

Meeting Minutes

Meeting Location	Dover Administration Building Farmington/Felton Room	Minutes No.	KC-1
Meeting Date/Time	June 12, 2014 1:30-3:00 pm	Client	Delaware Department of Transportation
Issue Date	June 19, 2014	Type	<input checked="" type="checkbox"/> Meeting <input type="checkbox"/> Conf. Call
Subject	Kent County TMT Meeting	Project	Transportation Management Team Program
Prepared By	Erin Coombs	Project No	E3X41001

Attendees	Organization	Telephone	Email Address
Craig Blowers	DelDOT—South I Const.	302-760-2336	Craig.blowers@state.de.us
Robert Bracco	Civil Air Patrol	302-670-8336	bobbracco@comcast.net
Jerry Brennan	DSFS	302-739-4773	Jerry.brennan@state.de.us
Jim Clacher	DelDOT/TMC	302-659-4603	Jim.clacher@state.de.us
Erin Coombs	Jacobs	484-913-3134	Erin.coombs@jacobs.com
Dwayne Day	DelDOT TMC	302-659-4604	Dwayne.day@state.de.us
Nicole Desmarais	Division of Public Health	302-223-1734	Nicole.desmarais@state.de.us
John Gaines	DelDOT	302-706-2335	John.gaines@state.de.us
Ian Gonzalez	USAF Emergency Mgmt.	302-677-6218	ian.gonzales.1@us.af.mil
Thad McIlvaine	DelDOT	302-760-2349	Thad.mcilvaine@state.de.us
Megan Peppard	Jacobs	215-355-3577	Megan.peppard@jacobs.com
Frank Promutico	EM Dover AFB	302-677-6212	Francis.promutico.1@us.af.mil
Charles Sawchenko	DSP-Troop 3	302-697-4454	Charles.sawchenko@state.de.us

Item	Comments	Responsible Party/Action	Date Due
1.	<u>Introductions</u> Dwayne Day (DelDOT) called the meeting to order and began with brief introductions from the attendees.	None	None
2.	<u>Review of Minutes</u> Dwayne reviewed the previous minutes from the January 30, 2013 TMT meeting and they were accepted without comment.	None	None
3.	<u>Review of Upcoming Special Events</u> <ul style="list-style-type: none"> •NASCAR--Dwayne reviewed the 6/1/2014 NASCAR event in which there were no significant traffic issues except for the parking issues at the Dover Mall. Jim Clacher (DelDOT) explained that Dover Mall wanted to reserve the parking for retail customers and directed NASCAR parking on the grass median area facing the highway. This is not appropriate for emergency management and forced unplanned rerouting of traffic. There was an increase in 	None	None

