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Meeting Minutes

Meeting Location	New Castle County Dept. of Public Safety	Minutes No.	1516/NCC-2
Meeting Date/Time	July 15, 2013 1:30 – 3:00 PM	Client	Delaware Department of Transportation
Issue Date	July 26, 2013	Type	<input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Conf. Call
Subject	New Castle County TMT Meeting	Project	Transportation Management Team Program
Prepared By	Megan Peppard	Project No	E3X36701

Attendees	Organization	Telephone	Email Address
Alan Marteney	Century Engineering	302-734-9188	amarteney@centuryeng.com
Alyssa May	AECOM		alyssa.may@aecom.com
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Brian Kisner	Century Engineering	302-525-6022	bkisner@centuryeng.com
Cheryl Kelly	NCC Fire Police	302-388-4566	cakelly10@comcast.net
Dan Radle	AECOM		daniel.radle@aecom.com
Darren O'Neill	DeIDOT	302-760-2274	darren.oneill@state.de.us
Dave Scott	NCC OEM		dlscott@nccde.org
Diane Gunn	DeIDOT	302-760-2323	diane.gunn@state.de.us
Don Weber	DeIDOT N. Dist. Engineer	302-894-6302	don.weber@state.de.us
Dwayne Day	DeIDOT/TMC	302-659-4604	Dwayne.Day@state.de.us
Erich Schuller	DNREC - ERB	302-395-2500	Erich.schuller@state.de.us
Greg Pawlowski	DRBA	302-571-6380	Gregory.pawlowski@drba.net
Jack Cawman	DRBA		Jack.cawman@drba.net
Jim Clacher	DeIDOT/TMC	302-659-4603	Jim.clacher@state.de.us
Jennifer Duval	Jacobs	610-701-7000	Jennifer.Duval@jacobs.com
Jerry Brennan	Delaware Fire School	302-739-4773	Jerry.brennan@state.de.us
Jim Lating	Century Engineering	302-762-1704	James.lating@state.de.us
Jim King	DeIDOT Traffic Safety	302-326-4494	James.king@state.de.us
Joseph Rozmarynoski	Manager of RECOM		Joseph.rozmarynoski@state.de.us
Kyle Oszeyczik	AECOM		Kyle.oszeyczik@aecom.com
Mark Alexander	DeIDOT Canal Engineer	302-326-4471	Mark.alexander@state.de.us
Megan Peppard	Jacobs	215-355-3577	Megan.peppard@jacobs.com
Rich Fain	DeIDOT Canal Maint.	302-326-4524	Richard.fain@state.de.us
Vince Ruff	DeIDOT	302-530-9396	Vincent.ruff@state.de.us
Stacey Slover	DSP PSAP Manager	302-395-8220	stacey.slover@state.de.us
Warren Jones	DVFA	302-535-4566	wjones@dvfassn.com
William Streets	NCC 911	302-395-8213	wfstreets@nccde.org

Item	Comments	Responsible Party/Action	Date Due
1.	Purpose This New Castle County TMT Meeting was the second TMT meeting held in the new daytime format in an attempt to bolster attendance of	None	None

