



MINUTES OF MEETING
Western Sussex County TMT Meeting
December 1, 2005
Seaford Fire Hall



Meeting Date: December 1, 2005
Location: Seaford Fire Hall
Purpose: Western Sussex County Transportation Management Team (TMT) Meeting

List of Committee Members and Meeting Attendees:

<u>Last Name</u>	<u>First Name</u>	<u>Agency</u>	<u>Email</u>
Brown	Curtis	DSP – Troop 5 (Traffic)	curtis.brown@state.de.us
Cannon	Jack	Bridgeville Fire Company	302.337.7272
Carey	Alan	DSFP Laurel FD	abctow8757722@yahoo.com
DeFord	Frank	Sussex Co. Fire Police Assoc. (Pres.)	302.349.5552
Domboski	Mike	Edwards and Kelcey	mdomboski@ekmail.com
Donaldson	Gene	DeIDOT TMC	gdonaldson@mail.dot.state.de.us
Hake	David	DEMA	dave.hake@state.de.us
Lecates	Thomas	Seaford P.D.	302.629.6644
Parsons	Allen	Bridgeville P.D.	Allen.parsons@bridgeville
Reed	Jeff	DeIDOT	302.853.1305
Toulson	Richard	DeIDOT/South District	richard.toulson@state.de.us
Wagner	Regis	Edwards and Kelcey	rwagner@ekmail.com
Wilson	Jamie	Laurel Police	mwilson@laurelpd.state.de.us

Handouts provided for the meeting:

- Agenda
- Meeting Minutes from November 3, 2005
- Statewide TMT Action Item List
- Western Sussex TMT Action Item List
- Detour Routes on US-13

I. Opening Remarks

Gene Donaldson (DeIDOT TMC) opened the meeting with introductions from the attendees. Gene asked for comments on the November 3, 2005 meeting minutes. No comments were given. Gene mentioned that the Secretary of Transportation, Nathan Hayward is retiring.

II. Statewide Action Item List

Establish TMT Communications Working Group

Gene reported that the second meeting of the Communications Working Group took place on November 29, 2005. This meeting focused on what to do at the scene of an incident. Edwards and Kelcey is developing draft procedures for the scene of an incident, which will be reviewed at the next meeting. The next Communications Working Group meeting is scheduled for January 11, 2005 at 10:00 AM at the Kent County 911 Center.



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Quick Clearance Policy

Gene told the group that this document would be reviewed in the next meeting or two.

Spanish Language Aid for Incident Response Booklet

Gene mentioned that this item is moving forward; they are trying to work through the payment issue of one state (Delaware) paying another state (Maryland).

III. Western Sussex County Action Item List

Develop Detour Plans for US 13.

The following US 13 southbound detour routes were discussed:

- South of Friendship Hill Road to At Boyce Road
- South of Boyce Road to North of Camp Road
- At Camp Road
- South of Camp Road to At Discount Land Road
- South of Discount Land Road to North of Georgetown Road
- At Georgetown Road to North of Laurel Road
- At Laurel Road to North of Gordy Road
- At Gordy Road to North of Salt Barn Road
- At Salt Barn Road
- South of Salt Barn Road to North of Whitesville Road
- At Whitesville Road
- South of Whitesville Road to North of Allen Mill Road
- At Allen Mill Road to North of Delmar Road
- At Delmar Road

The following US 13 northbound detour routes were discussed:

- At Delmar Road
- North of Delmar Road to South of Whitesville Road
- North of Whitesville Road to At Salt Barn Road
- North of Salt Barn Road to At Gordy Road
- North of Gordy Road to At Trussum Pond Road
- North of Trussum Pond Road to At Sycamore Road
- North of Sycamore Road to South of County Seat Road
- At County Seat Road to South of Camp Hill Road
- At Camp Hill Road to South of Friendship Hill Road



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IV. Next Meeting

The next meeting will occur on January 18, 2006 at 7:00 pm at the Millsboro Fire Co. This will be a joint Sussex County Meeting with the main focus being evacuation routes.

Any questions or concerns can be directed to Gene Donaldson at gene.donaldson@state.de.us or (302) 659-2404. Additionally, Edwards and Kelcey is providing consulting support and helping assist DelDOT in coordinating the efforts. Regis Wagner can be reached at rwagner@ekmail.com / (610) 701-7000.

TMT Website: <http://www.deldot.net/static/projects/tmt/>