

Meeting Minutes

Meeting Location	Aetna Hose, Hook & Ladder Fire Company	Minutes No.	NCC-2
Meeting Date/Time	July 10, 2014 1:30-3:00 pm	Client	Delaware Department of Transportation
Issue Date	July 22, 2014	Type	<input checked="" type="checkbox"/> Meeting
Subject	New Castle County TMT Meeting	Project	Transportation Management Team Program
Prepared By	Erin Coombs	Project No	E3X41001

Attendees	Organization	Telephone	Email
Steve Austin	Emergency Responder Safety Institute	302-995-0303	Steveaustin@earthlink.net
Jerry Brennan	DSFS	302-739-4776	Jerry.brennan@state.de.us
Maura Cirilli	PBF Energy		Maura.cirilli@state.de.us
Joe Cochran	NCC OEM		jacochran@nccde.org
Thomas Collins	DelDOT		Thomas.collins@state.de.us
Erin Coombs	Jacobs	610-701-7000	Erin.coombs@jacobs.com
Gene Donaldson	DelDOT--TMC	302-659-4073	gene.donaldson@state.de.us
Jen Duval	Jacobs	610-701-7000	Jennifer.duval@state.de.us
Rich Fain	DelDOT Canal Maintenance	302-326-4524	Richard.fain@state.de.us
Anthony Guzzo	DVFA IV.P	302-239-7913	a.guzzo@verizon.net
Jason Hastings	DelDOT	302-760-2310	Jason.hastings@state.de.us
Warren Jones	DVFA	302-535-4566	wjones@dvfassn.com
James Lating	DelDOT	302-762-1704	James.lating@state.de.us
Clarence McKinney	DE Towing Association/McKinney's Towing	302-734-7584	mckinneystowing@earthlink.net
Beth Morris	DE Towing Association/ First State Towing	302-690-3320	Kemorris135@aol.com
Kyle Oszeyczik	AECOM	215-789-2107	kyle.oszeyczik@aecom.com
Gregory Pawlowski	DRBA	302-574-6380	gregory.pawlowski@drba.net
Megan Peppard	Jacobs	215-355-3577	Megan.peppard@jacobs.com
Bob Perrine	DelDOT	302-760-2183	Robert.perrine@state.de.us
Erich Schuller	DNREC-ERB	302-395-2510	Erich.schuller@state.de.us
A.J. Schall	Aetna Fire	302-893-2512	ajschall@aetnahhl.org
Neil Shemo	AECOM	717-790-3463	neil.shemo@aecom.com
Richard Toulson	DVFA		rich@ce.net

Item	Comments	Responsible Party/Action	Date Due
1.	<p><u>Welcome and Room Introductions</u></p> <p>Gene Donaldson (DeIDOT) opened the meeting and introduced himself to the group. All in the room introduced themselves.</p>		
2.	<p><u>Review of July 15th New Castle TMT Meeting Minutes</u></p> <p>Gene remarked the last meeting occurred one year ago and due to weather cancellations throughout the winter this meeting had been previously postponed.</p> <p>Warren Jones asked about the July 15, 2013 meeting minutes—item 5 point #3, Move It/Move Over law—where is the video. Gene explained when appropriate, the message will be posted on VMS. The service plaza kiosks belong to the service plaza. DeIDOT plans to put their own kiosk in there and can run the video then.</p>	<ul style="list-style-type: none"> •Jacobs will finalize minutes •DeIDOT to display “Move Over Law” on VMS as appropriate. 	ASAP
3.	<p><u>Special Event Updates</u></p> <p>NASCAR—Gene updated the group on the NASCAR race event. He said that attendance was down for the event. He said that there were no major traffic incidents during the event. He also mentioned that the next NASCAR race will be in September.</p> <p>Firefly Music Festival—Gene spoke about the June festival and mentioned that this year DeIDOT worked throughout the year to improve the delays that occurred last year. There were nearly 80,000 attendees at the festival. Due to their dedicated traffic planning for this event, DeIDOT had another successful year hosting Firefly.</p> <p>State Fair—Gene updated the group on the upcoming fair, a 10-day event that requires collaboration with DeIDOT, DSP and the fire departments. The fair begins July 17th.</p> <p>Punkin Chunkin—Gene shared with the group that Punkin Chunkin will now be held in Dover Downs. The success of Firefly and NASCAR held here is reason to expect more events to be hosted in Dover.</p>		
4.	<p><u>Project Updates</u></p> <p>Gene reported that the purpose of the TMT is to hear the input of the partners and allow them to be aware of the status of ongoing and upcoming projects in the county. He added that technology is included with all new projects.</p> <p>I-95/US 202 Project (Jim Lating):</p> <ul style="list-style-type: none"> •Jim spoke about the latest status of the project—currently 26 days ahead of schedule as of 6/2/14 and is due to be completed 10/19/14. The project is currently demobilized because of the I-495 bridge closure. •Northbound I-95 at exit 8 now has 2 through lanes and 2 ramp lanes to northbound US 202. The addition of a second lane on the ramp has alleviated daily congestion. The 2 existing ramps from 	NONE	NONE