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	those agencies who could not attend evening meetings. Agenda items included: an update on NASCAR, the Firefly Music Festival, project updates, and a discussion on the incident management training handouts. Dwayne Day (DeIDOT) started the meeting with a round of introductions.		
2.	<p><u>Review of November 15, 2012 New Castle County Meeting Minutes</u></p> <p>The minutes of the November 15, 2012 New Castle County TMT Meeting were accepted without comment.</p>	Jacobs will finalize minutes	ASAP
3.	<p><u>Special Events Update</u></p> <p>Jim Clacher (DeIDOT) updated the group on the NASCAR race event. He said that ticket sales are down and there were no major incidents during the event. Jim spoke about the Firefly Music Festival that was recently held and mentioned the impact it had on Kent and Sussex County as well as the lower end of New Castle County. He said that this event drew many attendees, 52,000 on Friday, 55,000 on Saturday, and 45,000 on Sunday. There were 6,000 to 8,000 volunteers. The event was successful in part due to the fact that the same people who had worked the NASCAR event had worked the FireFly event and were prepared for the large crowds and incidents. Unlike NASCAR where RVs come in and hang out until the main event a few days later, Firefly draws in crowds the same day as the event causing major congestion at the campsites. DeIDOT will stress opening the campsites sooner and have more access points in the future. Currently a group meets monthly to discuss traffic control for the NASCAR events and they are going to add the Firefly Music Festival to their agenda to discuss each month in order to improve the traffic control.</p>	DeIDOT to meet with their monthly NASCAR group and discuss Firefly Music Festival and will report back to group with findings from this year's event.	On-going
4.	<p><u>Projects Updates</u></p> <p>Dwayne reported that DeIDOT is providing updates at TMT meetings to keep emergency responders aware of the status of local projects.</p> <p>The projects which were discussed included:</p> <p><u>DRBA Projects (Greg Pawlowski) -</u></p> <ul style="list-style-type: none"> •Greg spoke about the latest I-295 Southbound Reconstruction Project which the final phase is set to begin construction in May 2014 •This project is needed because of substandard conditions and poor pavement conditions leading to reduced safety along the corridor. •A third mainline through the US 13 Interchange will provide lane continuity. •The flyover from I-295 to US 13 will be replaced with a cloverleaf. •Four bridges will be eliminated as part of the project reducing bridge maintenance costs. •Partial depth reduced width shoulders will be reconstructed to 	None	None

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	<p>full depth full width shoulders.</p> <ul style="list-style-type: none"> • I-295 SB will be lowered under the I-95 northbound and I-495 southbound bridges to provide greater clearance. • Construction is expected to last 19 months with 2-3 lanes maintained the entire time. • Most work will be completed behind the barrier and there will be some temporary detours implemented during construction. <p>Don Weber asked what the daily traffic volume is on the ramp and Greg said he would have to check.</p> <p><u>Newport Viaduct Project (Kyle Oszeyczik) -</u></p> <ul style="list-style-type: none"> • Kyle explained that the project is going well and is entering a new stage with the northbound construction wrapping up and southbound construction set to begin. • The project is estimated to be completed by Summer 2014. • Stage 4 is expected to begin August 2013 with 2 phases needed to complete the work on the southbound entrance ramp from DE 4. Stage 4 work is expected to be completed by March 2014, weather permitting. • Stage 4 includes deck work, abutments, parapets, and approach slabs. • Several detours are planned for implementation during the project and will be intermittent on weekday evenings from 10 PM to 5 AM and on weekends. All detours will be signed and announced ahead of time. • The Yellow detour is in effect for the southbound entrance ramp from Market Street to DE 141. • The Red detour is in effect southbound DE 141 traffic using Exit 4 to DE 4. • Two lanes of traffic are to be maintained during peak hours throughout construction. • Travelers can continue to tune into WTMC 1380 AM for traffic conditions and check DelDOT's website for the latest project notifications. • The project continues to be monitored with ITS devices in the area. <p><u>US 301/Airmont Community (Alan Marteney & Diane Gunn) -</u></p> <ul style="list-style-type: none"> • The US 301 project includes approximately 13 miles of mainline roadway with 3 full interchanges and a future US 301 Spur road that will be approximately 4 miles. • This project will be implemented in phases and is currently working on right-of-way acquisition, utility relocation, and funding for the construction of the mainline. • Coordination is ongoing for the emergency access plan, which has planned 3 new crossover locations for emergency responders to use. • Emergency access ramps are included in the project and will be maintained with Opticom gates similar to those on SR 1. • Emergency access ramps will be provided to US 301 NB & SB 	<p>Project team to meet with Odessa and Volunteer Hose of Middletown fire companies about Airmont Drive Closure.</p>	<p>Completed - met on July 22, 2013</p>

