



MINUTES OF MEETING
Northern NCC TMT Meeting
June 6, 2005



Delaware Fire School, New Castle Facility

Date: July 25, 2005
Meeting Date: June 6, 2005
Location: Delaware Fire School, New Castle Facility
Purpose: Northern NCC Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

First Name	Last Name	Agency	Email
Steve	Austin	Emergency Responder Safety Institute	steveaustin@earthlink.net
Jerry	Daniels	NCC Fire Police Assoc. (Former Pres.)	
Mike	Domboski	Edwards and Kelcey	mdomboski@ekmail.com
James	Domorod	DE Health and Social Services/ PHS	James.Domorod@state.de.us
Gene	Donaldson	DeIDOT/TMC	gene.donaldson@state.de.us
Glenn	Gillespie	DEMA	glenn.gillespie@state.de.us
Robert	Hahn	DE Fire Police Assoc. (1st Vice Pres.)	gw189c@aol.com
Wendy	Horn	Civil Air Patrol	Wendy@WendyRN.com
Joseph	Kalinowski	City of Wilmington Fire Department	jkalinowski@wfd.state.de.us
Chuck	Lightfoot	DeIDOT Canal District	chuck.lightfoot@state.de.us
Nathaniel	McQueen	DSP – Troop 1	Nathaniel.McQueen@state.de.us
Marcia	Nickle	NCC – Emergency Preparedness	mnickle@co.new-castle.de.us
Dennis	Quinn	NCC – 911 Communications	dmquinn@co.new-castle.de.us
Holly	Rybinski	Edwards and Kelcey	hrybinski@ekmail.com
Paul	Taylor	DSP – Troop 2 (Traffic)	Paul.taylor@state.de.us
Bill	Thatcher	DeIDOT North District	bill.thatcher@state.de.us
Harry	Van Den Heuvel	Civil Air Patrol	harrywhoqb@netzero.net
Jim	Watson	DE Fire Chief's Assoc. (1st Vice Pres.)	kingshimr@aol.com

Handouts provided during the meeting:

- Northern NCC TMT Action Item List

I. Opening Remarks

Gene Donaldson (DeIDOT TMC) opened the meeting with introductions from the attendees. Gene noted that the minutes from the previous meeting were available and asked if anyone had questions or changes for those. None were needed. Gene then went on to review the action item list.

II. Open Discussion

Improving DeIDOT After-Hours Response

Gene mentioned that Chuck Lightfoot (DeIDOT, Canal District) and Bill Thatcher (DeIDOT North District) would be attending a meeting next month (July) with DNREC to discuss this item of improving DeIDOT's after-hour response

Establishing TMT Communications Working Group



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Gene stated that having a meeting in early fall was the goal for the TMT Communications Working Group.

Debriefings After 'Major Events'

Gene stated that the group had previously discussed this item of debriefing after 'major events'. Jim Watson (Delaware State Fire Chiefs) mentioned that the Delaware Fire School was available to hold debriefings. Paul Taylor (DSP, Troop 2) mentioned that the incident on I-95 over the Memorial Day weekend is an example of an incident that should have been debriefed. Steve Austin (Responder Safety Institute) brought forth the idea of identifying someone to call these meetings after incidents whether it is the Delaware State Police, County Chiefs Association or another such agency.

List of Upcoming "Planned" Events

Gene passed around a copy of the Dover Speedway Standard Operating Procedures (SOP). Marcia Knight (NCC OEM) stated that in previous years DEMA requested and received a list of planned events from the county. Marcia stated that it might be helpful to request a list from local municipalities as well. Gene said these events could possibly be added to the TMC electronic calendar.

Improve Procedures for Traffic Signal Outages

Gene stated that the TMC is developing a list of prioritized signals in the county.

Cache of Traffic Control Devices at Critical Locations

Gene stated that the TMC is working with DelDOT District managers on inventorying the states resources to help in the decision making process on this item.

Designation of Evacuation Routes

Gene stated the he and Jamie Turner (DEMA) were interviewed by Chip Guy of the News Journal regarding evacuations in Delaware.

Marcia Knight mentioned that there are no evacuation routes in New Castle or Kent County. Gene stated that the TMC would contact Marcia when they start working on an evacuation plan.

Training and Exercises

Glenn Gillespie (DEMA) will help to provide a list of upcoming training sessions and exercises.

Hockessin/Pike Creek Detour Plans

Gene mentioned that nothing has been done with this item yet. The TMC is to contact Chief Sapp regarding this item.

Other Items



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Gene reiterated that to help everyone get a better grasp of what DelDOT is planning he is thinking of holding statewide meetings similar to the Tropical Systems and Tsunami Awareness meetings held in May.

Develop TMT Plans for I-95 Corridor

Gene started the discussion with a possible event on I-95 between exit 3 (DE 273) and exit 5 (DE 141), Gene mentioned that the signals on 273 will be added to the state system within the next few months.

Bill Thatcher said the basic detour for NB 95 at exit 3 would be DE 273 to US 13 back to I 95. He mentioned that from exit 3 to exit 4, DE 273 to US 1 is a tough detour to manage. Another difficult detour to manage is DE 141 to US 1 for exits 4 to 5.

With respect to the detours, Gene stated that the group should focus on quickly shutting down the feed on the road and setting up a detour, and figuring out how to move the vehicles caught between the last exit and the incident.

The detour route for I95 NB at exit 3 would be DE 273 to US 13 to DE 141. The group questioned the capacity on the off ramp (is there room for two lanes)? Would blocking the right lane on DE 273 assist with merging from I 95? Gene mentioned cutting off 273 to thru traffic. Bill Thatcher mentioned having to the DE 273 and the signals. Chuck Lightfoot stated that after the detour on DE 273 is set up, consider a detour at DE 896 to relieve volume to 273. Bill Thatcher agreed that the concept is good but there might be issues with the number of resources available to execute the plan.

Jim Watson stated that Delaware State Police know about incidents first and they notify Fire Police. Bob Hahn (Delaware State Fire Police) provided a copy of the Fire Police Zone Map, which is used in determining who responds to incidents.

Bill Thatcher suggested that a shoulder or one lane be open at incidents to help move traffic. Paul Taylor mentioned that Fire Police usually close the road for safety and that the State Police sometimes need to gather evidence if the incident resulted in a fatality. Paul recognized that sometimes it would be possible to open a shoulder or lane depending on the situation.

Gene questioned how to keep traffic moving around an incident? Steve Austin stated that education is key.

Gene suggested a new approach be taken in evaluating detours for incidents: that NB and SB would be handled separately and each interchange handled individually. Gene also mentioned that getting the fire chiefs for the areas around the interchanges to the TMT meetings was key to handling communications and decisions.

III. Other Comments

Next meeting more detailed information will be available for the interchanges to help with analyzing the interchanges and detour routes.

IV. Next Meeting



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The next N. NCC TMT meeting is scheduled for August 1 at 7:00pm at the DE Fire School in New Castle.

Any questions or concerns can be directed to Gene at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner and Mike Domboski can be reached at rwagner@ekmail.com / (610) 701-7000 and mdomboski@ekmail.com / (610) 701-7000, respectively.