

Delaware Pedestrian Council | Meeting #7

May 16, 2025 - Meeting Notes

Meeting Title: Delaware Pedestrian Council | Meeting #7

Date: May 16, 2025

Time: 12:30 p.m. to 1:00 p.m.

Attendees:

Council Members Present

Name	Position	Email
Maureen Kelley	Alternate for Shanté Hastings, DeIDOT Secretary	Maureen.Kelley@delaware.gov
Jared Kauffman	Alternate for John Sisson, CEO of the Delaware Transit Organization	Jared.Kauffman@delaware.gov
Sharon Bryson	Alternate for Joshua Bushweller, Office of Highway Safety Director	Sharon.Bryson@delaware.gov
Thomas Nickel	DeIDOT ADA Title II Coordinator	Thomas.Nickel@delaware.gov
Bill Payne	Governor Appointed Resident from Sussex County	ublcreek@icloud.com
Jamie Whitehouse	Sussex County Planning and Zoning	Jamie.Whitehouse@sussexcountyde.gov
Brian Goff	Governor Appointed Resident from Kent County	bgoff@chpk.com
Michael Smith	Governor Appointed Resident from New Castle County	MichaelSmithecon@gmail.com
William Jiron Jr.	Governor Appointed Resident Representative with a Physical Disability	bigwillie1@msn.net

Members Absent

Name	Position	Email
John McNeal	Chair of the State Council for Persons with Disabilities	John.McNeal@delaware.gov
Kris Connelly	Alternate for Sarah Keifer, Kent County Director of Planning Services	Kris.Connelly@kentcountyde.gov
Omar Noor	Governor Appointed Resident Representative with a Developmental Disability	Omar.Noor@delaware.gov
Dr. Kevin Spence	Executive Director of League of Local Governments	deleaguelocalgovs@gmail.com
Elliott Larkin	Director of Land Use and Planning for the City of Wilmington	ETLarkin@wilmingtonde.gov
Kara Colpo	DOS ADA Title II Coordinator	Kara.Colpo@delaware.gov
Antoni Sekowski	Alternate for David Culver, NCC Land Use General Manager	Antoni.Sekowski@newcastlede.gov



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DeIDOT Support Staff

Name	Organization	Email
Kelly Valencik	DeIDOT	Kelly.Valencik@delaware.gov
Angie Hernandez	JMT	AHernandez@jmt.com
Sophie Thompson	JMT	SThompson2@jmt.com

Guests

Name	Organization
Paul Moser	DeIDOT

Meeting Purpose

The purpose of this meeting was to vote to approve the previous meeting minutes and to approve the Delaware Pedestrian Council's budget for the 2025 fiscal year due to a lack of quorum in Meeting #6. The following items were discussed:

1. Introduction

Maureen Kelley called the meeting to order with an opening welcome at 12:37 p.m. Kelly Valencik shared a count of total fatalities on Delaware roadways in 2025 so far (33 as of May 16th, 2025) and shared DeIDOT's Safe Systems Approach chart. Kelly then provided an overview of the meeting agenda. Maureen Kelley led the roll call from 12:39 pm to 12:41 pm.

2. Approval of Previous Minutes

Maureen Kelley asked the Council to approve the draft minutes from Council Meeting #5 due to a lack of quorum during the previous meeting. Bill Jiron made a motion to approve the minutes, and Sharon Bryson seconded the motion. The Council agreed. Maureen Kelley asked the Council to approve the draft minutes from Council Meeting #6. Tom Nickel made a motion to approve the minutes, and Bill Jiron seconded the motion. The Council agreed. The meeting minutes from the January 23, 2025 Council meeting and the April 17, 2025 Council meeting were approved.

3. Public Comment

Kelly Valencik provided an opportunity for members of the public to share questions or comments. No questions or comments were stated by the public.

4. Council Budget

Angie Hernandez shared an overview of the budget items for the proposed 2025 fiscal year budget. She provided information about the upcoming Everyone Gets Home Summit in Dover, DE as an idea for the Council to sponsor and attend, sharing how the event could be a good opportunity for the Council to find new subcommittee members and to learn more about pedestrian safety in Delaware, as well as providing an opportunity to network with other pedestrian safety-related agencies. Basic sponsorship costs \$750 and includes a half-page ad printed in the Summit program and an exhibition/display/table. If choosing to attend, Council members could volunteer to staff the Pedestrian Council's table at the event.

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Kelly Valencik then presented the proposed 2025 fiscal year Council budget to the group. Kelly shared a potential budget breakdown of \$15,250 towards safety pop-up project materials, \$4,000 towards safety outreach materials (flashing lights, reflective items such as hats, bags, etc.), and \$750 towards training sessions, workshops, or events.

Multiple members of the Council requested modifications to the proposed FY 2025 budget. Council members suggested modifying the proposed budget to spend \$1,500 towards the Everyone Gets Home Summit, \$3,500 towards the safety wearables (removing the proposed hats and instead putting this cost towards the Everyone Gets Home Summit), and \$15,000 towards the pop-up project materials. Maureen Kelley called a vote to approve this modified budget. Jamie Whitehouse made a motion to approve this, which Michael Smith seconded. The Council voted unanimously to approve this budget, with none opposed.

5. Next Meeting Dates

Kelly Valencik shared that the next Council meeting (Meeting #8) will be held on Thursday, July 17th from 1:00 PM to 3:00 PM, and that Meeting #9 will be held on Thursday, October 23rd from 1:00 PM to 3:00 PM. Outlook calendar holds have already been sent out for these dates - please reach out if anyone has not yet received these holds. Kelly also shared an overview of other upcoming events, including the Land Use Subcommittee's upcoming meeting on Monday, June 2nd, and the Everyone Gets Home Summit on Wednesday, June 18th.

6. Closing Remarks

Maureen Kelley asked the Council for a motion to adjourn the meeting at 1:13 p.m. William Jiron made the motion to adjourn, and Jamie Whitehouse seconded. All agreed.