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	<p>at DE 896 and US 301 NB at Bunker Hill Road.</p> <ul style="list-style-type: none"> •As part of the project there will be various road closures and Hyetts Corner Road is to be closed which affects the Airmont Community. •The Airmont Community is concerned with cut through traffic due to Hyetts Corner Road closure and therefore the plan is to close Airmont Drive. An initial poll by DeIDOT showed the majority of the community in favor of the closure. •Concrete safety barriers will be used for the closure to eliminate drivers from trying to go around or through the barriers, as had been done previously during construction of the Road 412A project. •Additional signage for the closure will be posted on Lorewood Grove Road. •Due to the closure the emergency responders and public will access Lorewood Grove Road via Ratledge Road, US 13, and Jamison Corner Road •The team will be meeting with the Odessa and Volunteer Hose Fire companies on July 22, 2013 to continue coordination regarding emergency response during construction and after the project is completed. <p>Jim Clacher asked if the team has reached out to the school districts. They have and it will be an on-going coordination effort in the fall when school is back in session.</p> <p><u>I-95/SR 1 (Darren O'Neill) -</u></p> <ul style="list-style-type: none"> •The project includes the construction of the Christiana Mall Ring Road, Christiana Mall Road Bridge, and the SR 1/I-95 Interchange. •The construction of the Christiana Mall Ring Road was a coordinated effort between DeIDOT and GGP which began in Feb. 2010 and was completed in Nov. 2010. •The Christiana Mall Ring Road realigned Ring Road and prepared the ramp intersections for the future projects. •I-95 NB and SB have been realigned so that the new northbound on ramp can be built in the middle of the roadway. •The Christiana Mall Road Bridge was moved south of the existing bridge entrance into Christiana Mall. This was to ensure the southbound flyover from southbound 95 could get up and over I-95 and then down and under the Mall bridge. As part of this section, there was work on a new stormwater management pond and intersections. This project included a lot of late night closures. •Construction of the SR1/I-95 Interchange started in Summer 2011 and is expected to last 2 to 3+ years. Some ramps to the interchange were opened in Summer 2012. •As part of this project piers were put into place, piles driven day and night. This work had to be protected with shoring towers. Some of the shoring equipment hung out over live traffic so some of the barrier operations were segmented 	<p>DeIDOT and emergency responders to meet to discuss the naming for the new SR 1 ramps for incident response.</p>	<p>ASAP</p>

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	<p>and phased.</p> <ul style="list-style-type: none"> •The northbound flyover ramp is expected to open October 2013 and the southbound flyover ramp in August 2013. •With the completion of these flyover ramps there will be two options for a driver going northbound SR 1 to northbound I-95. The inside left ramp will take travelers directly to Wilmington and Philadelphia. The outside right ramp will take drivers to SR 141, I-295 and New Jersey. For this reason a naming scheme is needed for identifying your location on SR 1 in the event of an incident. One suggestion is color coding the ramps and DelDOT will look into this further with the emergency responders. <p>Bill Streets asked if there will be a direct link to SR 7 Southbound. Darren explained that the existing condition still applies. Bill suggested having adequate shoulder width on the high ramp to accommodate the Christiana/Minquas dual response.</p> <p><u>I-95/SR 202 (Jim Lating) -</u></p> <ul style="list-style-type: none"> •This project is progressing nicely and completion should be on time December 2014, weather permitting. • The New Ramp 3, SB 202 to SB I-95, opened in May 2013. •The New ramp 7, SB I-95 to SB US 202, opened June 26, 2013. •Northbound and southbound I-95 will be closed Aug 16th to 19th for the demo of old ramp 5 bridge over I-95, and for the erection of new steel beams on the US Route 202 bridge over I-95. •The construction of the new right lane for the exit to Northbound 202 from I-95 on new ramp #5 is scheduled to open in August 2013. •Construction of the left lane on the new ramp #2, exit to US 202 SB from I-95, will open at the same time as Ramp #5 in August 2013. <p><u>US 40 Railroad Crossing Replacement (Bill Conway) -</u></p> <ul style="list-style-type: none"> •This project includes the replacement of the existing railroad tracks in conjunction with Norfolk Southern, including corresponding drainage and roadway improvements to occur during the closure. •US 40 will be closed beginning August 9th and a detour will be implemented. Initial night work will begin August 5th from 7:30 pm to 5 am. •A public meeting was held to notify the emergency responders and locals of the detours that will be implemented. •The local detour will utilize Rt. 72, Old Baltimore Pike, Salem Church Road, and Porter Road. •The regional detour will utilize SR 1, DE 896, DE 273 and I-95. •Signal timings will be adjusted along the detour routes to help handle the larger traffic volumes. •Century Engineering will set up another meeting with Aetna Hose Hook and Ladder and Christiana Fire Companies to 	<p>Project team to meet with local fire companies prior to Aug. 9th US 40 road closure.</p>	<p>ASAP</p>

