



**MINUTES OF MEETING**  
Northern New Castle County TMT Meeting  
February 2, 2009



**Meeting Date:** February 2, 2009  
**Location:** New Castle County Training Center, New Castle, Delaware  
**Purpose:** Northern New Castle County TMT Meeting

**List of Meeting Attendees:**

Last Name	First Name	Agency	Email
Andrews	Brian	State Fire Fire Police - NCC	b.andrews@christianafc.org
Bailey	Frank	Volunteer Hose of Middletown	fb Bailey@vhc27.com
Clacher	Jim	DeIDOT/TMC	jim.clacher@state.de.us
Crowell	Pat	NCC Police	pcrowell@nccde.org
Day	Dwayne	DeIDOT/TMC	Dwayne.Day@state.de.us
Donaldson	Gene	DeIDOT/TMC	gene.donaldson@state.de.us
Duckett	Kisha	Orth-Rodgers & Associates, Inc.	kduckett@orth-rodgers.com
Gadiel	George	DeIDOT - Traffic	ggadiel@state.de.us
Gillespie	Ann	Aetna of Newark Fire Company	agillespie@aentahhl.org
Littleton	Bruce	Orth-Rodgers & Associates, Inc.	blittleton@orth-rodgers.com
Logan	Tom	DSP - Troop 9	thomas.logan@state.de.us
Marsh	Chris	DeIDOT/TMC	chris.marsh@state.de.us
Miller	Jeffrey	New Castle County OEM	jmiller@nccde.org
Mullen	Shawn	Volunteer Hose of Middletown	
Quinn	Dennis	NCC – 911 Communications	dmquinn@co.new-castle.de.us
Rooney	Timothy	US Army Corps of Engineers	timothy.j.rooney@usace.army.mil
Rybinski	Holly	AECOM Transportation	Holly.Rybinski@aecom.com
Spicer	Brian	Aetna of Newark Fire Company	bspicer@aetnahhl.org
Stineman	Robert	Christiana Fire Co./St Fire Pol. - NCC	stineman3@verizon.net
Streets	William	NCC – 911 Communications	wfstreets@nccde.org
Strickland	Jim	DEMA	jim.strickland@state.de.us
Truitt	Michael	Cranston Heights/St Fire Police - NCC	149@chfc14.com
Watson	Jim	DE Fire Chief's Assoc	kingshimr@aol.com
Watts	Paul	Volunteer Hose of Middletown	pwatts@vhc27.com
White	Roger	Corman - Contractor for Summit Br.	

**Handouts provided during the meeting:**

1. September 9, 2008 Joint New Castle County Meeting Minutes
2. Statewide Action Items List
3. Northern New Castle County Action Items List
4. Status of Summit Bridge Closure Handout – US Army Corps. of Engineers



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**I. Opening Remarks**

Gene Donaldson began the meeting with brief introductions followed by a review of the agenda. He mentioned that the September 9<sup>th</sup> Joint New Castle County TMT meeting minutes were handed out and comments could be sent or given now. There were no comments to the minutes at the meeting. Gene reviewed the Statewide Action Items List and the New Castle County North Action Items List. Following review of the Action Items List, the US Army Corps of Engineers presented a PowerPoint Presentation highlighting the status of the Summit Bridge Closure. Attendees had an opportunity to ask questions and share their concerns. Next, Dwayne Day presented highlights of the statewide Draft Debris Management Plan and the Draft All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance. Lastly, Bruce Littleton did a quick recap of the status of the detours and discussed the dates of the next meeting.

**II. Statewide Action Item List**

- **Item 1 - Improve DelDOT's After Hour Response** – Nothing new to report
- **Item 2 - DAFB Communications Working Group** – The work has begun on the DE Route 1 and DE Route 9 Interchange south of the DAFB. The next meeting of this group is anticipated for April 2009.
- **Item 3 - Establish TMT Communications Working Group** – Nothing new to report
- **Item 4 - Conduct Transportation Management Training** – Recently the course was offered at the DE Fire School.
- **Item 5 - Presentation on the DelDOT Process for Roadway Projects** – Nothing new to report
- **Item 6 - Develop Recommendations for "Safe Quick Clearance" Policy** – The committee has been reconvened to discuss next steps.
- **Item 7 - Develop Statewide Transportation Management Plan** – Anticipation completion date for the pilot detour areas is April 2009.
- **Item 8 - All Hazards Non-Typical Transportation Evacuation Committee** – A final draft document will be sent to the committee and the TMT's once completed.
- **Item 9 - Debris Management Committee** – It is anticipated that a final draft document will be sent to the committee and the TMT's by the end of February.