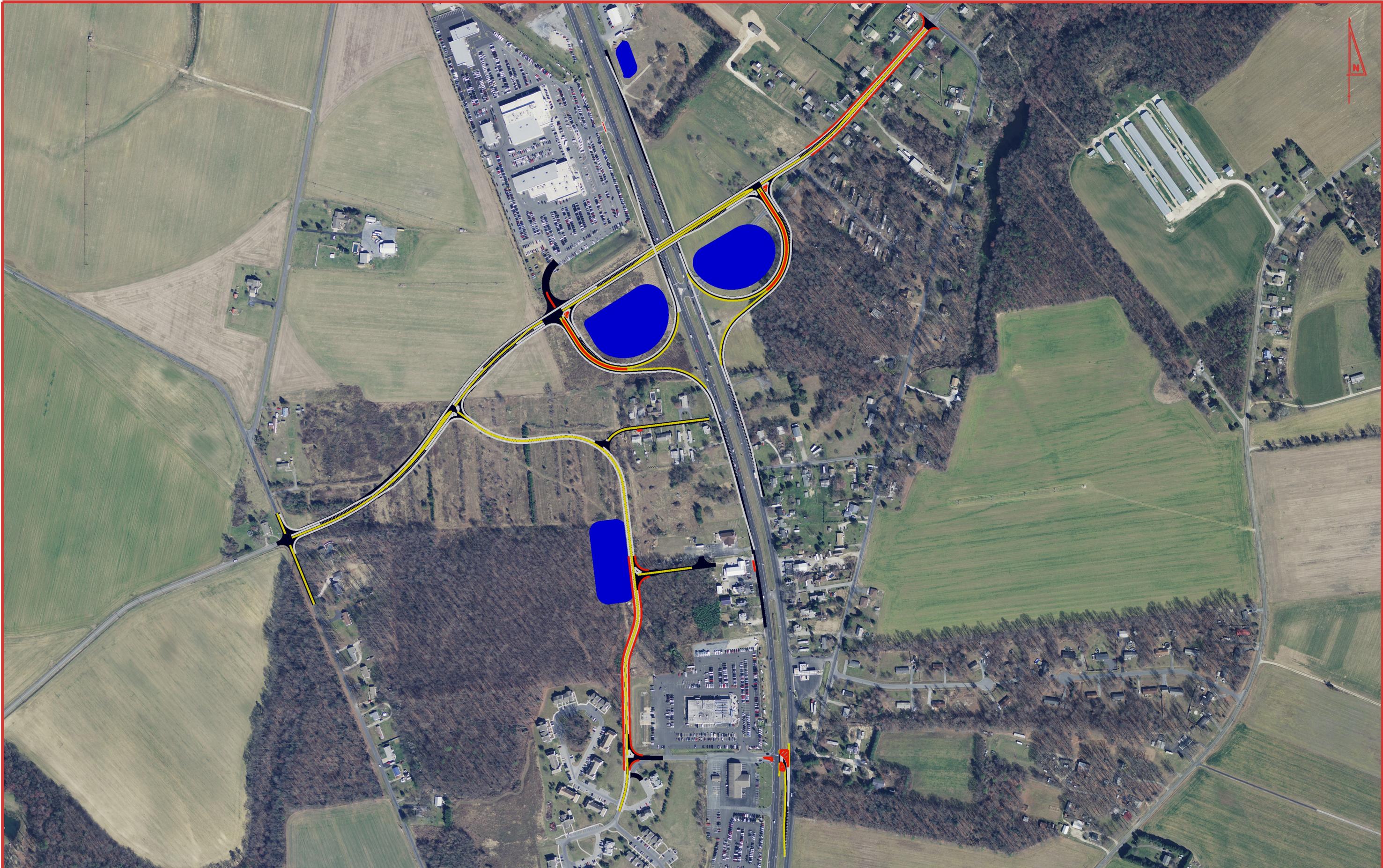
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	<p>ridership on the Blue Hen Corporate Center shuttle to the event. Jim explained that the NASCAR event is used as a rehearsal for Firefly Concert which begins 6/18. Craig Blowers (DeIDOT) asked if the signal timing is changed at the intersection for the Blue Hen Corporate Center to help move traffic. It is modified for the event.</p> <p>•Firefly—Dwayne gave a brief discussion of the 3-day arrival process of campers/concert goers (Wednesday-Friday). In response to the traffic problems last year trying to get all of the campers in on Friday, there will be a staggered entrance starting on Wednesday evening at 8 pm until 2 am and resume on Thursday from 6 am to midnight. The new process will have quicker sign-in at the entrance toll booth lanes. Jim explained how they are using IR tag readers linked to a chip on wristbands to help scan passes into the festival and track the number of attendees entering/exiting the premises. Also, the new tracking system will provide first responders with more information on how many people are on the property and track volume of people in the venue. The bridge over SR1 will be closed beginning Friday at 10PM-until Sunday night.</p> <p>There was discussion on a closure point at Lewis Drive to Leipsic Road because of camps set up on private farm lands. Charles Sawchenko (DSP Troop 3) questioned if signage would be posted at this closure so that traffic does not exit and get stuck while cutting through. Jim mentioned that DeIDOT is encouraging traffic to use Exit 104 but upon a backup to this point, DeIDOT will force traffic to exit 95. VMS will be displayed for traffic routes.</p> <p>Bob Bracco (Civil Air Patrol) asked if extra air patrols will be needed for capturing aerial surveillance of the event. He was advised that they will be needed to provide aerial surveillance of the event load-ins.</p> <p>Dwayne spoke of the potential expansion of music festivals in the state with the possibility of a country music festival next year at the state fairgrounds in August.</p> <p>•Hurricane Season—On June 1 DEMA will be hosting hurricane preparedness classes. DeIDOT has posted evacuation plans/routes on the TMC/TMT website.</p> <p>On September 20-21st there will be a course at the Delaware Fire School for the National Responder Incident Training provided by FHWA. He mentioned that anyone interested could contact DeIDOT or Jacobs to enroll. Dwayne also explained that DeIDOT recently completed an ingress/egress plan for mall traffic at the Christiana Mall and it will be used as a template for developing something similar for the Dover and Concord Mall. He advised the group to stay tuned for more information because they will be a part of the planning for the Dover Mall.</p>		
4.	<p><u>Project Updates</u></p> <p>•West Dover Connector – John Gaines presented an overview of</p>	DeIDOT-ITS	None