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	<p>make sure they understand the closure for their incident response.</p> <ul style="list-style-type: none"> •The project will be wrapped up no later than August 26th. •DART will run a 24 hour shuttle service for pedestrians. <p>Don Weber asked what they were going to do with traffic cutting across local roads on the detour. The team may add local traffic only signs and have local police enforcement.</p> <p>William Streets asked if the detour routes are suitable for 18-wheelers. Bill reported that they are and there will also be portable cameras along these routes to help with incident response.</p>		
5.	<p><u>Incident Management Training Handout Review</u></p> <p>Jen shared with the group the on-going effort to revamp the incident management training presentation. As part of the training Jacobs developed a Visor Card that would be a small, laminated card to be kept in the visor of your vehicle. The visor card includes important phone numbers, incident response techniques, safety tips, and traffic control information. Jen asked the group to share any comments they have on the card.</p> <p>Don Weber asked if a legend would be provided for what the red "A" & "B" diamond represent in the traffic control diagram. The card will be revised to clarify.</p> <p>Warren Jones started the discussion on the Move It/Move Over law based on the flyer that was handed out. Jen mentioned that the flyer identifies the law and includes links to where this information can be found. Warren brought up the Move over video that was put together by the fire police several years ago and was to be played for the public in areas such as the service plaza. This was never done and he would like to see it played there. Warren also suggested that permanent message boards with the Move Over Law displayed be used in the state during the high tourist season to remind motorists of the law. DeIDOT will reach out to the Service Plaza and see if the video can be played on the kiosks. Warren also mentioned that the Responder Safety Group has done tremendous work on emergency scene safety throughout the country.</p> <p>Cheryl Kelly mentioned that the Delaware State Fire Police produced cards similar to the Move Over flyer that they wanted to distribute a few years ago. DeIDOT requested Cheryl drop them off with them and they can work on distributing them. Warren also recommended sharing the Move It/Move Over flyer with the defensive driving schools so they can share the law with drivers.</p> <p>Jim Clacher mentioned that DeIDOT TMC will have a booth at the State Fair this year and it would be a good opportunity to play the Move Over video at the booth and distribute the cards.</p>	<p>Jacobs to revise Visor Card legend.</p> <p>DeIDOT to contact Service plaza to play Move Over video.</p> <p>Cheryl Kelly to give DeIDOT the Move Over cards.</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p>

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6.	<u>Open Discussion</u> Dwayne told the group that the plan for the next meeting would be 2 to 3 months out. At that time an update on the Firefly Music Festival meeting can be shared and any post-incident updates from Hurricane season.	None	None
7.	<u>Next Meeting</u> Jacobs will send out a meeting announcement for the next meeting once scheduled.	All – please submit ideas for meeting topics	On-going