State Capital Categories.



John Sisson provided a DTC update presentation. His presentation provided updates on DTC Services, Ridership statistics (fixed route, paratransit and septa), and On-Time performance statistics. He reviewed DTC Facility updates, which included Lewes Transit Center and Park & Rides. Lewes Transit Center Phase One opened in May 2017 with 2 additional phases to come. Park & Ride updates were provided for US 301, Federica Park, and Christiana Mall Park. John reviewed DART Fleet updates and provided a YouTube video for Electric Buses (https://www.youtube.com/watch?v=dp3_zUgD6KE). John concluded his DTC update presentation with a review of fixed routes, paratransit, and regional updates for Newark and Claymont.

Secretary Cohan provided a Wilmington Transit Center P3 Proposal presentation. The purpose of the P3 Proposal is to provide Wilmington with a Transit Center. The proposal is a Public-Private partnership with Transit Center LLC involving a 50 year lease. DTC will pay \$50,000/year rental once the center opens. DelDOT will contribute \$1.5million for environmental cleanup and site preparation. The Transit Center LLC contributes the construction costs. The Center will have close proximity to Biden Station (Amtrak & SEPTA) and the intercity bus terminal, which will provide additional parking to support the station. The Center will provide customers a convenient and safe place to transfer. The features and layout of the facility were discussed and reviewed. WILMAPCO has already provided their support for this proposal. The Council was asked to consider supporting the Wilmington Transit P3 proposal. Councilman Williams motioned to support the P3 proposal, Councilman Fifer seconded the motion and it was unanimously approved to support the proposal by the Council.

Drew Boyce reviewed the Draft Capital Transportation Plan (CTP) for Fiscal Year 2019 through Fiscal Year 2024. The proposed FY 19 Capital program will provide an increase in State of Good Repair such as; paving program and bridge preservation. It will also provide ADA improvements, community transportation funds and municipal street aid. Some minor changes to project schedules and budgets were discussed and based on refinement of project scope and more detailed projection information. The new projects in the CTP are:

- **New Castle County:**
 - I-295 Northbound, SR141 and US13
 - SR, New Castle Ave., Landers Lane to A Street, Planning Study
 - Otts Chapel Road and Welsh Track Road Intersection Improvements
 - Shallcross Lke Road, Greylag Road to Boyds Corner
- **Kent County:**
 - College Road, Kenton Road to McKee Road
- **Sussex County:**
 - US9, Kings Highway, Darmouth Drive to Freeman Highway
 - US9, Market Street, Sand Hill Road/Airport Road Intersection Improvements

Drew asked for the Council's endorsement to release this Draft CTP for public comments. The public hearings have been scheduled for: September 11, 2017 in New Castle County, September 19, 2017 in Kent County, and September 27, 2017 in Sussex County. The Council unanimously agreed to endorse the CTP RY19-24 with the minor changes and new projects.

In conclusion, Drew reviewed the next steps in the CTP process which are:

- August 21, 2017 – Publish Draft FY 19-24 CTP
- September 2017 – Hold Public Hearings
- October 9, 2017 – Public Comment Period Closes
- December 2017 – COT meeting to review public hearing comments
- February 2018 – COT meeting to adopt the FY19-24 CTP

Rob McCleary provided a summary of the US113 corridor plan. This plan is the result of more than 16 years of engineering and public engagement. DelDOT will prioritize the projects from the corridor and they will be included in the CTP in a phased approach. Projects along the corridor are eligible for 80% Federal funds. DelDOT requested that the Council approve the US113 corridor plan. A motion from Chairman Nellius was made for the Council to approve the US113 Corridor project, Chairman Williams 2nd the motion, and the project was unanimously approved.

Chairman Nellius opened the floor to public comment.

With no additional comments or questions, Councilwoman Scott made a motioned to adjourn the meeting, Councilman Beetschen seconded the motion and it was unanimously approved by the Council.

Respectfully submitted,
Amanda Belford, Recording Secretary