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	<p>northbound and southbound I-95 are under construction at the present time. The beams on the northbound side of the bridge I-570 have been removed and replaced and the deck and parapet walls are complete. The only work remaining on the bridge is stone capping, the south approach slab and painting of the girders.</p> <ul style="list-style-type: none"> •The project will be moving into phase 4. <p>Gene mentioned that DeIDOT is doing their best to limit closures and to maintain traffic through all their projects due to the impact the I-495 closure is already creating.</p> <p>I-95/DE 896 Project (Jason Hastings)</p> <ul style="list-style-type: none"> •The project is currently in phase 1B, with construction on bridges 703/703A. •There will be no permanent lane closures on I-95, only intermittent nighttime closure to NB 95 lane while deck replaced. •The phase (1B) has been extended because of the unknown condition of the concrete beneath the overlay. Phase 1C will add two lanes while phase 1D will open the median area. Jason explained that phase 2C is the most critical phase and will include work on the ramp and west side of southbound bridge. This phase is anticipated for winter 2014 but delays have pushed the projection back. •Phase 1C will require a detour for NB 95 traffic headed to DE 896 NB. •Phase 1D through phase 3 will have a detour posted for NB 95 to NB DE 896 and DE 896 SB to SB 95. •Phase 2C will require a detour for DE 896 SB entering 95 NB •The contract was originally for eleven months but there have been project delays and a new time line has not been created. <p>There were no additional questions about the update.</p> <p><u>DE 141—Newport Viaduct Project (Kyle Oszeyczik)</u></p> <ul style="list-style-type: none"> •Kyle updated the group that DE 141 is a vital connection to I-95 and the project is currently in phase 5—the last of the major phases of work that impact normal traffic patterns on DE 141. The SB crossover is still being used. During this phase short-term lane and ramp closures occur in the southbound direction •Kyle mentioned that traffic control will be removed September 2014 and the project is projected to be completed October 2014 with all below deck work finishing at that time. Following the completion of the project there will be continued use of traffic monitoring devices. •The traffic monitoring devices along with DeIDOT WTMC & DeIDOT’s website will continue to support travel decisions. <p>There were no additional questions about project.</p>		

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	<p><u>DRBA Variable Message Sign Structures Replacement on I-295 (Gregory Pawlowski)</u></p> <ul style="list-style-type: none"> • Greg reported that the project will impact traffic from 11PM-5AM during construction. There are eight overhead gantry structures that need to be replaced (only 6 within Delaware); two will be permanently removed. •The permanently removed locations are on I-295 headed eastbound—specifically structure 284 & 285. •Portable message boards will be used in advance of work and placed at least 3 days ahead. •There will be rolling roadblocks used (DRBA police and DSP) and they will continue to maintain two lanes of traffic. •Demolition of structures to be permanently removed will begin at the end of July. All new structures work will begin in August and the Authority will be posting news releases on social media and message boards of potential detours. •DelDOT’s TMC and traffic safety will be notified in advance of all work. <p>There were no additional questions about the update</p> <p><u>Delaware City Refining Company—Lower Twin Lane Rd Right-of-Way (Bob Perrine)</u></p> <ul style="list-style-type: none"> •Bob explained the Lower Twin Lane Road (N406) is the old Schoolhouse Road. The project was finished in late May/early June of 2014. •The project created a second parallel rail crossing and replaced the existing crossing on the rail line intersecting Schoolhouse Road. The crossings were widened by 11 feet. •Bob mentioned that work is proposed for projects at the SR 7 and SR 9 rail crossings near the refinery. These projects will replace the existing crossings, improve the traffic safety equipment and add gates. The crossing technology will also be updated. •There is also a proposal to vacate Schoolhouse Road to public traffic. Permanent access lanes would remain available for emergency access use only. The concept layout is completed and included in the submission. But public vehicle access would be closed at a point just south of the existing rail crossing. Only the roadway south of the crossing down to SR72 would remain for public use. •Jerry Brennan asked about when this project of vacating the road will begin. Bob explained that it could take a few years once the process beings. Another question was raised about the SR7 upgrade and if travel will remain on both sides. Bob explained that when the project starts on or about August 11, 2014 it will take 12 days to complete and there will be a full roadway closure during this time. SR 9 will be closed for 13 days after the completion of 		