**III. Northern New Castle County Action Item List**

- **Item 1 - Develop TMT Plans for I-95 Corridor** – Nothing new to report



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- **Item 2 – Cache of Traffic Control Devices at Critical Locations** – 8 trailers have been purchased for distribution across the state. Two trailers will be distributed to South District, Canal District, and North District, and one to Central District and the TMC.
- **Item 3 - Debrief after Major Incidents and Events** – Study to be revived.
- **Item 4 – Develop Procedures for “Planned” Events** – Nothing new to report.
- **Item 6 – Hockessin/Pike Creek Detour Plans: DE 7, 41, & 48** – Nothing new to report.

**Traffic Studies**

- **Item 1 – Old Baltimore Pike and Pleasant Valley Road** – Considered complete and will be removed from the Action Items List March 2009.

**IV. Summit Bridge Closure Update**

Timothy Rooney (US Army Corp.) presented a PowerPoint presentation on the Summit Bridge closure. A project area map was distributed which also included a matrix of the Summit Bridge Incident and Event Management Responsibilities. This map is also available for download from the DelDOT website [www.deldot.gov](http://www.deldot.gov). The link to the map is contained in the Hot Topics section on the top right side of the screen. The 7-day closure of the Summit Bridge will take place February 6, 2009 to February 14, 2009. This will be a 24/7 operation until the work is completed.

- Jim Clacher (DelDOT) asked if there would be jacking. All of the work is being done on the North side of the Bridge. There will be two jackings (up and down) on each side of the bridge. It is anticipated that each jacking operation will take place in a two hour window. The Army Corp. has agreed to call the 911 center before the start and after the completion of each jacking. A number was provided to Roger White (Corman Construction - Summit Bridge closure contractor) to call before and after the jackings.
- During the bridge closure, there will be a police officer stationed on each side of the bridge, and a traffic control officer on the job site to prevent unauthorized entry onto the bridge.
- Phase II of the bridge work is to be out to the contractors in the April/May 2009 time frame. This phase will complete the northbound roadwork.
- Frank Bailey (Middletown Fire Co.) asked; (1) Which roads parallel to the canal underneath the bridge will be closed during the construction; and (2) What will be the procedure in inclement weather? The contractor answered that he will only be closing the middle road during the work effort. Snow/inclement weather can possibly hold up the job, communication will be essential. Additional contact information for the Army Corps., the contractor and Middletown Fire Co. was exchanged.



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**V. Debris Management Plan and All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance Update**

- Dwayne Day (DelDOT) presented an overview of the Debris Management Plan and the All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance.
- Both plans are intended to be all hazards, and able to be utilized for a scalable event. Both plans are being prepared with committee input from key stakeholders.
- The Debris Management Plan is approximately 90% complete. The anticipated completion date of the draft plan is April 2009. At that time, the plan will have gone once more out to the committee and will also be sent through the TMT's for their review.
- The All Hazards Evacuation Plan for Individuals Requiring Special Transportation Assistance is approximately 75% complete. We are in the process of completing the information gathering/data collection phase. Once that phase is completed, the work will be performed on the operational side of the plan.
- A major area of concern is quantifying the number of individuals in private homes that need special transportation assistance. The 911 Centers do have a voluntary list, it is the responsibility of the individual to self register. There are HIPAA regulations etc. that need to be followed. DEMA has brought GeoDecisions on board to develop a statewide spatial database that can be used to identify the locations of individuals or institutions that may require transportation assistance in the event of an evacuation.

**VI. Detour Status**

- Bruce Littleton updated the group on the status of the detours. The Pilot area for all of New Castle County will be I-95 (Md. Line to DE Route 141); SR 1 (I-95 to Kent Co. Line) and US 13 from DE Route 72 to Kent Co. Line. It is anticipated that all of the pilot area detours will be completed and reviewed over the next two meetings with the CD's available for distribution as soon as any comments received at the second meeting can be incorporated.

**V. Open Discussion**

No additional items were discussed other than to confirm that the next meeting date is scheduled for March 2<sup>nd</sup> at the same location (Fire School in NCC).

We believe the foregoing minutes to be an accurate summary of the meeting and related decisions.

Any questions or concerns can be directed to Gene Donaldson at [gene.donaldson@state.de.us](mailto:gene.donaldson@state.de.us) or (302) 659-4601. Additionally, ORA is providing consulting support and Bruce Littleton can be reached at [blittleton@orth-rodgers.com](mailto:blittleton@orth-rodgers.com) or (215) 735-1932. Revisions to the minutes can be emailed to Kisha Duckett at [kduckett@orth-rodgers.com](mailto:kduckett@orth-rodgers.com)

**TMT Website:** <http://www.deldot.gov/information/projects/tmt>