



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
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JENNIFER COHAN  
SECRETARY

## COUNCIL ON TRANSPORTATION

### Meeting Minutes

**Monday, December 16, 2019, at 3:00pm**  
**DeIDOT Administration Building, Dover Conference Room**

#### **COUNCIL MEMBERS PRESENT:**

Ted Williams (Chairman), John Gilbert, Lee Beetschen, Pam Scott, Martin Lessner, Tom Holmes and Bobby Fifer.

#### **COUNCIL MEMBERS ABSENT:**

Carolyn Thoroughgood

#### **DELDOT STAFF PRESENT ON RECORD:**

Ken Feaster, DOJ/DelDOT; Lanie Thornton, Director of Finance; Art Jenkins, Assistant Director of Finance; Amanda Giuttari, Finance; Melanie Carlson, Finance; Shanté Hastings, Director of Transportation Solutions; Drew Boyce, Director of Planning; Anson Gock, Planning; Mike DuRoss, Planning; Nicole Majeski, Deputy Secretary; John Sisson, DART Chief Executive Officer.

#### **ADDITIONAL ATTENDEES ON RECORD:**

Ken Grant, AAA; Doug Atkin, FHWA; DJ Hughes, DBF; Bill Weller, Kathleen Baker, Dan Deboissiere, Citizen

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Chairman Williams called the meeting to order and opened with recognizing Secretary Cohen, as she was named Chair of the Intelligent Transportation Society of America (ITS). The council wished to send their congratulation for this achievement for the Secretary and for the State. Chairman Williams proceeded with the review and approval of the August 29, 2019 meeting

minutes. Councilwoman Scott made motion to approve the minutes, Councilman Gilbert seconded the motion and the minutes were unanimously approved.

Deputy Secretary Majeski opened with welcoming statements. She stated, the Secretary wished to extend her apologies for not being present. The Secretary would also like to extend her gratitude to all, for your hard work over the past year, especially with the Prioritization Process and all of the time and effort involved.

Deputy Secretary Majeski then provided a PowerPoint presentation with Department updates, the FY21 Initiatives, and the Legislative Agenda. She reviewed the FY2021 Source of Funds, Trust Fund Revenues, Uses of Funds, and FY21 Budget Highlights. She then gave a project overview of the I-95 Rehabilitation Project. The construction for this project will start in March of 2021. There is video on DelDOT website that gives an overview and walks through phases of the project.

Mike DuRoss provided a presentation on the Long-Range Transportation Plan. Mike provided highlights of the Plan Requirements with a series of slides as example recommendations. DelDOT would like to do an annual update and have this as a core function of our annual work. The Delaware Code gives the COT authority to approve the Plan. Chairman Williams proceeded with recommendation to Council for approval of the Long-Range Transportation Plan. Councilman Gilbert made motion to approve, Councilwoman Scott seconded the motion and the Plan was unanimously approved.

Anson Gock presented an overview of the Enhanced Project Prioritization and its proposed criteria. The Enhanced Project Prioritization has been presented to the MPO's and at the CTP public workshops where the proposals were opened for general comments.

Anson Gock presented information applying the proposed criteria to the draft FY 21 – 26 CTP. A handout showing the changes in overall ranking by criteria when applying the Enhanced Project Prioritization criteria of: Safety, System Operating Effectiveness, Revenue Generation/Economic Development/Jobs and Commerce, Impact on the Public/Social Disruption/Environmental Justice, and State and Local Priority was provided to each COT member. The COT members asked about how the changes in the ranking occurred. Anson explained that changes could be attributed to the Safety criteria or others or may be in combination of two or three criteria.

Martin Lessner asked about preventive crash activities. Shante Hasting responded that DelDOT takes a proactive approach in preventing crashes through maintenance, operation, project development, planning studies, etc.

Drew Boyce then provided a presentation on the Draft FY21 – FY26 CTP and its new projects in each county. There will be minor changes and adjustments to the FY21 – FY26 Capital Program to include project names, project scope, project schedules and budgets. Drew discussed and presented the comments from the CTP Hearings that were held throughout September of 2019. Based on the comments, DelDOT will not be recommending any major changes to the proposed plan, and instead, will utilize the comments that were received for the development of specific projects.

Chairman Williams asked the Council and public if they had any comments or questions. Dan Deboissiere asked the question of what the relationship was between a TID and the CTP. Drew Boyce responded that the Project Prioritization has criteria involving economic development that is measured by a project being in a TID that then receives points under that criteria that elevates the project per analysis. Bill Weller asked the question of when will the Henlopen TID plan be available on the website, as well as, are the results of traffic management that the TMC receives published to the public and accessible. Drew responded to the first part of the question stating that DelDOT presented it to the Sussex County Council in November and that DelDOT is working on establishing a date for a public outreach and the updated information will be published on the website around the time of DelDOT's public workshop in February. Shante Hastings responded to Bill's second question that DelDOT tracks the information internally, but the information is not something that is released for public information, but if someone were to have a specific request for information, DelDOT would be able to provide it. D.J. Hughes raised concern about specific projects listed in the FY20 – FY21 and how they are prioritized with the funding process. Lanie Thornton, DelDOT Finance, responded that the funding DelDOT uses for these projects are through the Transportation Trust Fund and matched with federal funding allocated to DelDOT that is received, as well as, CTP funding; allocated funds received from the federal government is broken down between categories such as rural and populations greater than 200K and all of those factors have to be considered when applying these projects.

With no additional comments or questions, Councilman Williams requested a motion to adjourn. Councilwoman Scott made a motion to adjourn the meeting and Councilman Lessner seconded the motion.

Respectfully submitted,  
Lori Sherwood, Recording Secretary