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	<p>SR 7. This work is planned to begin on or about 2 September 2014 and expected to be complete in September.</p>		
<p>5.</p>	<p><u>I-495 Bridge Closure</u></p> <p>Gene updated the group about the June 2, 2014 closure of the I-495 bridge. Emergency Response Units (ERU) and Motorist Assistant Patrol (MAP) are patrolling 24/7. Gene stated that largest issue surrounding the closure has been diverting traffic on I-95 southbound traveling from PA. DeIDOT has worked extensively to manage the traffic going around the closure. The City of Wilmington has added more police and modified signal timings to help move additional traffic moving through.</p> <p>Gene urged those in attendance to continue to contact DeIDOT of any issues or concerns that arise during the closure.</p> <p>The question was asked if the I-95 southbound left lane before I-295 will remain after the bridge opens. Gene explained that DeIDOT is conducting research to examine feasibility now, as it appears to be working well but they do not know how it will work once I-495 is open.</p> <p>Gene thanked those who were involved in the ongoing closure.</p>	<p>NONE</p>	<p>NONE</p>
<p>6.</p>	<p><u>National TIM Train the Trainer Training September 20-21st</u></p> <p>Jen Duval explained the train-the-trainer event. She mentioned that Jack Sullivan is a confirmed instructor for the event. Steve Austin recommended that those who have instructed previously should attend and encouraged multi-disciplinary attendance (towing, fire, police, etc).</p> <p>The question was asked if there was a fee for attendance, Jen explained that the event was supplemented by the FHWA so there is no cost to attendees. It will be held over a weekend with a full day on Saturday and a half day of training on Sunday. More information will be sent out soon detailing the program.</p>	<p>Jacobs will distribute Train the Trainer TIM flyer with details on the program and how to register</p>	<p>ASAP</p>
<p>7.</p>	<p><u>Other Updates</u></p> <p>a.Unmanned Aerial Vehicles (UAVs)—Gene reported that the Homeland Security Advisory Council has appointed an official sub-committee to develop recommendations of for UAVs in Delaware.</p> <p>b.Social networking—Gene updated that DeIDOT is working with the Department of Safety and Homeland Security (DSHS) to provide research on the use of social networks and public opinion in efforts to better interact with the public and their access to services.</p> <p>c.Extranet—Gene explained that the extranet is now operational and the goal is to make it fully functional with real-time information within the next 6 months to a year. It currently hosts traffic count data. The intent of this site is to provide access to the state site to the first responder community who cannot access it.</p>	<p>On-Going</p>	<p>On-Going</p>

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<p>8.</p>	<p><u>Open Discussion</u></p> <p>Steve Austin presented TMT suggestions:</p> <ul style="list-style-type: none"> •Establish trust with partners. •Include representation from towing and recovery services at TMT meetings. •DeIDOT to attend fire department meetings. •Establish performance measures for transportation management & incident response times. •Service patrols operating 24/7 on I-495/295/95. •Better utilization of VMS—display messages about travel times. •Locate TMC equipment trailers. <p>Steve explained how Tim Coverdale of Ellendale Fire was using magnetized detour signs affixed to DeIDOT traffic signs to temporarily detour traffic during emergencies and the resistance he was facing as the signs were not MUTCD compliant. Steve asked if this could be looked into for approval or if the fire police could be provided with proper signage. Gene replied that he would arrange a meeting between the Fire Police, Safety department and Fire chiefs to discuss.</p> <p>Rich offered to send the fire chief meeting schedule. Gene explained that he will look at the fire chiefs' monthly meeting schedule. He mentioned that there DeIDOT is currently building a system to record and collect data that will be analyzed to develop base performance measurements.</p> <p>Rich Toulson shared that in June state fire police officers had a meeting and the point was raised that often times during incidents DeIDOT is called and either does not show up or arrives delayed. When they arrive they do not help with traffic. The question was asked if there was a policy change within DeIDOT reflecting these actions. Gene explained that the DeIDOT staff often does not get the full request or all of the details are not relayed to DeIDOT. He further explained that in these instances the TMC should be contacted immediately to report these issues. He explained that it is DeIDOT policy to remain on the scene until the transportation incident is resolved.</p> <p>The question was asked if there was an update on the fatal motorcycle accident occurring on SR 1, specifically why there was confusion on bringing a light plant to the scene. Gene explained that the TMC coordinates with the 911 center if a light plant is needed and then communicates that information to the responding yard and safety officer.</p> <p>Gene introduced the members of the towing Association—Beth Morris and Clarence McKinney, and welcomed them to the TMT.</p>	<ul style="list-style-type: none"> •Organize meeting between DeIDOT Safety and Tim Coverdale (from Ellendale FC) to review magnetic detour signing. This may be a meeting that would benefit scheduling a future Fire Police Meeting. •Work with Beth Morris (First State Towing) to schedule a meeting between DeIDOT, Towers, Fire and DSP. •Rich Toulson to send Jacobs the Fire Chiefs meeting schedule to share with DeIDOT for their attendance at these monthly meetings. 	<p>ASAP</p>
<p>9.</p>	<p><u>Next Meeting</u></p> <p>No meeting date was set. Jacobs will work to schedule the next meeting.</p>	<p>Jacobs to schedule next meeting.</p>	<p>ASAP</p>