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	<p>the West Dover Connector project. The project is a 2-lane divided limited access roadway with a potential future 4-lane section accounted for during the design process. Access to the new alignment will be facilitated at US13, Charles Polk Rd., New Burton Rd., Wyoming Mill Rd. and North St. There will also be access points for the Eden Hill development with no other access anticipated for the mainline. The planned phasing for the construction of the project is to incorporate all off-alignment improvements first, with very limited impacts to traffic. This phase will start in Fall of 2014 and last ~12-18 months followed by the required improvements to existing routes and tie-ins to the mainline. The project is estimated to be completed in ~2.5 years (fall 2014 - late 2016/early 2017). 95% of right-of-way-is acquired with a stipulated RW statement anticipated at the end of June. Jim Clacher asked if the intent was to keep the project as limited access, John explained that it was. Jim also mentioned a future project to add a third lane in each direction of US13 northbound/southbound and potential fiber optic connectivity. John explained that the 3rd lane is in the Capital Transportation Program (CTP) but funding for the project is in the out years and is uncertain given the current fiscal situation. He also mentioned the Signal Optimization Study recently performed for US13 from the Puncheon Run Connector to Lochmeath Way has been provided to Mark Luszczyk for implementation.</p> <p>•SR1 and Thompsonville Grade Separation—Thad McIlvaine presented on the project to begin fall 2014. The bridge will be over the existing SR 1 with loop ramps for access to Thompsonville Road. The existing signal at the intersection of SR 1 and Thompsonville Road will be removed in addition to two crossovers to the south. The left-in will remain at Williamsburg Drive for vehicles coming from Milford. The project has a two year time frame and construction funding is scheduled to begin FY2015. Jim commented on the need for the improvements but the drawbacks of the signal system is that it is used to shut off the demand of the resort community—without it the ability to restrict flow of resorts is lost. He questioned how to warn drivers of stopped traffic. He stated that DeIDOT will look into an ITS compliment to the project.</p>	compliment	
5.	<p><u>Extranet</u></p> <p>Dwayne gave a brief background about the TMC developed extranet—a network that allows those outside of the Delaware State server to access DeIDOT information. This information includes camera feeds, traffic counts, plans, etc. The system is designed for first responders and eventually emergency management information and calendars will be uploaded for shared access. Jim explained that the DeIDOT app has real-time information about special events and closures like I-495 closures and FireFly traffic information. He encouraged everyone to download it and use it.</p>	None	None

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6.	<p><u>Open Discussion</u></p> <ul style="list-style-type: none"> •There were no updates from attendees. •Recent Incidents—Dwayne brought up the recent I-495 closure and the bee incident occurring 3 weeks prior. <p>Jim mentioned the fatal incident involving Kent County high school students and how with the computerized dispatch system there is improved response times. Charles Sawchenko added that Route 8 is an open road that is prone to speeding—it has hard patrol country roads because of the length and size.</p> <p>Charles spoke of the tornado and how quickly the debris was cleared at Magnolia. He also asked if there is an initiative to stop drivers from driving on the wrong side of the road, especially on SR 1. Jim explained that there was an initiative with signage and placards and some areas. DeIDOT is trying to engineer safer solutions for those occurrences. The use of ITS technology to warn motorists at these locations of wrong-way driving is geared for tunnels/bridges where more warning is needed.</p> <ul style="list-style-type: none"> •There were no topics posed for future meetings but the group was encouraged to send ideas following the meeting to DeIDOT and/or Jacobs. He also encouraged the group to email the TMC or use #77 on a cell phone if they ever see something that needs DeIDOT's attention. 	DeIDOT will check status of signage initiative	None
7.	<p><u>Next Meeting</u></p> <p>No date was set for the next meeting. Jacobs will work to schedule a meeting before December 2014.</p>	Jacobs send meeting notice	None

WEST DOVER CONNECTOR
FINAL ROADWAY ALIGNMENT AND
STORMWATER MANAGEMENT FACILITIES





ADDENDUMS / REVISIONS	

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SR1, THOMPSONVILLE
GRADE SEPARATED
INTERSECTION

CONTRACT	BRIDGE NO.	X
1200412201	DESIGNED BY:	
COUNTY	CHECKED BY:	
MENT		

PROJECT OVERVIEW

SHEET NO.
TOTAL SHTS.
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