

FY 2006 CAPITAL BUDGET

Submission Checklist

Submission of the Capital Budget Request, due by October 15, 2004:

- X ♦ Transmittal cover letter signed by Agency Head
- X ♦ Project Summary Chart of projects in rank order
- X ♦ Capital project descriptions for each requested project (Project Justification MUST include comments pertaining to land use goals)
- X ♦ Land Use Supplemental Questionnaire (for new projects only)
- X ♦ Electronic submission by October 15, 2004

Capital Budget Request Distribution (original plus six bound hard copies)

Jennifer W. Davis Office of the Budget D570E Thomas Collins Building, Suite 5 Dover, DE 19901	1	original w/cover transmittal letter signed by agency head and
	2	hard copies (bound)
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